

PROPOSED AGENDA

Meeting of the Town of Biltmore Forest Board of Commissioners

To be held Tuesday, December 12, 2023 at 4:30 p.m.

A. Pledge of Allegiance

B. Roll Call

Mayor George F. Goosmann, III
Commissioner Fran G. Cogburn
Commissioner E. Glenn Kelly
Commissioner Doris P. Loomis

C. The minutes of the November 14, 2023 meeting will be presented for approval.

D. Public Comment

E. Departmental Reports

1. Chief of Skyland Fire and Rescue
2. Chief of Police Chris Beddingfield
3. Public Works Director Harry Buckner
4. Town Planner Tony Williams
5. Town Manager Jonathan Kanipe

F. New Business

1. Consideration of Resolution 2023-02
A Resolution Honoring Officer Samantha Bombace for Service to the Town
2. Consideration of Resolution 2023-03
Resolution Awarding Badge and Service Sidearm to Retiring Officer Samantha Bombace
3. Consideration of Resolution 2023-04
A Resolution Honoring the Centennial Anniversary Committee
4. FY23 Audit Presentation
Levonja Reese, Carter P.C.
5. Consideration of Appointment of Janet Whitworth to Board of Adjustment

G. Adjourn

For those interested in viewing the Board meeting remotely, please utilize the following information:
<https://us02web.zoom.us/j/82228455470?pwd=SG9WU0FwUjFSdGZveS95b3pLTUIHdz09>

Meeting ID: 822 2845 5470

Passcode: 966757

MINUTES OF THE MEETING OF THE MAYOR AND THE TOWN COMMISSIONERS OF
BILTMORE FOREST HELD NOVEMBER 14, 2023

Be it remembered by those that follow these proceedings that the Governing Board of the Town of Biltmore Forest met and conducted the following business:

Roll call taken by the Clerk:

Mayor George F. Goosmann, III, present

Commissioner Doris P. Loomis, present

Commissioner Fran Cogburn, present

Commissioner Glenn Kelly, present

Mr. Jonathan Kanipe, the Town Manager and Town Attorney, Billy Clarke were also present.

Mayor Goosmann called the meeting to order at 4:30 pm.

The Pledge of Allegiance was conducted.

Commissioner Loomis made a motion to approve the minutes from October 10, 2023. Commissioner Cogburn seconded the motion. The motion was unanimously approved.

Chief Trevor Lance gave the report for the Skyland Fire Department. There were 25 calls for service. Six of them were medical calls. Chief Lance recommended getting a certified chimney sweep and to have leave plenty of space around space heaters. He also said to check fire extinguishers and make sure they are not expired. Chief Lance also recommended purchasing fire blankets which are very helpful. Mayor Goosmann thanked Chief Lance for all their hard work.

Chief Chris Beddingfield gave the report for the Police Department. Chief Beddingfield said there were 692 calls for service and 23 traffic violations for the month. Chief Beddingfield mentioned the promotional ceremony for Kenny Merritt and Patrick Ridgeway. It went very well and Chief Beddingfield thanked everyone for coming out. They went through a lot to be promoted and the process was very extensive and challenging for them. It is working out well.

The coat drive for the Veterans Restorations Quarters was also very successful. There were two SUV's packed full of items that were donated.

There were a couple of trick or treating events that officers attended. One was a trunk or treat event with the County at the Family Justice Center in downtown Asheville. They also had an educational event with the cub scouts at Glen Arden Elementary School. Mayor Goosmann thanked Chief Beddingfield for all they do.

Mr. Harry Buckner gave the report for the Public Works Department. Leaf collection is going on currently and started November 1st. They are about halfway through the North route. Mr. Buckner said he appreciated everyone's patience while they pick up leaves. 13 Park Road had a water leak and it was repaired. They have also completed a great deal of maintenance and preventative work. One of the tractors are being worked on and refurbished. It should be back in service tomorrow. The Metropolitan Sewerage District will probably be here for two more weeks working on the lines. The stormwater project will start after this. Regarding Greenwood Park, Mr. Buckner is looking at quotes for putting in the bridge at Greenwood Park. The two parking areas in the park will also be paved within the next few weeks. Mr. Buckner discussed Brookside Park and they are preparing for the trail clearing. The trees have been cleared. It is going well so far. The trail contractor should be starting in January.

There will be some internal training for water system licenses that Mr. Buckner will be attending along with Mr. Dale. Mr. Rice will be attending a continuing education class later this month also. The primary goal is to pick up leaves for the time being.

Commissioner Kelly asked Mr. Buckner what the Metropolitan Sewerage District will provide for the project. Mr. Buckner said, The Town provides the asphalt and MSD provides the labor. Mayor Goosman thanked everyone for all their hard work.

Mr. Tony Williams gave the Town Planner report. The Planning Board will meet again in January. The Board of Adjustment had nine cases last month. There were thirteen complaints, six resolved violations, eighteen plans reviewed, and six approved permits. Mayor Goosmann thanked Mr. Williams for his efforts.

Mr. Jonathan Kanipe gave the report for the Town. The State of Emergency is still in effect for the burning ban. This will be lifted once conditions warrant.

The painting project at Town Hall should be completed by November 15th.

Mr. Kanipe discussed the Town's work with DP3 and the facility master planning update. DP3 and their consulting engineer, McGill, are reviewing the Town's documents. Town staff will be meeting within the next week to address any questions they may have regarding the provided documentation and to coordinate the next steps. Most likely, the final plan will be presented at the March board meeting.

Mr. Kanipe said next month the auditors will present the Fiscal Year 2023 audit. This year, we had \$675,000 that went back into the Fund Balance.

PUBLIC COMMENT

There was no Public Comment.

Mayor Goosmann read the Resolution for Mr. Lowell Pearlman for serving on the Board of Adjustment. Mr. Pearlman is resigning from the Board. Commissioner Loomis made a motion to approve the Resolution, Commissioner Kelly seconded the motion. The motion was unanimously approved.

Mr. Kanipe discussed the Consideration of Town Park and Open Space Operating Regulations. The Town's existing parks and open space regulations are significantly lacking, specifically related to operating hours and standard rules. Mr. Kanipe provided the current

ordinance for reference. Mr. Kanipe also provided the attached updated draft language that will satisfy the Town's needs.

Chief Beddingfield said the challenge is there are many people they encounter in the middle of the night in the park and there are no posted hours to let people know when they can be at the park. Having these regulations will help to get us where we are now.

Commissioner Loomis asked Mr. Clarke what had changed. Mr. Clarke said he took out the Town Manager can give some permission for things that were prohibited.

Commissioner Kelly asked if signs will be posted if this is passed and Mr. Kanipe said yes, it will be posted in all the parks and to refer to the Town Ordinance.

Ms. Joyce Young also provided feedback for the updated Ordinance.

Commissioner Loomis made a motion to adopt this in its present, updated form with the changes as presented. Commissioner Cogburn seconded the motion. The motion was unanimously approved.

Mr. Kanipe discussed updating the personnel policy. In the coming months, there will be much more information about it. The last full revision of the Town's personnel policy occurred in 1999. This policy is still effective for many day-to-day issues and operations; however, an update is essential to keep the Town in compliance with changes in state law and in relationship to best practices within other local governments. Mr. Kanipe said Ms. Jacobs is going to undertake the initial review of other jurisdictions who have updated their personnel policy, specifically after COVID. Mr. Kanipe said this will be done in house and showed the Board the proposed schedule. Mr. Kanipe would like to involve employee feedback and the idea is to give the Board a draft of revisions in six months or so. Commissioner Loomis said thank you for doing this in house because it will be a big savings for the Town.

The meeting was adjourned at 5:06 pm. The next meeting is scheduled for Tuesday, December 12, 2023 at 4:30 pm.

ATTEST:

Laura Jacobs
Town Clerk

George F. Goosmann, III
Mayor

Biltmore Forest Police
355 Vanderbilt Road
Biltmore Forest, NC 28803
828-274-0822
Chief M. Chris
Beddingfield



George F. Goosmann, III, Mayor
Doris P Loomis, Mayor-Pro Tem
E. Glenn Kelly, Commissioner
Fran Cogburn, Commissioner
Jonathan Kanipe, Town Manager

Biltmore Forest Police Department December 12th, 2023 Commission Report

November 2023 Data

Total Calls For Service:

624 (692 last month)

Arrests:

0-Felony Arrests

0-Misdemeanor Arrests

Citations:

31-Citations for various traffic violations (23 last month)

Time Consumption Summary:

Approximations:

Business Checks- 4 hours

House Checks- 4 hours

Radar Operation- 5 hours

Vehicle Crash Investigation- 1 hour

Notable Calls and Projects:

Officers raised almost \$400 for charity with a no-shave December event. The proceeds went to Aktion Club of Rutherford County who supplies us with teddy-bears to give to children during emergency calls.

Substantial residential burglary on Hemlock in the "new section". The homeowner did everything right. There were cameras and an alarm system. The suspects were completely covered and unidentifiable in the video and were in the residence for about 2 minutes. We have linked the case to several others in Southern Buncombe County and have involved the NC SBI to assist us. We are still working the case and following leads.

Our new radio system has been installed and is working well. This system allows officers to only need one radio vs the old system that required multiple radios for other agencies.

Biltmore Forest Police Department
355 Vanderbilt Rd
Biltmore Forest , NC 28803

Calls for Service

11/01/2023 - 11/30/2023

BILTMORE FOREST POLICE DEPARTMENT	Count	Percent
ALARM	16	2.56%
ANIMAL CONTROL	5	0.80%
ASSIST MOTORIST	8	1.28%
ASSIST NON-RESIDENT	1	0.16%
ASSIST OTHER AGENCY	4	0.64%
ASSIST RESIDENT	7	1.12%
B&E	1	0.16%
BUSINESS CHECK	276	44.23%
C&R DRIVER	1	0.16%
CHECK POINT	1	0.16%
CRIME PREVENTION	3	0.48%
DEPARTMENT OTHER	4	0.64%
DISCHARGE FIREARM	1	0.16%
DISPUTE	1	0.16%
DISTURBANCE	1	0.16%
FOLLOW-UP INVESTIGATION	6	0.96%
HOUSE CHECK	137	21.96%
IMPROPER PARKING	2	0.32%
IVC	1	0.16%
MEDICAL EMERGENCY	4	0.64%
ORDINACE VIOLATION	2	0.32%
PEDESTRIAN VIOLATION	1	0.16%
POWER OUTAGE	1	0.16%
RADAR OPERATION	12	1.92%
SMOKE COMPLAINT	2	0.32%
SPECIAL ASSIGNMENT	2	0.32%
SPECIAL CHECK	10	1.60%
SUSPICIOUS ACTIVITY	2	0.32%
SUSPICIOUS PERSON	14	2.24%
SUSPICIOUS VEHICLE	19	3.04%
TALK WITH OFFICER	2	0.32%
TRAFFIC CONTROL	1	0.16%
TRAFFIC STOP	69	11.06%
TREE DOWN	1	0.16%
VEHICLE ACCIDENT	1	0.16%
WELFARE CHECK	5	0.80%
Total Records For BILTMORE FOREST POLICE DEPARTMENT	624	Dept Calls/Total Calls 100.00%

Total Records

624



MEMORANDUM

To: Jonathan Kanipe, Town Manager
Mayor and Board of Commissioners

From: Harry B. Buckner, PE, Director of Public Works

Re: Public Works Department *HB*
November 2023 Monthly Report

Date: December 6, 2023

Recurring Activities:

The Public Works Department has completed the following activities during the month of November:

- Collected 39.04 tons of garbage.
- Diverted 14.92 tons of recycled goods from garbage.
- Picked up 79 loads of brush and leaves (approximately 2370 cubic yards) over 15 days.
- Responded to 42 total utility locate requests, comprised of 30 new requests and 12 updates.
- Visited 4 residences for Tree Assessments, approving the removal of 10 trees, and requiring the installation of no trees.
- Completed daily chlorine residual tests across town and the required two (2) bacteriological tests, and the four (4) quarterly disinfection byproduct tests. All tests were passed.
- Used the Beacon/Badger Meter automated meter reading system to monitor water leaks daily and attempted to contact residents of suspected leaks.
- We continue to perform litter pick-ups as needed, focusing on the entrances.
- Full-time leaf collection began on November 1. We have fully completed one pass through town on both the North and South routes and are currently approximately halfway through the South route again. Normal brush collection will resume on January 15th, 2024.

Miscellaneous Activities in November

- Training and probationary periods with our two new Public Works employees were completed in November.
- We continue our weekly routine maintenance of all public spaces including general clean-up and servicing of five (5) dog waste stations.
- We removed a downed tree from the roadway near TGI Friday's.
- Supervisor Dale and I attended an educational conference on the upcoming lead service line inventory requirements from EPA.

- Supervisor Dale and Planner Williams attended a conference on the best practices of administrating local tree ordinances.
- Supervisor Dale, Public Works Employee Daniel Rice, and I attended a one-day continuing education workshop to obtain our continuing education credits for our water system distribution licenses.
- The Town Hall painting work was finished in early November.
- Staff responded to and repaired a water leak at 14 Stuyvesant Crescent on Thursday, November 16.
- We installed the Christmas greenery on Town Hall and at the two intersections at the end of the median. We also assisted with preparations for the tree lighting ceremony.
- We received the John Deere tractor back from the dealer after maintenance and refurbishment, and new tires.
- We have been using the tractor and blower to keep the roads cleared of fall leaf debris.
- We performed leaf removal at Rosebank Park and Town Hall.

Larger/Capital Projects Updates

Cedar Hill Road Stream Stabilization Project

- Final planting began on December 4, 2023, and should be concluded this week. Additional repairs are also being made to the Contractor's staging area.

Master Plan Project Area 1 & Area 9 – Vanderbilt/Stuyvesant/Lone Pine Stormwater Project

- The Metropolitan Sewerage District has completed the installation of the sewer line and has reconnected the homes to the new line. This week, pavement patching began and will continue until completion as the weather allows. I anticipate the pavement patching to be completed within the next two weeks, weather pending.
- I have meetings scheduled with several property owners to continue discussing both permanent and temporary construction easements.
- I am meeting with our consultant on Wednesday, December 13th to plan our advertising, bidding, and construction schedule for the stormwater work. I anticipate advertising the project in January to avoid the holidays and improve contractor interest with the project likely beginning in late winter or early spring, pending receipt of acceptable bids.

Streetlight LED Conversions and Service Upgrades

- Our last inventory indicated all streetlights are currently functioning. There are a total of 64 total streetlights in the Town.
- In conjunction with the Police Department, we will be assisting with the LPR camera installations as needed. MB Haynes Electric will be completing any conversions and improvements necessary at the desired locations to make the cameras active.
- I understand the additional camera equipment was ordered in October, and we are awaiting the vendor to provide and install the equipment for wiring by Haynes.

Greenwood Park Improvements

- The two parking areas were paved and striped on December 4th and 5th.
- The Contractor has a fully executed contract for the pavilion and is still pricing the footbridge. We anticipate receiving an updated construction schedule any day now.
- Installation of the replacement swing set is scheduled for the week of December 11, pending receipt of the swing set from the manufacturer. We understand that it was shipped on December 6th.
- Final paving of the walking trail will occur after the completion of the bridge and pavilion so they can be properly tied to the slabs, bridge, and adjoining areas.

Brookside Park Clean-up and Trail Construction

- Family Tree Care continued tree removals this month for the park clean-up project. They are approximately 80% done with their original scope of work.
- The area along Brooklawn Chase and Brookside Road is largely completed, and significant work has been completed along Hemlock Road.
- Long Cane Trails is under contract on the trail building project and work is scheduled to begin in January 2024.

Upcoming in December

- We have added our two new employees to the on-call rotation.
- Staff will complete the required daily chlorine and monthly bacteriological testing.
- Normal brush collection is suspended until January 15, 2024. Until then, our entire team will be focused on leaf collection.
- Downed tree and underbrush clean-up work will finish in Brookside Park.
- We are very appreciative to the Board for their continued support of our staff through the generous annual Christmas bonus and holiday schedule allowing us time off to be with our families. The entire Public Works staff wishes the Board a very Merry Christmas and a Happy New Year.

As always, please do not hesitate to contact me with any questions or feedback.



MEMORANDUM

To: Jonathan Kanipe, Town Manager
Mayor and Board of Commissioners

From: Tony Williams, Town Planner

Re: November Monthly Report

Date: December 1, 2023

Recurring

- Check PD reports daily for code violations, make contact as needed to homeowners and contractors.
- Field inspections are conducted multiple times a week.
- Review plans for the Board of Adjustment for meeting packets
- Conducted site visits with the Board of Adjustment Members for all projects to be heard.
- Attended Board of Adjustment meeting (Planning Board Canceled until January)
- Communicate weekly with all who submit plans for approval.
- Weekly advising homeowners and contractors of the ordinances.
- Addressing violations as needed.
- Issuing permits as needed

Monthly Breakdown

- Review of potential subdivisions: 1 (Change to previous recombination)
- Land use conferences virtual/on site: 59
- Notice of violations verbal/written: 3
- Resolved violations: 2
- Complaints: 3
- Plans reviewed: 25
- Plans reviewed for BOA: 2
- Plans reviewed for Design Review Board: 2
- Approved Permits: 2

Miscellaneous

- Attended a class on landscaping/ tree ordinances with Mike. Good insight on how other jurisdictions have implemented their ordinances along with plan review and enforcement practices.



BOARD OF COMMISSIONERS MEETING
STAFF MEMORANDUM
DECEMBER 12, 2023

AGENDA ITEM E-5
TOWN MANAGER'S MONTHLY REPORT

Facility Master Planning Update

Town staff met with DP3 Architects and McGill on Thursday, December 7th regarding the master facility planning project. The consultants walked each building and inspected each site, then met with Town staff to review initial findings and answer questions that arose from the walk-through. The meeting included defining the areas of concern for the existing buildings and potential facility needs moving forward. The consultant's structural engineers and mechanical engineers were on site to review each building's existing framework and evaluate potential impacts.

Brooklawn Park Trail Schedule and Woodland Cleanup

The final portions of the Town's cleanup in Brooklawn Park were completed last week. This included clearing downed and dangerous trees, removing trees that were inhibiting the growth of more substantive trees, and removing invasive species when possible. The next phase of this work will begin in January when Long Cane Trails begins constructing the trail loop throughout the park.

Cedar Hill Road Stabilization/Stream Restoration Project

The contractor began installation last week after waiting for the plant materials to become available. This planting will close out the project and will also include appropriately restoring the laydown area on Cedar Hill Road that was utilized during construction. We have continued to receive positive feedback regarding this work and are pleased with this work.

Personnel Policy Update

Last month, I reviewed the process by which Town staff would be making recommendations for changes to the Town's personnel policy. Department heads began their review this month of the existing policy and will be providing feedback and suggestions before surveys go out to all town employees in the New Year.

Upcoming Holiday Closures

Per the Town's adoption of the State holiday calendar last year, most Town staff will be off for the holidays on the following days. As always, the Police Department will be staffed 24/7, and for this year, Public Works staff will work on Tuesday, December 26 and Wednesday, December 27 to perform trash and recycling collection effectively and efficiently after the holidays.

Town Hall Closure: Monday, December 25-Wednesday, December 27
Monday, January 1, 2024

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 11/30/2023

Town of Biltmore Forest

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD With Encumbrance (\$)	Encumbrance (\$)	Remaining Balance (\$)	% Used
3010 Ad Valorem Tax						
Revenue						
3010 Ad Valorem Tax						
10-3010-0000 AD VALOREM TAXES (PROPERTY)	2,980,215.00	3,001,839.08	3,001,839.08	0.00	-21,624.08	101
10-3010-0100 AD VALOREM TAXES (DMV)	122,399.00	32,403.17	32,403.17	0.00	89,995.83	26
10-3010-0200 TAX INTEREST & PENALTIES	5,000.00	10.19	10.19	0.00	4,989.81	0
3010 Ad Valorem Tax Subtotal	\$3,107,614.00	\$3,034,252.44	\$3,034,252.44	\$0.00	\$73,361.56	98
Revenue Subtotal	\$3,107,614.00	\$3,034,252.44	\$3,034,252.44	\$0.00	\$73,361.56	98
After Transfers	Excess Of Revenue Subtotal	\$3,107,614.00	\$3,034,252.44	\$3,034,252.44	\$0.00	98
3020 Unrestricted Intergovernm						
Revenue						
3020 Unrestricted Intergovernm						
10-3020-0000 FRANCHISE & UTILITIES TAX DIST.	235,200.00	50,730.26	50,730.26	0.00	184,469.74	22
10-3020-0100 ALCOHOL BEVERAGE TAX	6,500.00	0.00	0.00	0.00	6,500.00	0
10-3020-0200 BUNCOMBE COUNTY 1% TAX	835,550.00	258,498.38	258,498.38	0.00	577,051.62	31
10-3020-0300 1/2 CENT SALES TAX A.40	358,260.00	114,577.89	114,577.89	0.00	243,682.11	32
10-3020-0400 1/2 CENT SALES TAX A.42	443,961.00	137,781.39	137,781.39	0.00	306,179.61	31
10-3020-0600 SALES TAX REFUND	15,000.00	0.00	0.00	0.00	15,000.00	0
10-3020-0700 GASOLINE TAX REFUND	5,000.00	0.00	0.00	0.00	5,000.00	0
3020 Unrestricted Intergovernm Subtotal	\$1,899,471.00	\$561,587.92	\$561,587.92	\$0.00	\$1,337,883.08	30
Revenue Subtotal	\$1,899,471.00	\$561,587.92	\$561,587.92	\$0.00	\$1,337,883.08	30
After Transfers	Excess Of Revenue Subtotal	\$1,899,471.00	\$561,587.92	\$561,587.92	\$0.00	30
3030 Restricted Intergovernmen						
Revenue						
3030 Restricted Intergovernmen						
10-3030-0000 SOLID WASTE DISPOSAL TAX	1,133.00	283.78	283.78	0.00	849.22	25
10-3030-0100 POWELL BILL	67,210.00	33,180.79	33,180.79	0.00	34,029.21	49
10-3030-0200 ILLICIT SUBSTANCE TAX	18.00	-4.00	-4.00	0.00	22.00	-22
3030 Restricted Intergovernmen Subtotal	\$68,361.00	\$33,460.57	\$33,460.57	\$0.00	\$34,900.43	49
Revenue Subtotal	\$68,361.00	\$33,460.57	\$33,460.57	\$0.00	\$34,900.43	49
After Transfers	Excess Of Revenue Subtotal	\$68,361.00	\$33,460.57	\$33,460.57	\$0.00	49
3040 Permits & Fees						
Revenue						
3040 Permits & Fees						
10-3040-0000 ZONING PERMITS	30,000.00	10,349.00	10,349.00	0.00	19,651.00	34
10-3040-0100 DOG LICENSE FEE	1,300.00	70.00	70.00	0.00	1,230.00	5
3040 Permits & Fees Subtotal	\$31,300.00	\$10,419.00	\$10,419.00	\$0.00	\$20,881.00	33
Revenue Subtotal	\$31,300.00	\$10,419.00	\$10,419.00	\$0.00	\$20,881.00	33

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 11/30/2023

Town of Biltmore Forest

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD With Encumbrance (\$)	Encumbrance (\$)	Remaining Balance (\$)	% Used
After Transfers	Excess Of Revenue Subtotal	\$31,300.00	\$10,419.00	\$10,419.00	\$0.00	33
3050 Investment Earnings						
Revenue						
3050 Investment Earnings						
10-3050-0000 INTEREST EARNED	148,800.00	74,863.00	74,863.00	0.00	73,937.00	50
	3050 Investment Earnings Subtotal	\$148,800.00	\$74,863.00	\$74,863.00	\$0.00	\$73,937.00 50
	Revenue Subtotal	\$148,800.00	\$74,863.00	\$74,863.00	\$0.00	\$73,937.00 50
After Transfers	Excess Of Revenue Subtotal	\$148,800.00	\$74,863.00	\$74,863.00	\$0.00	50
3060 Miscellaneous						
Revenue						
3060 Miscellaneous						
10-3060-0100 AMERICAN TOWER AGREEMENT	46,365.00	2,000.00	2,000.00	0.00	44,365.00	4
10-3060-0200 MISCELLANEOUS	20,000.00	30,252.61	30,252.61	0.00	-10,252.61	151
	3060 Miscellaneous Subtotal	\$66,365.00	\$32,252.61	\$32,252.61	\$0.00	\$34,112.39 49
	Revenue Subtotal	\$66,365.00	\$32,252.61	\$32,252.61	\$0.00	\$34,112.39 49
After Transfers	Excess Of Revenue Subtotal	\$66,365.00	\$32,252.61	\$32,252.61	\$0.00	49
3290						
Revenue						
3290						
30-3290-0000 INTEREST EARNED	4,000.00	1,786.28	1,786.28	0.00	2,213.72	45
	3290 Subtotal	\$4,000.00	\$1,786.28	\$1,786.28	\$0.00	\$2,213.72 45
	Revenue Subtotal	\$4,000.00	\$1,786.28	\$1,786.28	\$0.00	\$2,213.72 45
After Transfers	Excess Of Revenue Subtotal	\$4,000.00	\$1,786.28	\$1,786.28	\$0.00	45
3350 Commissions, Sw Chg Coll						
Revenue						
3350 Commissions, Sw Chg Coll						
30-3350-0000 COMMISSIONS, SEWER CHARGE COLL	8,000.00	1,873.46	1,873.46	0.00	6,126.54	23
	3350 Commissions, Sw Chg Coll Subtotal	\$8,000.00	\$1,873.46	\$1,873.46	\$0.00	\$6,126.54 23
	Revenue Subtotal	\$8,000.00	\$1,873.46	\$1,873.46	\$0.00	\$6,126.54 23
After Transfers	Excess Of Revenue Subtotal	\$8,000.00	\$1,873.46	\$1,873.46	\$0.00	23
3500 Other Financing						
Other Financing Source						
3500 Other Financing						
10-3500-0000 SALE OF PERSONAL PROPERTY	10,000.00	0.00	0.00	0.00	10,000.00	0
10-3500-0300 TRANSFER FROM FUND BALANCE	1,213,866.00	0.00	0.00	0.00	1,213,866.00	0
10-3500-0700 INTERGOVERNMENTAL LOAN (RESTRIC	292,000.00	0.00	0.00	0.00	292,000.00	0
	3500 Other Financing Subtotal	\$1,515,866.00	\$0.00	\$0.00	\$0.00	\$1,515,866.00 0
	Other Financing Source Subtotal	\$1,515,866.00	\$0.00	\$0.00	\$0.00	\$1,515,866.00 0

REVENUE & EXPENDITURE STATEMENT

07/01/2023 To 11/30/2023

Town of Biltmore Forest

FY 2023-2024

*100 in the % Used column indicates that no budget exists

Account	Budget (\$)	Current Period (\$)	YTD With Encumbrance (\$)	Encumbrance (\$)	Remaining Balance (\$)	% Used
After Transfers	Deficiency Of Revenue Subtotal	\$1,515,866.00	\$0.00	\$0.00	\$0.00	0
3710 Water Sales						
Revenue						
3710 Water Sales						
30-3710-0000	WATER CHARGES	0.00	203,104.53	203,104.53	0.00	-203,104.53 *100
30-3710-0100	MSD CHARGES	493,425.00	148,081.47	148,081.47	0.00	345,343.53 30
30-3710-0200	AMI TRANSMITTER CHARGES	7,700.00	2,734.08	2,734.08	0.00	4,965.92 36
	3710 Water Sales Subtotal	\$501,125.00	\$353,920.08	\$353,920.08	\$0.00	\$147,204.92 71
	Revenue Subtotal	\$501,125.00	\$353,920.08	\$353,920.08	\$0.00	\$147,204.92 71
After Transfers	Excess Of Revenue Subtotal	\$501,125.00	\$353,920.08	\$353,920.08	\$0.00	71
3730 Water Tap & Connect Fees						
Revenue						
3730 Water Tap & Connect Fees						
30-3730-0000	WATER TAP AND CONNECTION FEES	6,000.00	6,860.00	6,860.00	0.00	-860.00 114
	3730 Water Tap & Connect Fees Subtotal	\$6,000.00	\$6,860.00	\$6,860.00	\$0.00	-\$860.00 114
	Revenue Subtotal	\$6,000.00	\$6,860.00	\$6,860.00	\$0.00	-\$860.00 114
After Transfers	Excess Of Revenue Subtotal	\$6,000.00	\$6,860.00	\$6,860.00	\$0.00	114
3800						
Revenue						
3800						
10-3800-0000	LAW ENF.BLOCK GRANT	24,500.00	0.00	0.00	0.00	24,500.00 0
	3800 Subtotal	\$24,500.00	\$0.00	\$0.00	\$0.00	\$24,500.00 0
	Revenue Subtotal	\$24,500.00	\$0.00	\$0.00	\$0.00	\$24,500.00 0
After Transfers	Deficiency Of Revenue Subtotal	\$24,500.00	\$0.00	\$0.00	\$0.00	0
4000						
Revenue						
4000						
40-4000-1100	ARP DISTRIBUTION	451,275.58	0.00	0.00	0.00	451,275.58 0
	4000 Subtotal	\$451,275.58	\$0.00	\$0.00	\$0.00	\$451,275.58 0
	Revenue Subtotal	\$451,275.58	\$0.00	\$0.00	\$0.00	\$451,275.58 0
After Transfers	Deficiency Of Revenue Subtotal	\$451,275.58	\$0.00	\$0.00	\$0.00	0
4200 Administration						
Expenditure						
4200 Administration						
10-4200-0200	SALARIES	321,633.00	155,821.14	155,821.14	0.00	165,811.86 48
10-4200-0300	OVERTIME	3,000.00	0.00	0.00	0.00	3,000.00 0
10-4200-0500	FICA	24,605.00	11,589.87	11,589.87	0.00	13,015.13 47
10-4200-0600	HEALTH INSURANCE (MEDICAL)	42,598.00	12,169.36	12,169.36	0.00	30,428.64 29

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10-4200-0650 DENTAL, VISION, LIFE INSURANCE	10,500.00	2,792.88	2,792.88	0.00	7,707.12	27
10-4200-0675 HEALTH REIMBUSEMENT ACC	7,500.00	2,000.00	2,000.00	0.00	5,500.00	27
10-4200-0700 LGERS RETIREMENT	62,815.00	30,065.94	30,065.94	0.00	32,749.06	48
10-4200-0800 401K SUPP RETIREMENT	16,232.00	7,508.27	7,508.27	0.00	8,723.73	46
10-4200-1000 ACCOUNTING & TAXES	51,400.00	42,349.06	42,349.06	0.00	9,050.94	82
10-4200-1200 POSTAGE, PRINTING, STATIONARY	10,140.00	4,733.51	4,733.51	0.00	5,406.49	47
10-4200-1400 MILEAGE & BOARD SALARY	21,600.00	9,000.00	9,000.00	0.00	12,600.00	42
10-4200-1500 BLDG & GRNDS MAINTENANCE	20,000.00	32,738.63	32,738.63	0.00	-12,738.63	164
10-4200-3300 SUPPLIES AND EQUIPMENT	10,000.00	4,438.91	4,438.91	0.00	5,561.09	44
10-4200-5300 DUES & FEES	5,070.00	6,295.47	6,295.47	0.00	-1,225.47	124
10-4200-5700 MISCELLANEOUS	1,000.00	687.21	1,088.46	401.25	-88.46	109
10-4200-6500 STAFF DEVELOPMENT	21,395.00	8,884.94	9,159.94	275.00	12,235.06	43
4200 Administration Subtotal	\$629,488.00	\$331,075.19	\$331,751.44	\$676.25	\$297,736.56	53
Expenditure Subtotal	\$629,488.00	\$331,075.19	\$331,751.44	\$676.25	\$297,736.56	53
Before Transfers	Deficiency Of Revenue Subtotal	-\$629,488.00	-\$331,075.19	-\$331,075.19	-\$676.25	53
After Transfers	Deficiency Of Revenue Subtotal	-\$629,488.00	-\$331,075.19	-\$331,075.19	-\$676.25	53
5100 Police Department						
Expenditure						
5100 Police Department						
10-5100-0200 SALARIES	1,013,718.00	478,883.96	478,883.96	0.00	534,834.04	47
10-5100-0300 OVERTIME	30,412.00	57.69	57.69	0.00	30,354.31	0
10-5100-0400 SEPARATION ALLOWANCE	16,445.00	6,957.61	6,957.61	0.00	9,487.39	42
10-5100-0500 FICA	77,549.00	36,427.80	36,427.80	0.00	41,121.20	47
10-5100-0600 HEALTH INSURANCE (MEDICAL)	144,832.00	48,389.44	48,389.44	0.00	96,442.56	33
10-5100-0650 DENTAL, VISION, LIFE INSURANCE	35,700.00	7,534.40	7,534.40	0.00	28,165.60	21
10-5100-0675 HRA HEALTH REIMB ACCT	25,500.00	8,000.00	8,000.00	0.00	17,500.00	31
10-5100-0700 LGERS RETIREMENT	210,651.00	93,405.95	93,405.95	0.00	117,245.05	44
10-5100-0800 401K SUPP RETIREMENT	50,686.00	22,980.16	22,980.16	0.00	27,705.84	45
10-5100-1500 MAINT/REPAIR - BLDG/GROUNDS	20,000.00	11,857.19	13,380.69	1,523.50	6,619.31	67
10-5100-1600 MAINT/REPAIR - EQUIPMENT	1,000.00	640.00	890.00	250.00	110.00	89
10-5100-1700 MAINT/REPAIR - VEHICLES	10,000.00	12,250.61	14,306.63	2,056.02	-4,306.63	143
10-5100-3100 MOTOR FUELS	24,600.00	7,934.26	7,934.26	0.00	16,665.74	32
10-5100-3300 SUPPLIES	10,080.00	5,043.76	5,043.76	0.00	5,036.24	50
10-5100-3600 UNIFORMS	15,000.00	5,117.18	5,117.18	0.00	9,882.82	34
10-5100-3700 SOFTWARE	18,725.00	15,480.00	15,480.00	0.00	3,245.00	83
10-5100-3800 TECHNOLOGY	58,740.00	28,246.13	28,246.13	0.00	30,493.87	48
10-5100-4000 RENTALS	0.00	501.09	501.09	0.00	-501.09	*100
10-5100-5700 MISCELLANEOUS	8,265.00	6,032.73	6,032.73	0.00	2,232.27	73
10-5100-5800 PHYSICAL EXAMS	2,000.00	1,026.52	1,026.52	0.00	973.48	51

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10-5100-6500 STAFF DEVELOPMENT	15,000.00	7,207.45	8,523.77	1,316.32	6,476.23	57
10-5100-7400 CAPITAL EQUIPMENT PURCHASES	169,000.00	8,916.23	127,704.24	118,788.01	41,295.76	76
5100 Police Department Subtotal	\$1,957,903.00	\$812,890.16	\$936,824.01	\$123,933.85	\$1,021,078.99	48
Expenditure Subtotal	\$1,957,903.00	\$812,890.16	\$936,824.01	\$123,933.85	\$1,021,078.99	48
Before Transfers	Deficiency Of Revenue Subtotal	-\$1,957,903.00	-\$812,890.16	-\$812,890.16	-\$123,933.85	42
After Transfers	Deficiency Of Revenue Subtotal	-\$1,957,903.00	-\$812,890.16	-\$812,890.16	-\$123,933.85	42
5200 Fire Services						
Expenditure						
5200 Fire Services						
10-5200-0000 FIRE CONTRACT	425,000.00	106,250.00	106,250.00	0.00	318,750.00	25
5200 Fire Services Subtotal	\$425,000.00	\$106,250.00	\$106,250.00	\$0.00	\$318,750.00	25
Expenditure Subtotal	\$425,000.00	\$106,250.00	\$106,250.00	\$0.00	\$318,750.00	25
Before Transfers	Deficiency Of Revenue Subtotal	-\$425,000.00	-\$106,250.00	-\$106,250.00	\$0.00	25
After Transfers	Deficiency Of Revenue Subtotal	-\$425,000.00	-\$106,250.00	-\$106,250.00	\$0.00	25
5600 Public Works						
Expenditure						
5600 Public Works						
10-5600-0200 SALARIES	211,888.00	99,704.67	99,704.67	0.00	112,183.33	47
10-5600-0300 OVERTIME	5,000.00	0.00	0.00	0.00	5,000.00	0
10-5600-0500 FICA	16,209.00	6,922.32	6,922.32	0.00	9,286.68	43
10-5600-0600 HOSPITAL INSURANCE (MEDICAL)	68,156.00	10,484.44	10,484.44	0.00	57,671.56	15
10-5600-0650 DENTAL, VISION, LIFE INSURANCE	10,500.00	2,164.56	2,164.56	0.00	8,335.44	21
10-5600-0675 HRA HEALTH REIMB ACCT	7,500.00	1,750.00	1,750.00	0.00	5,750.00	23
10-5600-0700 LGERS RETIREMENT	41,382.00	18,241.44	18,241.44	0.00	23,140.56	44
10-5600-0800 401K SUPP RETIREMENT	10,594.00	4,356.16	4,356.16	0.00	6,237.84	41
10-5600-1300 STREETLIGHTS ELECTRIC	7,000.00	9,855.80	9,855.80	0.00	-2,855.80	141
10-5600-1500 MAINT/REPAIR - BLDG/GROUNDS	9,600.00	6,521.92	6,540.30	18.38	3,059.70	68
10-5600-1600 MAINT/REPAIR- STREETLIGHTS	35,000.00	10,606.77	10,606.77	0.00	24,393.23	30
10-5600-1700 MAINT/REPAIR - VEHICLES	10,000.00	2,319.45	8,522.13	6,202.68	1,477.87	85
10-5600-3100 MOTOR FUELS	20,000.00	6,257.15	6,257.15	0.00	13,742.85	31
10-5600-3300 SUPPLIES	10,000.00	3,997.92	3,997.92	0.00	6,002.08	40
10-5600-3400 STREET SIGNS & NUMBERS	1,000.00	495.57	495.57	0.00	504.43	50
10-5600-3600 UNIFORMS	8,650.00	1,949.83	4,062.32	2,112.49	4,587.68	47
10-5600-3800 TECHNOLOGY	9,500.00	0.00	0.00	0.00	9,500.00	0
10-5600-5200 PARKS	60,000.00	37,184.13	37,827.13	643.00	22,172.87	63
10-5600-5800 PHYSICAL EXAMS	500.00	0.00	0.00	0.00	500.00	0
10-5600-5900 MISCELLANEOUS	1,000.00	996.13	1,499.03	502.90	-499.03	150
10-5600-6000 CAPITAL OUTLAY	8,000.00	0.00	0.00	0.00	8,000.00	0
10-5600-6500 STAFF DEVELOPMENT	0.00	1,452.11	1,452.11	0.00	-1,452.11	*100

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40-5600-7401 ARP CAPITAL PROJECTS	451,275.58	117,369.41	117,369.41	0.00	333,906.17	26
5600 Public Works Subtotal	\$1,002,754.58	\$342,629.78	\$352,109.23	\$9,479.45	\$650,645.35	35
Expenditure Subtotal	\$1,002,754.58	\$342,629.78	\$352,109.23	\$9,479.45	\$650,645.35	35
Before Transfers	Deficiency Of Revenue Subtotal	-\$1,002,754.58	-\$342,629.78	-\$342,629.78	-\$9,479.45	34
After Transfers	Deficiency Of Revenue Subtotal	-\$1,002,754.58	-\$342,629.78	-\$342,629.78	-\$9,479.45	34
5700 Streets & Transportation						
Expenditure						
5700 Streets & Transportation						
10-5700-1700 VEHICLE REPAIRS - STREET DEPT.	5,000.00	3.24	3.24	0.00	4,996.76	0
10-5700-2200 CONTRACTS- PAVING & STRIPING	255,000.00	49,657.75	49,657.75	0.00	205,342.25	19
10-5700-2300 SUPPLIES	10,000.00	1,657.78	1,657.78	0.00	8,342.22	17
10-5700-2400 TRAFFIC SIGNS	500.00	0.00	0.00	0.00	500.00	0
10-5700-2500 STORM WATER DRAINAGE	1,400,000.00	445.77	445.77	0.00	1,399,554.23	0
10-5700-3800 TECHNOLOGY	5,000.00	0.00	0.00	0.00	5,000.00	0
10-5700-6500 STAFF DEVELOPMENT	1,000.00	1,126.15	1,126.15	0.00	-126.15	113
10-5700-7400 CAPITAL EQUIPMENT PURCHASES	19,200.00	2,732.71	2,732.71	0.00	16,467.29	14
10-5700-7500 ENGINEERING	50,000.00	17,688.80	17,688.80	0.00	32,311.20	35
5700 Streets & Transportation Subtotal	\$1,745,700.00	\$73,312.20	\$73,312.20	\$0.00	\$1,672,387.80	4
Expenditure Subtotal	\$1,745,700.00	\$73,312.20	\$73,312.20	\$0.00	\$1,672,387.80	4
Before Transfers	Deficiency Of Revenue Subtotal	-\$1,745,700.00	-\$73,312.20	-\$73,312.20	\$0.00	4
After Transfers	Deficiency Of Revenue Subtotal	-\$1,745,700.00	-\$73,312.20	-\$73,312.20	\$0.00	4
5800 Sanitation & Recycling						
Expenditure						
5800 Sanitation & Recycling						
10-5800-0200 SALARIES	141,376.00	74,173.88	74,173.88	0.00	67,202.12	52
10-5800-0300 OVERTIME	5,000.00	0.00	0.00	0.00	5,000.00	0
10-5800-0500 FICA	11,198.00	5,625.27	5,625.27	0.00	5,572.73	50
10-5800-0600 HEALTH INSURANCE (MEDICAL)	68,156.00	8,125.52	8,125.52	0.00	60,030.48	12
10-5800-0650 DENTAL, VISION, LIFE INSURANCE	6,300.00	1,339.68	1,339.68	0.00	4,960.32	21
10-5800-0675 HRA HEALTH REIMB ACCT	4,500.00	1,500.00	1,500.00	0.00	3,000.00	33
10-5800-0700 LGERS RETIREMENT	27,611.00	13,722.64	13,722.64	0.00	13,888.36	50
10-5800-0800 401K SUPP RETIREMENT	7,069.00	3,522.85	3,522.85	0.00	3,546.15	50
10-5800-1500 GENERAL REPAIRS & MAINTENANCE	0.00	87.30	87.30	0.00	-87.30	*100
10-5800-1700 MAINT/REPAIRS - VEHICLES	40,000.00	47,027.17	47,027.17	0.00	-7,027.17	118
10-5800-3100 MOTOR FUELS	30,000.00	8,428.94	8,428.94	0.00	21,571.06	28
10-5800-3300 SUPPLIES	1,000.00	363.15	363.15	0.00	636.85	36
10-5800-3600 UNIFORMS	1,000.00	348.78	348.78	0.00	651.22	35
10-5800-3800 TECHNOLOGY	3,000.00	0.00	0.00	0.00	3,000.00	0
10-5800-5800 PHYSICAL EXAMS	500.00	0.00	0.00	0.00	500.00	0

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10-5800-5900 MISCELLANEOUS	1,000.00	1,000.00	1,000.00	0.00	0.00	100
10-5800-6000 CAPITAL OUTLAY	80,000.00	0.00	0.00	0.00	80,000.00	0
10-5800-8000 TIPPING FEES & BRUSH REMOVAL	50,000.00	19,908.09	19,908.09	0.00	30,091.91	40
10-5800-8100 RECYCLING	20,000.00	2,820.30	2,820.30	0.00	17,179.70	14
10-5800-8200 BRUSH & LEAF DISPOSAL FEES	31,200.00	10,316.00	10,316.00	0.00	20,884.00	33
5800 Sanitation & Recycling Subtotal	\$528,910.00	\$198,309.57	\$198,309.57	\$0.00	\$330,600.43	37
Expenditure Subtotal	\$528,910.00	\$198,309.57	\$198,309.57	\$0.00	\$330,600.43	37
Before Transfers	Deficiency Of Revenue Subtotal	-\$528,910.00	-\$198,309.57	-\$198,309.57	\$0.00	37
After Transfers	Deficiency Of Revenue Subtotal	-\$528,910.00	-\$198,309.57	-\$198,309.57	\$0.00	37
6600 General Government						
Expenditure						
6600 General Government						
10-6600-0400 OUTSIDE PROFESSIONAL SERVICES	45,959.00	0.00	0.00	0.00	45,959.00	0
10-6600-0401 LEGAL SERVICES	35,000.00	7,852.50	7,852.50	0.00	27,147.50	22
10-6600-1100 TECHNOLOGY	105,937.00	40,329.20	40,329.20	0.00	65,607.80	38
10-6600-1300 MUNICIPAL UTILITIES	40,000.00	7,756.11	7,756.11	0.00	32,243.89	19
10-6600-1500 GE. REPS. AND MAINT.	40,000.00	17,688.19	17,688.19	0.00	22,311.81	44
10-6600-2800 ELECTIONS	6,000.00	0.00	0.00	0.00	6,000.00	0
10-6600-5400 INSURANCE	110,000.00	116,446.80	116,446.80	0.00	-6,446.80	106
10-6600-6000 CONTINGENCY	50,000.00	0.00	0.00	0.00	50,000.00	0
10-6600-6100 MISCELLANEOUS	10,000.00	4,544.15	4,544.15	0.00	5,455.85	45
10-6600-6300 COMMUNITY EVENTS	55,000.00	11,052.80	11,327.80	275.00	43,672.20	21
10-6600-6301 4TH OF JULY	10,000.00	4,266.34	4,266.34	0.00	5,733.66	43
10-6600-6302 NATIONAL NIGHT OUT	7,000.00	552.16	552.16	0.00	6,447.84	8
10-6600-6303 HOLIDAY LIGHTING	21,500.00	0.00	0.00	0.00	21,500.00	0
10-6600-6304 ARBOR DAY EVENT	2,000.00	0.00	0.00	0.00	2,000.00	0
10-6600-6400 WILDLIFE MANAGEMENT	5,000.00	470.00	470.00	0.00	4,530.00	9
10-6600-6500 FOREST MANAGEMENT	60,000.00	37,400.00	37,400.00	0.00	22,600.00	62
6600 General Government Subtotal	\$603,396.00	\$248,358.25	\$248,633.25	\$275.00	\$354,762.75	41
Expenditure Subtotal	\$603,396.00	\$248,358.25	\$248,633.25	\$275.00	\$354,762.75	41
Before Transfers	Deficiency Of Revenue Subtotal	-\$603,396.00	-\$248,358.25	-\$248,358.25	-\$275.00	41
After Transfers	Deficiency Of Revenue Subtotal	-\$603,396.00	-\$248,358.25	-\$248,358.25	-\$275.00	41
6700 Debt Service						
Expenditure						
6700 Debt Service						
10-6700-0100 Police Dept Renovations-Principal	23,334.00	11,666.66	11,666.66	0.00	11,667.34	50
10-6700-0200 Street Improvements-Principal	6,667.00	3,333.34	3,333.34	0.00	3,333.66	50
10-6700-0500 Public Works Building-Principal	84,211.00	42,105.26	42,105.26	0.00	42,105.74	50
10-6700-0600 2020 POLICE CARS-PRINCIPAL	14,600.00	0.00	0.00	0.00	14,600.00	0

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10-6700-1100 Police Dept Renovations-Interest	556.00	388.94	388.94	0.00	167.06	70
10-6700-1200 Street Improvements-Interest	159.00	111.12	111.12	0.00	47.88	70
10-6700-1500 Public Works Building-Interest	14,855.00	7,781.05	7,781.05	0.00	7,073.95	52
6700 Debt Service Subtotal	\$144,382.00	\$65,386.37	\$65,386.37	\$0.00	\$78,995.63	45
Expenditure Subtotal	\$144,382.00	\$65,386.37	\$65,386.37	\$0.00	\$78,995.63	45
Before Transfers	Deficiency Of Revenue Subtotal	-\$144,382.00	-\$65,386.37	-\$65,386.37	\$0.00	45
After Transfers	Deficiency Of Revenue Subtotal	-\$144,382.00	-\$65,386.37	-\$65,386.37	\$0.00	45
8100 Water Dept.						
Expenditure						
8100 Water Dept.						
30-8100-0200 SALARIES	169,693.00	66,565.06	66,565.06	0.00	103,127.94	39
30-8100-0400 PROFESSIONAL SERVICES	5,000.00	13,795.85	16,065.87	2,270.02	-11,065.87	321
30-8100-0500 FICA	12,981.00	5,014.84	5,014.84	0.00	7,966.16	39
30-8100-0600 HEALTH INSURANCE (MEDICAL)	0.00	7,274.60	7,274.60	0.00	-7,274.60	*100
30-8100-0650 DENTAL, VISION, LIFE INSURANCE	0.00	1,213.28	1,213.28	0.00	-1,213.28	*100
30-8100-0675 HRA HEALTH REIMBURSEMENT ACCT	0.00	1,250.00	1,250.00	0.00	-1,250.00	*100
30-8100-0700 LGERS RETIREMENT	27,611.00	12,958.04	12,958.04	0.00	14,652.96	47
30-8100-0800 401K SUPP RETIREMENT	8,485.00	3,850.45	3,850.45	0.00	4,634.55	45
30-8100-1200 POSTAGE, PRINTING,& STATIONARY	5,000.00	660.42	1,309.29	648.87	3,690.71	26
30-8100-1500 GENERAL REPAIRS	25,000.00	403.75	403.75	0.00	24,596.25	2
30-8100-3300 SUPPLIES & EQUIPMENT	15,000.00	4,921.31	4,921.31	0.00	10,078.69	33
30-8100-3800 TECHNOLOGY	5,000.00	0.00	0.00	0.00	5,000.00	0
30-8100-4800 WATER PURCHASES	204,750.00	73,029.41	73,029.41	0.00	131,720.59	36
30-8100-4900 SEWER PURCHASES	396,000.00	87,070.87	87,070.87	0.00	308,929.13	22
30-8100-5000 AMI TRANSMITTER FEES	7,700.00	4,124.39	4,124.39	0.00	3,575.61	54
30-8100-5700 MISCELLANEOUS	6,196.00	0.00	0.00	0.00	6,196.00	0
30-8100-6000 CAPITAL RESERVE	178,891.00	0.00	0.00	0.00	178,891.00	0
30-8100-6500 STAFF DEVELOPMENT	5,000.00	945.00	945.00	0.00	4,055.00	19
30-8100-7400 CAPITAL IMPROVEMENT	19,200.00	0.00	0.00	0.00	19,200.00	0
8100 Water Dept. Subtotal	\$1,091,507.00	\$283,077.27	\$285,996.16	\$2,918.89	\$805,510.84	26
Expenditure Subtotal	\$1,091,507.00	\$283,077.27	\$285,996.16	\$2,918.89	\$805,510.84	26
Before Transfers	Deficiency Of Revenue Subtotal	-\$1,091,507.00	-\$283,077.27	-\$283,077.27	-\$2,918.89	26
After Transfers	Deficiency Of Revenue Subtotal	-\$1,091,507.00	-\$283,077.27	-\$283,077.27	-\$2,918.89	26
GRAND TOTAL	-\$296,363.00	\$1,649,986.57	\$1,512,703.13	-137,283.44	-\$1,809,066.13	-510



BOARD OF COMMISSIONERS MEETING
STAFF MEMORANDUM
DECEMBER 12, 2023

AGENDA ITEM F-1
RESOLUTION 2023-02 – A RESOLUTION HONORING OFFICER SAMANTHA BOMBACE FOR SERVICE TO THE TOWN OF BILTMORE FOREST

Background

Officer Samantha Bombace will retire from the Biltmore Forest Police Department at the end of December. Officer Bombace has served the Town for over twenty-six (26) years. While we are sad to see Officer Bombace leave the Town's service, we are exceptionally happy for her to move into this next phase.

The Town will host a retirement party for Officer Bombace on Wednesday, December 20, 2023, from 5pm-7pm at Town Hall. Town residents are welcome to join in the celebration of Officer Bombace's retirement and achievements.

Attachment

Resolution 2023-02 – A Resolution Honoring Officer Bombace's Service to the Town



BOARD OF COMMISSIONERS MEETING
STAFF MEMORANDUM
DECEMBER 12, 2023

AGENDA ITEM F-2
RESOLUTION 2023-3 – A RESOLUTION AWARDING BADGE AND SERVICE
SIDEARM TO RETIRING OFFICER SAMANTHA BOMBACE

Background

Officer Bombace's service to the Town has been well documented and the Town would like to award her service sidearm and badge upon retirement. In order to do so, the Board of Commissioners must approve a resolution authorizing this disbursement. N.C.G.S. 20-187.2 governs this allowance as noted in the attached resolution.

Attachment

Resolution 2023-3 – Resolution Awarding Badge and Service Sidearm to Retiring Officer Samantha Bombace



BOARD OF COMMISSIONERS MEETING
STAFF MEMORANDUM
DECEMBER 12, 2023

AGENDA ITEM F-3
RESOLUTION 2023-04 – A RESOLUTION HONORING THE CENTENNIAL
ANNIVERSARY COMMITTEE

Background

The Town has spent all of 2023 celebrating the Town's Centennial. The Friends of Biltmore Forest (FOBF) Committee spearheaded initial planning efforts for centennial events through the leadership of Cindy Holman, who chaired the Centennial Anniversary sub-committee.

Ms. Holman and her committee members have volunteered countless hours and provided exceptional dedication and service to the Town and its residents during this celebration. The attached resolution allows the Town to formally and publicly thank Ms. Holman and the committee for their hard work on behalf of the Town and its residents. Some activities throughout the Centennial year have included:

- Centennial Kickoff and 5K Fun Run/Walk
- Anniversary logo and related branding, donated by Oby Morgan of Brand Standards
- Two Speaking Engagements on the history of Biltmore Forest, by Diane Zimmerman
- Founders' Day Commemoration and Art Show
- Trolley Tour showcasing Town people, places and events significant to our history.
- Bird Watching Expedition viewing the vast array of bird species migrating through our town
- Residents' Self-Guided Garden Tour
- Fourth of July, featuring Tim Gillespie's SophistiCats band
- Children's Field Day in Rosebank Park
- The Fall Hootenanny at Town Hall
- Monthly Sunday Stretch classes and bi-weekly Running Club meetups
- The upcoming Children's Holiday Trolley Tour on December 14

Attachment

Resolution 2023-04 – A Resolution Honoring the Centennial Anniversary Committee



BOARD OF COMMISSIONERS MEETING
STAFF MEMORANDUM
DECEMBER 12, 2023

AGENDA ITEM F-4
FISCAL YEAR 2023 AUDIT PRESENTATION
Ms. Levonia Reese, Carter P.C.

Background

Each year, the Town, and all other local government agencies in North Carolina, are required to complete an independent audit of financial statements. These audits are sent to the North Carolina Local Government Commission (LGC) for review and comments. The Town's audit was provided to the LGC in mid-November 2023.

Ms. Levonia Reese, a partner with the independent audit firm, Carter P.C., will attend the meeting, address the audit, and answer questions from the Board. A bound, hard copy of the audit is provided to the Board of Commissioners as part of the agenda packet, and an electronic version is available in the agenda placed on the Town's website.



BOARD OF COMMISSIONERS MEETING
STAFF MEMORANDUM
DECEMBER 12, 2023

AGENDA ITEM F-5
CONSIDERATION OF APPOINTMENT OF JANET WHITWORTH TO
BOARD OF ADJUSTMENT

Background

Mr. Lowell Pearlman retired from the Town's Board of Adjustment, effective October 31, 2023. The Town adopted a resolution honoring Mr. Pearlman's service in November and he was honored at the November 18, 2023 Board of Adjustment meeting with a plaque recognizing his service.

Consideration of Appointment

The Board of Commissioners must approve a replacement for Mr. Pearlman to the Board of Adjustment by considering a new Town resident for appointment. Ms. Janet Whitworth is nominated for this position, and if approved by the Board, will serve a three-year term that expires in December 2026.



**TOWN OF BILTMORE FOREST,
NORTH CAROLINA**

Financial Statements and
Supplementary Information

Year Ended June 30, 2023

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Board of Commissioners

George F. Goosmann III, Mayor
Doris P. Loomis, Mayor Pro Tem
Fran G. Cogburn
E. Glenn Kelly

Administrative and Financial Staff

Jonathan Kanipe, Town Manager
Krystal Curtis, Finance Director
Laura Jacobs, Town Clerk

Chief of Police

Chris Beddingfield

Public Works Director

Harry Buckner

TOWN OF BILTMORE FOREST, NORTH CAROLINA

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220 North Main St. Suite 315 | Greenville SC 29601 | 864.203.8781

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor
and Members of the Board of Commissioners
Town of Biltmore Forest, North Carolina

Report on the Audit of Financial Statements **Opinions**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Biltmore Forest, North Carolina, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Biltmore Forest, North Carolina as of June 30, 2023, and the respective changes in financial position and cash flows, where appropriate, thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Biltmore Forest, North Carolina, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Audit of the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raises substantial doubt about the Town of Biltmore Forest's ability to continue as a going concern for the twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free of material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Governmental Auditing Standards* will always detect material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgement and maintained professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Biltmore Forest's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Biltmore Forest's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

To the Honorable Mayor
and Members of the Board of Commissioners
Town of Biltmore Forest, North Carolina
Page 3

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 5 through 13, the Local Government Employees' Retirement System's Schedules of the Proportionate Share of Net Pension Liability and Contributions, on pages 53 and 54, respectively, the Law Enforcement Officers' Special Separation Allowance Schedules of the Changes in Total Pension Liability and Total Pension Liability as a Percentage of Covered Payroll on pages 55 and 56, respectively, and the Other Postemployment Benefits' Schedules of the Proportionate Share of Net OPEB Liability and Contributions, on pages 57 and 58, respectively, be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Biltmore Forest's basic financial statements. The individual fund statements, budgetary schedules, and other schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. This information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion the individual fund statements, budgetary schedules, and other schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

To the Honorable Mayor
and Members of the Board of Commissioners
Town of Biltmore Forest, North Carolina
Page 4

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated November 9, 2023, on our consideration of Town of Biltmore Forest's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Town of Biltmore Forest's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Town of Biltmore Forest's internal control over financial reporting and compliance.

Carter, P.C.

Asheville, North Carolina
November 9, 2023

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Management's Discussion and Analysis

As management of the Town of Biltmore Forest (the "Town"), we offer readers of the Town of Biltmore Forest's financial statements this narrative overview and analysis of the financial activities of the Town of Biltmore Forest for the fiscal year ended June 30, 2023. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the Town's financial statements, which follow this narrative.

Financial Highlights

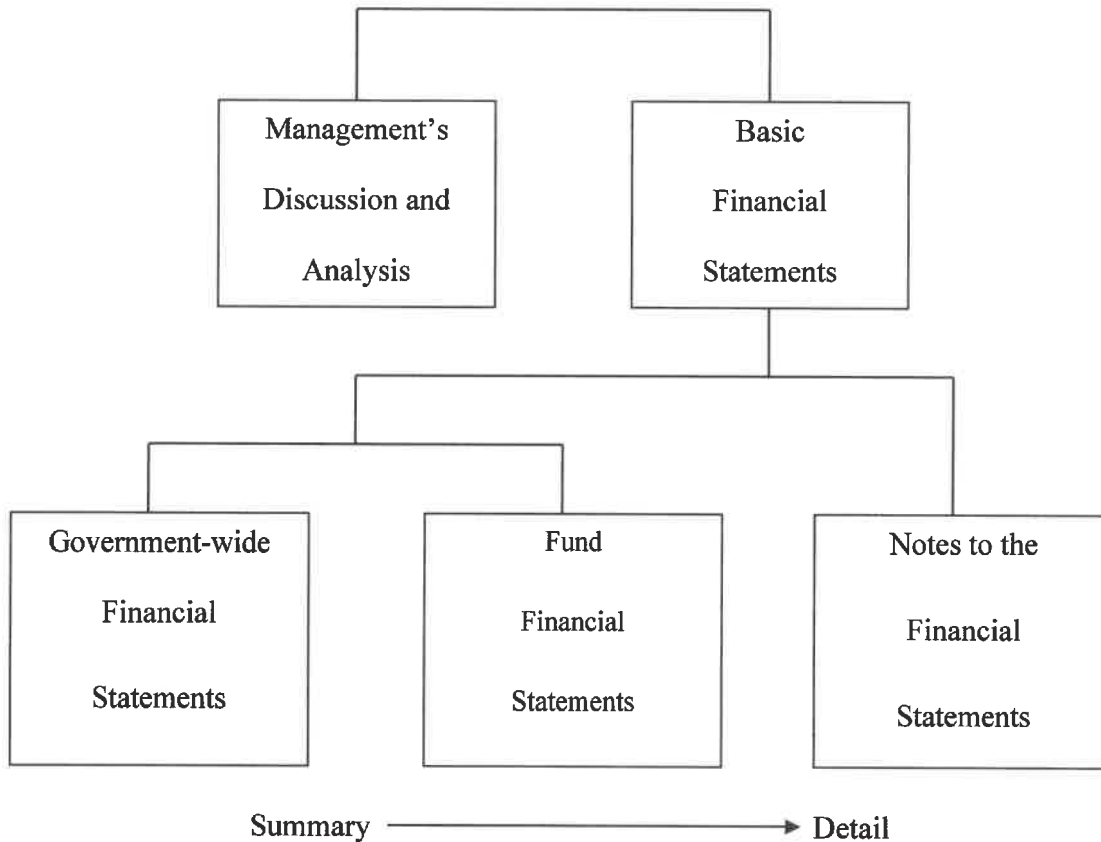
- The assets and deferred outflows of resources of the Town exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$7,340,502 (*net position*).
- The government's total net position increased by \$660,696, primarily due to high property tax collection rates and continued diligence in cost saving measures in all areas of the government.
- As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$4,883,587, with a net increase of \$675,745 in fund balance. Approximately 11% of combined ending fund balances, or \$512,380, is non-spendable or restricted.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$3,157,341, or 64.8% of total general fund expenditures.
- The Town's total debt increased by \$29,383 (1%) during the current fiscal year. The key factors in this increase were a \$787,553 increase in pension related debt obligation and a new loan in the amount of \$292,600 for the Greenwood Park Restoration. Increases were partially offset by decreases of \$909,830 net OPEB obligation and scheduled principal payments of \$157,166.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town of Biltmore Forest's basic financial statements. The Town's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). The basic financial statements present two different views of the Town through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Town of Biltmore Forest.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Required Components of Annual Financial Report
Figure 1



Basic Financial Statements

The first two statements (Exhibits 1 and 2) in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the Town's financial status.

The next statements (Exhibits 3 through 8) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the Town's government. These statements provide more detail than the government-wide statements. There are three parts to the Fund Financial Statements: 1) the governmental funds statements; 2) the budgetary comparison statements; and 3) the proprietary fund statements.

The next section of the basic financial statements is the **notes**. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, **supplemental information** is provided to show details about the Town's individual funds. Budgetary information required by the North Carolina General Statutes also can be found in this part of the statements.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Government-Wide Financial Analysis

The government-wide financial statements are designed to provide the reader with a broad overview of the Town's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the Town's financial status as a whole.

The two government-wide statements report the Town's net position and how it has changed. Net position is the difference between the Town's total assets and deferred outflows of resources and total liabilities and deferred inflows of resources. Measuring net position is one way to gauge the Town's financial condition.

The government-wide statements are divided into two categories: 1) governmental activities and 2) business-type activities. The governmental activities include most of the Town's basic services such as public safety, streets and public works, and general administration. Property taxes and state and federal grant funds finance most of these activities. The business-type activities are those that the Town charges customers to provide. These include the water services offered by the Town of Biltmore Forest.

The government-wide financial statements are Exhibits 1 and 2 of this report.

Fund Financial Statements

The fund financial statements (see Figure 1) provide a more detailed look at the Town's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Biltmore Forest, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the Town's budget ordinance. All the funds of the Town of Biltmore Forest can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds - Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the Town's basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting* which provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or fewer financial resources available to finance the Town's programs. The relationship between government activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

The Town of Biltmore Forest adopts an annual budget for its General Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the Town, the management of the Town, and the decisions of the Board about which services to provide and how to pay for them. It also authorizes the Town to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the Town complied with the budget ordinance and whether the Town succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows four columns: 1) the original budget as adopted by the board; 2) the final budget as amended by the board; 3) the actual resources, charges to appropriations, and ending balances in the General Fund; and 4) the difference or variance between the final budget and the actual resources and charges.

Proprietary Funds - The Town of Biltmore Forest has one kind of proprietary fund. *Enterprise Funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town of Biltmore Forest uses an enterprise fund to account for its water activity. The fund is the same as those functions shown in the business-type activities in the Statement of Net Position and the Statement of Activities.

Notes to the Financial Statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements begin on page 23 of this report.

Other Information - In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information concerning the Town's progress in funding its obligation to provide pension benefits to its employees. Required supplementary information can be found beginning on page 53 of this report.

Interdependence with Other Entities: The Town depends on financial resources flowing from, or associated with, both the federal government and the State of North Carolina. Because of this dependency, the Town is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations. It is also subject to changes in investment earnings and asset values associated with U.S. Treasury Securities because of actions by foreign governments and other holders of publicly held U.S. Treasury Securities.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Government-Wide Financial Analysis

Town of Biltmore Forest's Net Position Figure 2

	Governmental Activities		Business-type Activities		Total	
	2023	2022	2023	2022	2023	2022
Current and other assets	\$ 5,729,662	\$ 5,020,277	\$ 755,387	\$ 668,325	\$ 6,485,049	\$ 5,688,602
Capital assets	<u>4,206,210</u>	<u>4,118,872</u>	<u>1,747,455</u>	<u>1,914,424</u>	<u>5,953,665</u>	<u>6,033,296</u>
Total assets	<u>9,935,872</u>	<u>9,139,149</u>	<u>2,502,842</u>	<u>2,582,749</u>	<u>12,438,714</u>	<u>11,721,898</u>
Total deferred outflows of resources	<u>1,511,550</u>	<u>1,582,999</u>	<u>92,213</u>	<u>94,653</u>	<u>1,603,763</u>	<u>1,677,652</u>
Long-term liabilities outstanding	4,102,357	4,054,290	191,266	196,289	4,293,623	4,250,579
Other liabilities	<u>547,869</u>	<u>719,850</u>	<u>191,266</u>	<u>196,289</u>	<u>547,869</u>	<u>719,850</u>
Total liabilities	<u>4,650,226</u>	<u>4,774,140</u>	<u>191,266</u>	<u>196,289</u>	<u>4,841,492</u>	<u>4,970,429</u>
Total deferred inflows of resources	<u>1,780,904</u>	<u>1,657,729</u>	<u>79,543</u>	<u>91,586</u>	<u>1,860,447</u>	<u>1,749,315</u>
Net position:						
Net investment in capital assets	3,434,652	3,482,748	1,747,455	1,914,424	5,182,107	5,397,172
Restricted	510,151	624,252			510,151	624,252
Unrestricted	<u>1,068,993</u>	<u>183,279</u>	<u>576,791</u>	<u>475,103</u>	<u>1,645,784</u>	<u>658,382</u>
Total net position	<u>\$ 5,016,256</u>	<u>\$ 4,290,279</u>	<u>\$ 2,324,246</u>	<u>\$ 2,389,527</u>	<u>\$ 7,340,502</u>	<u>\$ 6,679,806</u>

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. The assets and deferred outflows of the Town of Biltmore Forest exceeded liabilities and deferred inflows by \$7,340,502 as of June 30, 2023. The Town's net position increased by \$660,696 for the fiscal year ended June 30, 2023. However, the largest portion reflects the Town's net investment in capital assets (e.g. land, buildings, machinery, and equipment). The Town of Biltmore Forest uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town of Biltmore Forest's net investment in capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. An additional portion of the Town's net position, \$510,151, represents resources that are subject to external restrictions on how they may be used.

Several particular aspects of the Town's financial operations positively influenced the total unrestricted governmental net position:

- Continued diligence in the collection of property taxes by maintaining a tax collection percentage of 99.83%.
- Continued efforts in cost savings by Town management.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Town of Biltmore Forest's Changes in Net Position Figure 3

	Governmental Activities		Business-type Activities		Total	
	2023	2022	2023	2022	2023	2022
Revenues:						
Program revenues:						
Charges for services	\$ 35,149	\$ 74,949	\$ 882,792	\$ 804,788	\$ 917,941	\$ 879,737
Operating grants and contributions	110,936	68,626			110,936	68,626
General revenues:						
Property taxes	3,103,914	3,053,571			3,103,914	3,053,571
Sales taxes	1,531,781	1,378,878			1,531,781	1,378,878
Franchise and utilities taxes	246,034	221,240			246,034	221,240
Alcohol beverage tax	6,392	5,594			6,392	5,594
Gasoline tax	5,923	2,315			5,923	2,315
Investment earnings	162,331	7,227	3,667	157	165,998	7,384
Miscellaneous	58,240	94,347			58,240	94,347
Total revenues	<u>5,260,700</u>	<u>4,906,747</u>	<u>886,459</u>	<u>804,945</u>	<u>6,147,159</u>	<u>5,711,692</u>
Expenses:						
General government	1,032,897	844,974			1,032,897	844,974
Public safety	2,368,913	2,176,784			2,368,913	2,176,784
Transportation	158,421	331,970			158,421	331,970
Physical development	953,367	856,994			953,367	856,994
Interest on long-term debt	21,125	24,740			21,125	24,740
Water			951,740	961,761	951,740	961,761
Total expenses	<u>4,534,723</u>	<u>4,235,462</u>	<u>951,740</u>	<u>961,761</u>	<u>5,486,463</u>	<u>5,197,223</u>
Increase (decrease) in net position	725,977	671,285	(65,281)	(156,816)	660,696	514,469
Net position, beginning	<u>4,290,279</u>	<u>3,618,994</u>	<u>2,389,527</u>	<u>2,546,343</u>	<u>6,679,806</u>	<u>6,165,337</u>
Net position, ending	<u>\$ 5,016,256</u>	<u>\$ 4,290,279</u>	<u>\$ 2,324,246</u>	<u>\$ 2,389,527</u>	<u>\$ 7,340,502</u>	<u>\$ 6,679,806</u>

Governmental activities. Governmental activities increased the Town's net position by \$725,977. The increase net position was the result of increased revenue generation as well a concerted effort to control costs and manage expenditures. Town management continued to reduce non-essential programs to a minimum and implemented cost saving strategies across Town departments. Town management believes that healthy investment in the Town will result in additional revenues, adding to the Town's net position by investing in capital assets which were largely funded by governmental activities. Town management acknowledges that 2023 was a successful year and plans on improving its approaches to realize continued fiscal health.

Business-type activities. Business-type activities decreased the Town of Biltmore Forest's net position by \$65,281. The key elements of this decrease were depreciation on the water system and increased costs of providing pensions to employees. The Town does not have control over the costs of providing pensions, these costs are actuarially determined each year.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Financial Analysis of the Town's Funds

As noted earlier, the Town of Biltmore Forest uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the Town of Biltmore Forest's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Town of Biltmore Forest's financing requirements.

The general fund is the chief operating fund of the Town. At the end of the current fiscal year, the Town's fund balance available in the General Fund was \$3,157,341 while total fund balance reached \$4,883,587. The Governing Body of the Town of Biltmore Forest has determined that the Town should maintain an available fund balance of 25-35% of general fund expenditures in case of unforeseen needs or opportunities, in addition to meeting the cash flow needs of the Town. The Town currently has an available fund balance of 83% of budgeted general fund expenditures, and total fund balance represents 92% of the same amount.

At June 30, 2023, governmental funds reported a combined fund balance of \$4,883,587, with a net increase in fund balance of \$675,745.

General Fund Budgetary Highlights. During the fiscal year, the Town revised the budget on several occasions. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; 2) amendments made to recognize new funding amounts from external sources, such as federal and State grants; and 3) increases in appropriations that become necessary to maintain services.

There were several reasons the Town revised its budget throughout the year. Expenditures were held in check with budgeted amounts for the year ended June 30, 2023.

Proprietary Fund. The Town of Biltmore Forest's proprietary fund provides the same type of information found in the government-wide statements but in more detail. Unrestricted net position of the Water Fund at the end of the fiscal year amounted to \$576,791. The total change in net position for the Water Fund was (\$65,281). The change in net position in the Water Fund is primarily a result of depreciation on the water system and increased expenses related to pensions and OPEB.

Capital Asset and Debt Administration

Capital assets. The Town of Biltmore Forest's investment in capital assets for its governmental and business-type activities as of June 30, 2023, totals \$5,953,665 (net of accumulated depreciation). These assets include buildings, roads and bridges, land, machinery and equipment, park facilities, and vehicles.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Major capital asset transactions during the year include the following:

- TVs and sound system in Meeting Room
- Cub Cadet Utility Vehicle
- Continuing improvements to the Town’s stormwater system.
- Purchase of solid waste container tipper for each solid waste truck

**Town of Biltmore Forest’s Capital Assets
(net of depreciation)
Figure 4**

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	2023	2022	2023	2022	2023	2022
Land	\$ 176,441	\$ 176,441	\$	\$	\$ 176,441	\$ 176,441
Construction in progress	535,595	222,114			535,595	222,114
Buildings and systems	2,006,233	2,069,155	1,745,786	1,912,416	3,752,019	3,981,571
Improvements other than buildings	49,439	60,546			49,439	60,546
Equipment and furniture	90,244	17,284			90,244	17,284
Vehicles and motorized equipment	431,971	589,856	1,669	2,008	433,640	591,864
Infrastructure	916,287	983,476			916,287	983,476
Total	<u>\$ 4,206,210</u>	<u>\$ 4,118,872</u>	<u>\$ 1,747,455</u>	<u>\$ 1,914,424</u>	<u>\$ 5,953,665</u>	<u>\$ 6,033,296</u>

Additional information on the Town’s capital assets can be found in Note 3.A.4 of the Basic Financial Statements.

Long-term Debt. As of June 30, 2023, the Town of Biltmore Forest had total debt outstanding of \$4,423,246. The installment debt is backed by security interest in the property for which it was issued. The Town’s other debt consisted of compensated absences and pension and OPEB related debt and is backed by the full faith and credit of the Town.

**Town of Biltmore Forest’s Outstanding Debt
Figure 5**

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	2023	2022	2023	2022	2023	2022
Installment debt	\$ 771,558	\$ 636,124	\$	\$	\$ 771,558	\$ 636,124
OPEB	1,804,132	2,549,347	118,807	174,289	1,922,939	2,723,636
Pension related debt (LGERS)	1,038,463	298,863	68,385	20,432	1,106,848	319,295
Pension related debt (LEO)	531,948	641,081			531,948	641,081
Compensated absences	85,879	72,195	4,074	1,568	89,953	73,763
Total	<u>\$ 4,231,980</u>	<u>\$ 4,197,610</u>	<u>\$ 191,266</u>	<u>\$ 196,289</u>	<u>\$ 4,423,246</u>	<u>\$ 4,393,899</u>

The Town’s total debt increased by \$29,383 (1%) during the current fiscal year. The key factors in this increase were a \$787,553 increase in pension related debt obligation and a new loan in the amount of \$292,600 for the Greenwood Park Restoration. Increases were partially offset by decreases of \$800,697 net OPEB obligation and scheduled principal payments of \$157,166.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

North Carolina general statutes limit the amount of general obligation debt that a unit of government can issue to 8% of the total assessed value of taxable property located within that government's boundaries. The legal debt margin for the Town of Biltmore Forest is \$71,872,275. Additional information regarding the Town of Biltmore Forest's long-term debt can be found in Note 3.B.6 of this report.

Economic Factors and Next Year's Budgets and Rates

The following key economic indicators reflect the growth and prosperity of the Town:

- Continued improvements and additions to existing homes and new home construction will continue to lead to improved property value growth.
- Higher interest rates should lead to increases in the Town's investment earnings. This is due to the Federal Reserve's continued efforts to combat inflation by raising interest rates.
- Sales tax revenues remain strong and are forecast to continue in spite of rising interest rates.

Budget Highlights for the Fiscal Year Ending June 30, 2024

Governmental Activities: Property taxes will account for approximately 48% of total General Fund revenues as compared to 57% in prior years. This drop is misleading in that there is a significant fund balance appropriation in the budget. The tax rate for fiscal year 2024 will remain at \$0.345 per \$100 valuation. Sales tax will account for 29% of total General Fund revenues.

Budgeted expenditures are expected to increase by approximately 19%. This increase is partly a result of cost of living adjustments and the potential funding of a new full-time position with the Town. Additionally, the Town budgeted a fund balance appropriation of \$1,223,866 in fiscal year 2024 to fund most of the costs of storm water drainage repairs budgeted at \$1,400,000.

Business-type Activities: The fiscal year 2024 budget includes a 2.5% increase for water charges and a 3% increase for sewer charges. Expenditures in the water department are forecast to increase primarily as a result of increased costs to purchase water and sewer services provided to the town.

Requests for Information

This report is designed to provide an overview of the Town's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Town Manager, Town of Biltmore Forest, 355 Vanderbilt Road, Biltmore Forest, North Carolina 28803. One can also call (828) 274-0824, visit our website www.biltmoreforest.org, or send an email to townhall@biltmoreforest.org for more information.

BASIC FINANCIAL STATEMENTS

Exhibit 1

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Statement of Net Position
June 30, 2023

	Primary Government		
	Governmental Activities	Business-type Activities	Total
Assets			
Current assets:			
Cash and cash equivalents	\$ 5,254,944	\$ 602,256	\$ 5,857,200
Taxes receivable (net)	5,309		5,309
Accounts receivable (net)		142,031	142,031
Due from other governments	467,180		467,180
Inventories	2,229	11,100	13,329
Total current assets	<u>5,729,662</u>	<u>755,387</u>	<u>6,485,049</u>
Noncurrent assets:			
Capital assets:			
Land and construction in progress	712,036		712,036
Other capital assets, net of depreciation	3,494,174	1,747,455	5,241,629
Total capital assets	<u>4,206,210</u>	<u>1,747,455</u>	<u>5,953,665</u>
Total assets	<u>\$ 9,935,872</u>	<u>\$ 2,502,842</u>	<u>\$ 12,438,714</u>
Deferred outflows of resources			
Pension deferrals	<u>\$ 1,511,550</u>	<u>\$ 92,213</u>	<u>\$ 1,603,763</u>
Liabilities			
Current liabilities:			
Accounts payable and accrued liabilities	\$ 418,282	\$	\$ 418,282
Current portion of long-term liabilities	<u>129,623</u>	<u></u>	<u>129,623</u>
Total current liabilities	547,905		547,905
Long-term liabilities:			
Due in more than one year	<u>4,102,357</u>	<u>191,266</u>	<u>4,293,623</u>
Total liabilities	<u>\$ 4,650,262</u>	<u>\$ 191,266</u>	<u>\$ 4,841,528</u>
Deferred inflows of resources			
Prepaid taxes	13,402		13,402
Grants	409,082		409,082
Pension deferrals	1,358,420	79,543	1,437,963
Total deferred inflows of resources	<u>\$ 1,780,904</u>	<u>\$ 79,543</u>	<u>\$ 1,860,447</u>
Net position			
Net investment in capital assets	\$ 3,434,652	\$ 1,747,455	\$ 5,182,107
Restricted:			
Stabilization by State Statute	510,151		510,151
Unrestricted	<u>1,071,453</u>	<u>576,791</u>	<u>1,648,244</u>
Total net position	<u>\$ 5,016,256</u>	<u>\$ 2,324,246</u>	<u>\$ 7,340,502</u>

The notes to the financial statements are an integral part of this statement.

Exhibit 2

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Statement of Activities
For the Year Ended June 30, 2023

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Primary government:						
Governmental activities:						
General government	\$ 1,032,897	\$ 35,149	\$ 42,625	\$ (955,123)	\$	\$ (955,123)
Public safety	2,368,913			(2,368,913)		(2,368,913)
Transportation	158,421	67,207		(91,214)		(91,214)
Physical development	953,367	1,104		(952,263)		(952,263)
Interest on long-term debt	21,125			(21,125)		(21,125)
Total governmental activities	4,534,723	35,149	110,936	(4,388,638)		(4,388,638)
Business-type activities:						
Water	951,740	882,792			(68,948)	(68,948)
Total primary government	\$ 5,486,463	\$ 917,941	\$ 110,936	(4,388,638)	(68,948)	(4,457,586)
General revenues:						
Taxes:						
Property taxes, levied for general purpose				3,103,914		3,103,914
Sales taxes				1,531,781		1,531,781
Franchise and utilities taxes				246,034		246,034
Alcohol beverage tax				6,392		6,392
Gasoline tax				5,923		5,923
Unrestricted investment earnings				162,331	3,667	165,998
Miscellaneous				58,240		58,240
Total general revenues				5,114,615	3,667	5,118,282
Change in net position				725,977	(65,281)	660,696
Net position, beginning				4,290,279	2,389,527	6,679,806
Net position, ending				\$ 5,016,256	\$ 2,324,246	\$ 7,340,502

The notes to the financial statements are an integral part of this statement.

Exhibit 3

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Balance Sheet
Governmental Funds
June 30, 2023

	Major Funds		Total
	General Fund	ARPA Fund	
Assets			
Cash and cash equivalents	\$ 4,845,862	\$ 409,082	\$ 5,254,944
Taxes receivable (net)	5,309		5,309
Due from other governments	467,180		467,180
Inventories	2,229		2,229
Total assets	<u>\$ 5,320,580</u>	<u>\$ 409,082</u>	<u>\$ 5,729,662</u>
Liabilities			
Accounts payable and accrued liabilities	<u>\$ 418,282</u>	<u>\$</u>	<u>\$ 418,282</u>
Deferred inflows of resources			
Property tax receivable	5,309		5,309
Prepaid property taxes	13,402		13,402
Grant		409,082	409,082
Total deferred inflows of resources	<u>18,711</u>	<u>409,082</u>	<u>427,793</u>
Fund balances			
Nonspendable:			
Inventories	2,229		2,229
Restricted:			
Stabilization by State statute	510,151		510,151
Assigned:			
Subsequent year's expenditures	1,213,866		1,213,866
Unassigned	<u>3,157,341</u>		<u>3,157,341</u>
Total fund balances	<u>4,883,587</u>		<u>4,883,587</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 5,320,580</u>	<u>\$ 409,082</u>	<u>\$ 5,729,662</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Balance Sheet
 Governmental Funds (continued)
 June 30, 2023

Amounts reported for governmental activities in the Statement of Net Position (Exhibit 1) are different because:

Total Fund Balances, Governmental Funds		\$ 4,883,587
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		
Gross capital assets at historical cost	\$ 7,845,783	
Accumulated depreciation	<u>(3,639,573)</u>	4,206,210
Deferred outflows of resources related to pensions are not reported in the funds		823,942
Deferred outflows of resources related to OPEB are not reported in the funds		687,608
Earned revenues considered deferred inflows of resources in fund statements		5,309
Long-term liabilities used in governmental activities are not financial uses and therefore are not reported in the funds		
Gross long-term debt	(771,558)	
Accrued compensated absences	(85,879)	
Net pension liability	(531,948)	
Total pension liability	(1,038,463)	
OPEB liability	<u>(1,804,132)</u>	(4,231,980)
Deferred inflows of resources related to pensions are not reported in the funds		(179,679)
Deferred inflows of resources related to OPEB are not reported in the funds		<u>(1,178,741)</u>
Net position of governmental activities		<u>\$ 5,016,256</u>

The notes to the financial statements are an integral part of this statement.

Exhibit 4

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Statement of Revenues, Expenditures, and Changes in Fund Balances
 Governmental Funds
 For the Year Ended June 30, 2023

	Major Funds		Total
	General Fund	ARPA Fund	
Revenues			
Ad valorem taxes	\$ 3,101,454	\$	\$ 3,101,454
Unrestricted intergovernmental	1,790,130		1,790,130
Restricted intergovernmental	68,742	42,194	110,936
Permits and fees	35,149		35,149
Investment earnings	162,331		162,331
Miscellaneous	58,240		58,240
Total revenues	<u>5,216,046</u>	<u>42,194</u>	<u>5,258,240</u>
Expenditures			
Current:			
General government	962,550		962,550
Public safety	2,338,477		2,338,477
Transportation	157,854		157,854
Physical development	1,237,923		1,237,923
Debt service:			
Principal	157,166		157,166
Interest and other charges	21,125		21,125
Total expenditures	<u>4,875,095</u>		<u>4,875,095</u>
Excess of revenues over expenditures	<u>340,951</u>	<u>42,194</u>	<u>383,145</u>
Other financing sources			
Installment purchase obligations issued	292,600		292,600
Transfers from (to) other funds	42,194	(42,194)	
Total other financing sources	<u>334,794</u>	<u>(42,194)</u>	<u>292,600</u>
Net change in fund balance	675,745		675,745
Fund balance, beginning	<u>4,207,842</u>		<u>4,207,842</u>
Fund balance, ending	<u>\$ 4,883,587</u>	<u>\$</u>	<u>\$ 4,883,587</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF BILTMORE FOREST, NORTH CAROLINA
 Statement of Revenues, Expenditures, and Changes in Fund Balances
 Governmental Funds
 For the Year Ended June 30, 2023

Amounts reported for governmental activities in the statement of activities are different because:

Net changes in fund balances - total governmental funds	\$	675,745
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period</p>		
Capital outlay expenditures which were capitalized	\$	415,199
Net book value of capital assets which were sold		
Depreciation expense for governmental assets	(327,861)	87,338
<p>Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds</p>		
Change in unavailable revenue for tax revenue		2,460
<p>Contributions to the pension plan in the current fiscal year are not included on the Statement of Activities</p>		
		217,068
<p>Benefit payments paid and administrative expense for the LEOSSA are not included on the Statement of Activities</p>		
		12,038
<p>OPEB benefit payments and administrative costs made in the current fiscal year are not included on the Statement of Activities</p>		
		119,392
<p>The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.</p>		
Principal payments on long-term debt		157,166
Installment purchase obligations issued		(292,600)
<p>Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.</p>		
Compensated absences	(13,684)	
Pension benefit	127,585	
OPEB plan expense	(366,531)	(252,630)
Total changes in net position of governmental activities	\$	<u>725,977</u>

The notes to the financial statements are an integral part of this statement.

Exhibit 5

TOWN OF BILTMORE FOREST, NORTH CAROLINA

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Year Ended June 30, 2023

	Original	Final	Actual Amounts	Variance with final budget- positive (negative)
Revenues				
Ad valorem taxes	\$ 3,034,955	\$ 3,088,955	\$ 3,101,454	\$ 12,499
Unrestricted intergovernmental	1,779,747	1,801,059	1,790,130	(10,929)
Restricted intergovernmental	67,824	68,200	68,742	542
Permits and fees	46,300	31,300	35,149	3,849
Investment earnings	2,000	110,538	162,331	51,793
Miscellaneous	65,600	65,600	58,240	(7,360)
Total revenues	<u>4,996,426</u>	<u>5,165,652</u>	<u>5,216,046</u>	<u>50,394</u>
Expenditures				
Current:				
General government	1,062,579	1,114,305	962,550	151,755
Public safety	2,267,120	2,313,120	2,338,477	(25,357)
Transportation	611,500	591,500	157,854	433,646
Physical development	1,193,565	1,285,065	1,237,923	47,142
Debt service:				
Principal retirement	143,318	143,318	157,166	(13,848)
Interest and other charges	20,344	20,344	21,125	(781)
Total expenditures	<u>5,298,426</u>	<u>5,467,652</u>	<u>4,875,095</u>	<u>592,557</u>
Revenues over (under) expenditures	<u>(302,000)</u>	<u>(302,000)</u>	<u>340,951</u>	<u>642,951</u>
Other financing sources (uses)				
Sales of capital assets	10,000	10,000		(10,000)
Installment purchase obligations issued	292,000	292,000	292,600	600
Transfers (to) from other funds			42,194	42,194
Total other financing sources (uses)	<u>302,000</u>	<u>302,000</u>	<u>334,794</u>	<u>32,794</u>
Net change in fund balance	<u>\$</u>	<u>\$</u>	675,745	<u>\$ 675,745</u>
Fund balance, beginning			<u>4,207,842</u>	
Fund balance, ending			<u>\$ 4,883,587</u>	

The notes to the financial statements are an integral part of this statement.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Statement of Fund Net Position
Proprietary Fund
June 30, 2023

Assets	
Current assets:	
Cash and cash equivalents	\$ 602,256
Accounts receivable (net)	142,031
Inventories	<u>11,100</u>
Total current assets	755,387
Noncurrent assets:	
Capital assets, net of depreciation	<u>1,747,455</u>
Total assets	<u>\$ 2,502,842</u>
Deferred outflows of resources	<u>\$ 92,213</u>
Liabilities	
Noncurrent liabilities:	
Compensated absences	\$ 4,074
Net pension liability	68,385
Total OPEB liability	<u>118,807</u>
Total noncurrent liabilities	<u>191,266</u>
Total liabilities	<u>\$ 191,266</u>
Deferred inflows of resources	<u>\$ 79,543</u>
Net position	
Net investment in capital assets	\$ 1,747,455
Unrestricted	<u>576,791</u>
Total net position	<u>\$ 2,324,246</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Fund
For the Year Ended June 30, 2023

Operating revenues	
Water sales	\$ 857,952
Water tap and connection fees	9,540
AMI transmitter charges	8,202
Commissions, sewer charge collection	<u>7,098</u>
Total operating revenues	<u>882,792</u>
Operating expenses	
Salaries	114,942
Payroll taxes	8,109
Employee benefits	30,378
Maintenance and supplies	41,512
Water and sewer purchases	584,402
Professional services	3,824
Depreciation	166,969
Training and education	<u>1,604</u>
Total operating expenses	<u>951,740</u>
Operating loss	(68,948)
Nonoperating revenues	
Investment earnings	<u>3,667</u>
Change in net position	(65,281)
Net position, beginning	<u>2,389,527</u>
Total net position, ending	<u>\$ 2,324,246</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Statement of Cash Flows
Proprietary Fund
For the Year Ended June 30, 2023

Cash flows from operating activities	
Cash received from customers	\$ 867,532
Cash paid for goods and services	(631,342)
Cash paid to or on behalf of employees for services	<u>(168,055)</u>
Net cash used by operating activities	<u>68,135</u>
Cash flows from investing activities	
Interest	<u>3,667</u>
Net decrease in cash and cash equivalents	71,802
Balances, beginning	<u>530,454</u>
Balances, ending	<u>\$ 602,256</u>
Reconciliation of operating loss to net cash used by operating activities:	
Operating loss	\$ (68,948)
Adjustments to reconcile operating loss to net cash used by operating activities:	
Depreciation	166,969
Changes in assets, and deferred outflows, liabilities, and deferred inflows of resources:	
Increase in accounts receivable	(15,260)
Increase in accrued absences	2,506
Increase in deferred outflows of resources - pensions	(14,530)
Decrease in deferred outflows of resources - OPEB	16,970
Increase in net pension liability	47,953
Decrease in OPEB liability	(55,482)
Decrease in deferred inflows of resources - pensions	(27,889)
Increase in deferred inflows of resources - OPEB	<u>15,846</u>
Total adjustments	<u>137,083</u>
Net cash used by operating activities	<u>\$ 68,135</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Notes to the Financial Statements
For the Fiscal Year Ended June 30, 2023

Note 1 - Summary of Significant Accounting Policies

The accounting policies of the Town of Biltmore Forest conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

A. Reporting Entity

The Town is a municipal corporation that is governed by an elected mayor and a three-member board of commissioners.

B. Basis of Presentation

Government-wide Statements: The statement of net position and the statement of activities display information about the primary government. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the *governmental* and *business-type activities* of the Town. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for the different business-type activities of the Town and for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a specific function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a specific program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the Town's funds. Separate statements for each fund category - *governmental and proprietary* - are presented. The Town has no fiduciary funds to report. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as non-major funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies, result from non-exchange transactions. Other non-operating revenues are ancillary activities such as investment earnings.

Note 1 - Summary of Significant Accounting Policies (continued)

The Town reports the following major governmental funds:

General Fund. The General Fund is the general operating fund of the Town. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue sources are ad valorem taxes, State grants, and various other taxes and licenses. The primary expenditures are for public safety, street maintenance, and construction.

ARPA Fund. This fund is used to account for fund received under the American Rescue Plan Act.

The Town reports the following major enterprise fund:

Water Fund. This fund is used to account for the Town's water operations.

C. Measurement Focus and Basis of Accounting

In accordance with North Carolina General Statutes, all funds of the Town are maintained during the year using the modified accrual basis of accounting.

Government-wide and Proprietary Fund Financial Statements. The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus. The government-wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Town's enterprise fund are charges to customers for sales and services. The Town also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the water system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Note 1 - Summary of Significant Accounting Policies (continued)

Governmental Fund Financial Statements. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The Town considers all revenues available if they are collected within 90 days after year-end, except for property taxes. Ad valorem taxes receivable are not accrued as revenue because the amount is not susceptible to accrual. At June 30, taxes receivable for property other than motor vehicles are materially past due and are not considered to be an available resource to finance the operations of the current year. Also, as of September 1, 2013, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, the State of North Carolina is responsible for billing and collecting the property taxes on registered motor vehicles on behalf of all municipalities and special tax districts. Property taxes are due when vehicles are registered. The billed taxes are applicable to the fiscal year in which they are received.

Sales taxes and certain intergovernmental revenues, such as the beer and wine tax, collected and held by the State at year-end on behalf of the Town are recognized as revenue. Sales taxes are considered a shared revenue for the Town of Biltmore Forest because the tax is levied by Buncombe County and then remitted to and distributed by the State. Most intergovernmental revenues and sales and services are not susceptible to accrual because generally they are not measurable until received in cash. All taxes, including those dedicated for specific purposes are reported as general revenues rather than program revenues. Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the Town's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then general revenues.

D. Budgetary Data

The Town's budgets are adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund and the Enterprise Fund. All annual appropriations lapse at the fiscal year-end. A project ordinance is adopted for the Capital Project Fund. All budgets are prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the functional level for all annually budgeted funds and at the project level for the multi-year funds.

Note 1 - Summary of Significant Accounting Policies (continued)

Amendments are required for any revisions that alter total expenditures of any fund or that change functional appropriations. All amendments must be approved by the governing board. During the year, several amendments to the original budget were necessary. The budget ordinance must be adopted by July 1 of the fiscal year, or the governing board must adopt an interim budget that covers that time until the annual ordinance can be adopted.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Fund Equity

1. Deposits and Investments

All deposits of the Town are made in board-designated official depositories and are secured as required by State law [G.S. 159-31]. The Town may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the Town may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

State law [G.S. 159-30(c)] authorizes the Village to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States, obligations of the State of North Carolina, bonds and notes of any North Carolina local government or public authority, obligations of certain non-guaranteed federal agencies, certain high-quality issues of commercial paper and bankers' acceptances, and the North Carolina Capital Management Trust (NCCMT). The Village's investments are generally reported at fair value. The NCCMT, which consists of an SEC-registered mutual fund (the Government Portfolio), is authorized by G.S. 159-30(c)(8). The Government Portfolio, which invests in treasuries, government agencies, and collateralized repurchase agreements, is a money market mutual fund (2a7) and maintains an AAAM rating from S&P and AAAMf by Moody's Investor Service. It is reported at fair value. Because the NCCMT Government Portfolio has a weighted average maturity of less than 90 days, it is presented as an investment with a maturity of less than 6 months.

2. Cash and Cash Equivalents

The Town pools money from several funds to facilitate disbursement and investment and to maximize investment income and considers all cash and investments to be cash and cash equivalents. The Town considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash and cash equivalents.

3. Ad Valorem Taxes Receivable

In accordance with State law [G.S. 105-347 and G.S. 159-13(a)], the Town levies ad valorem taxes on property other than motor vehicles on July 1st, the beginning of the fiscal year. The taxes are due on September 1st (lien date); however, interest does not accrue until the following January 6th. These taxes are based on the assessed values of January 1, 2022.

Note 1 - Summary of Significant Accounting Policies (continued)

4. Allowances for Doubtful Accounts

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables that were written off in prior years.

5. Inventory and Prepaid Items

The inventories of the Town are valued at cost (first-in, first-out), which approximates market. The Town's General Fund inventory consists of expendable supplies and fuel that are recorded as expenditures as used rather than when purchased.

The inventories of the Town's enterprise fund consist of materials and supplies held for subsequent use. The cost of these inventories is expensed when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements and expensed as the items are used.

6. Capital Assets

Capital assets are defined by the government as assets with an initial, individual cost of more than a certain cost and an estimated useful life in excess of two years. Minimum capitalization costs are as follows: land, \$10,000; buildings, improvements, substations, lines, and other plant and distribution systems, \$15,000; infrastructure, \$20,000; equipment and furniture, \$5,000; vehicles and motorized equipment, \$10,000; computer software, \$5,000; and computer equipment, \$500. Donated capital assets received prior to June 30, 2015 are recorded at their estimated fair value at the date of donation. Donated capital assets received after June 30, 2015 are recorded at acquisition value. All other purchased or constructed capital assets are reported at cost or estimated historical cost. General infrastructure assets acquired prior to July 1, 2003, consist of the road network and water system assets that were acquired or that received substantial improvements subsequent to July 1, 1980, and are reported at estimated historical cost using deflated replacement cost. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Buildings and system	40
Infrastructure	5-20
Equipment and furniture	3-10
Vehicles and motorized equipment	5-10
Computer equipment	3
Computer software	3
Substations, lines, and related equipment	40
Other improvements	10-40

Note 1 - Summary of Significant Accounting Policies (continued)

7. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The Town has two items that meet this criterion - pension and OPEB related deferrals for the 2022 fiscal year. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The Town has several items that meet the criterion for this category - prepaid taxes, property taxes receivable, and pension and OPEB related deferrals.

8. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

In fund financial statements, the face amount of debt issued is reported as other financing sources. Issuance costs, whether withheld from the actual debt proceeds received or not, are reported as debt service expenditures.

9. Compensated Absences

The vacation policy of the Town provides for the accumulation of up to thirty days earned vacation leave with such leave being fully vested when earned. For the Town's government-wide and proprietary funds, an expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned. The Town has assumed a first-in, first-out method of using accumulated compensated time. The portion of that time that is estimated to be used in the next fiscal year has been designated as a current liability in the government-wide financial statements.

The Town's sick leave policy provides for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of retirement may be used in the determination of length of service for retirement benefit purposes. Since the Town does not have any obligation for the accumulated sick leave until it is taken, no accrual for sick leave has been made.

Note 1 - Summary of Significant Accounting Policies (continued)

10. Net Position/Fund Balances

Net Position

Net position in government-wide and proprietary fund financial statements are classified as net investment in capital assets, restricted, and unrestricted. Restricted net position represents constraints on resources that are externally imposed either by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through state statute.

Fund Balances

In the governmental fund financial statements, fund balance is composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

The governmental fund types classify fund balances as follows:

Nonspendable Fund Balance - this classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Inventories - portion of fund balance that is not an available resource because it represents the year-end balance of ending inventories, which are not spendable resources.

Restricted Fund Balance - this classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law.

Restricted for Stabilization by State statute - North Carolina G.S. 159-8 prohibits units of government from budgeting or spending a portion of their fund balance. This is one of several statutes enacted by the North Carolina State Legislature in the 1930's that were designed to improve and maintain the fiscal health of local government units. Restricted by State statute (RSS) is calculated at the end of each fiscal year for all annually budgeted funds. The calculation in G.S. 159-8(a) provides a formula for determining what portion of fund balance is available for appropriation. The amount of fund balance not available for appropriation is what is known as "restricted by State statute." Appropriated fund balance in any fund shall not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts, as those figures stand at the close of the fiscal year next preceding the budget. Per GASB guidance, RSS is considered a resource upon which a restriction is "imposed by law through constitutional provisions or enabling legislation." RSS is reduced by inventories and prepaids as they are classified as nonspendable. Outstanding Encumbrances are included within RSS. RSS is included as a component of Restricted Net position and Restricted fund balance on the face of the balance sheet.

Note 1 - Summary of Significant Accounting Policies (continued)

Committed Fund Balance - portion of fund balance that can only be used for specific purposes imposed by majority vote by quorum of the Town of Biltmore Forest's governing body (highest level of decision-making authority). The governing body can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Assigned Fund Balance - portion of fund balance that the Town of Biltmore Forest intends to use for specific purposes.

Unassigned Fund Balance - the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The Town of Biltmore Forest has a revenue spending policy that provides guidance for programs with multiple revenue sources. The Town Manager will use resources in the following hierarchy: bond proceeds, federal funds, State funds, local non-town funds, town funds. For purposes of fund balance classification expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The Town Manager has the authority to deviate from this policy if it is in the best interest of the Town.

The Town has also adopted a minimum fund balance policy for the general fund which instructs management to conduct the business of the Town in such a manner that available fund balance is in the range of 25-35% of budgeted expenditures. Any portion of the general fund balance in excess of 35% of budgeted expenditures may be appropriated for one-time expenditures and may not be used for any purpose that would obligate the Town in a future budget.

11. **Defined Benefit Pension Plan and Other Post Employment Benefit (OPEB) Plan**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Local Governmental Employees' Retirement System (LGERS) and the Retiree Health Benefit Fund (RHBF) and additions to/deductions from LGERS and RHBF's fiduciary net position have been determined on the same basis as they are reported by LGERS and RHBF. For this purpose, plan member contributions are recognized in the period in which the contributions are due. The Town of Biltmore Forest's employer contributions are recognized when due and the Town has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of LGERS and RHBF. Investments are reported at fair value.

Note 1 - Summary of Significant Accounting Policies (continued)

F. Contract for Fire Suppression Service and Emergency Medical Service

During the fiscal year ended June 30, 2014, the Town entered into an agreement with Skyland Fire and Rescue Corporation, a municipal corporation, through which Skyland Fire and Rescue would provide fire protection services and emergency medical services for the Town. The initial term of the contract is for 15 years, ending on September 1, 2028, with the option to continue with mutually agreeable terms. The cost of the services rendered by Skyland Fire and Rescue for the fiscal year ended June 30, 2023, was \$425,000.

Note 2 - Stewardship, Compliance, and Accountability

A. Budget Ordinance Violation

For the year ended June 30, 2023, the expenditures made in the Town's General Fund exceeded the authorized appropriations made by the governing board for Public Safety by \$25,357. The over expenditure occurred due to personnel related expenses exceeding budgeted amounts. Expenditures also exceeded authorized appropriations in debt service by \$14,629 which is due to not budgeting for the repayment of a new installment loan in the current year.

Additionally, the Town's Water and Sewer Fund's actual expenditures on the budgetary basis exceed the budgeted amount by \$160,327. The largest variance was an over expenditure in sewer purchases of \$203,259.

Corrective Action Plans

Management and the Board of Commissioners will monitor budget to actual line items more closely and perform budget re-allocations or amendments as soon as possible upon receiving information that variances in budgeted amounts exist.

Note 3 - Detail Notes on All Funds

A. Assets

1. Deposits

All the deposits of the Town are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the Town's agent in the Town's name. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the Town, these deposits are considered to be held by the Town's agent in the Town's name. The amount of the pledged collateral is based on an approved averaging method for non-interest-bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the Town or the escrow agent. Because of the inability to measure the exact amounts of collateral pledged for the Town under the Pooling Method, the potential exists for under-collateralization. This risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method. The Town has no formal policy regarding custodial credit risk for deposits, but relies on the State Treasurer to enforce standards of minimum capitalization for all pooling method financial institutions and to monitor them for compliance. The Town complies with the provisions of G.S. 159-31 when designating official depositories and verifying that deposits are properly secured.

At June 30, 2023, the Town's deposits had a carrying amount of \$391,363 and a bank balance of \$101,354. The entire bank balance was covered by federal depository insurance. At June 30, 2023, the Town's petty cash fund totaled \$185.

2. Investments

At June 30, 2023, the Town had \$5,465,652 invested with the North Carolina Capital Management Trust's Government Portfolio which carried a credit rating of AAAM by Standard and Poor's. The Town has no policy regarding credit risk.

3. Receivables - Allowances for Doubtful Accounts

The amount of taxes receivable presented in the Balance Sheet and the Statement of Net Position includes penalties levied or outstanding.

The amounts presented in the Balance Sheet and the Statement of Net Position for the year ended June 30, 2023 are net of the following allowances for doubtful accounts:

General fund - Taxes receivable	\$	612
Water fund - Accounts receivable		<u>1,339</u>
Total	\$	<u>1,951</u>

Note 3 - Detail Notes on All Funds (continued)

4. Capital Assets

Capital asset activity for the Primary Government for the year ended June 30, 2023, was as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 176,441	\$	\$	\$ 176,441
Construction in progress	<u>222,114</u>	<u>313,481</u>	<u></u>	<u>535,595</u>
Total capital assets not being depreciated	<u>398,555</u>	<u>313,481</u>	<u></u>	<u>712,036</u>
Capital assets being depreciated:				
Buildings and systems	2,705,202			2,705,202
Other improvements	168,205			168,205
Equipment and furniture	230,740	78,989		309,729
Vehicles and equipment	1,830,510	22,729		1,853,239
Infrastructure	<u>2,097,372</u>	<u></u>	<u></u>	<u>2,097,372</u>
Total capital assets being depreciated	<u>7,032,029</u>	<u>\$ 101,718</u>	<u>\$</u>	<u>7,133,747</u>
Less accumulated depreciation for:				
Buildings and systems	636,047	62,922		698,969
Other improvements	107,659	11,107		118,766
Equipment and furniture	213,456	6,029		219,485
Vehicles and equipment	1,240,654	180,614		1,421,268
Infrastructure	<u>1,113,896</u>	<u>67,189</u>	<u></u>	<u>1,181,085</u>
Total accumulated depreciation	<u>3,311,712</u>	<u>\$ 327,861</u>	<u>\$</u>	<u>3,639,573</u>
Total capital assets being depreciated, net	<u>3,720,317</u>			<u>3,494,174</u>
Governmental activity capital assets, net	<u>\$ 4,118,872</u>			<u>\$ 4,206,210</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	\$ 70,347
Public safety	126,304
Transportation	64,753
Physical development	<u>66,457</u>
Total depreciation expense	<u>\$ 327,861</u>

Note 3 - Detail Notes on All Funds (continued)

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
Business-type activities:				
Capital assets being depreciated:				
Buildings and systems	\$ 4,791,369	\$	\$	\$ 4,791,369
Vehicles and equipment	<u>87,207</u>	<u> </u>	<u> </u>	<u>87,207</u>
Total capital assets being depreciated	<u>4,878,576</u>	<u>\$</u>	<u>\$</u>	<u>4,878,576</u>
Less accumulated depreciation for:				
Water system	2,878,953	166,630		3,045,583
Vehicles and equipment	<u>85,199</u>	<u>339</u>	<u> </u>	<u>85,538</u>
Total accumulated depreciation	<u>2,964,152</u>	<u>\$</u>	<u>166,969</u>	<u>\$ 3,131,121</u>
Total capital assets being depreciated, net	<u>1,914,424</u>			<u>1,747,455</u>
Water fund capital assets, net	<u>\$ 1,914,424</u>			<u>\$ 1,747,455</u>

B. Liabilities

1. Pension Plan and Postemployment Obligations

a. Local Governmental Employees' Retirement System

Plan Description. The Town is a participating employer in the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS membership is comprised of general employees and local law enforcement officers (LEOs) of participating local governmental entities. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members - nine appointed by the Governor, one appointed by the State Senate, one appointed by the State House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Annual Comprehensive Financial Report (ACFR) for the State of North Carolina. The State's ACFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at www.osc.nc.gov.

Note 3 - Detail Notes on All Funds (continued)

Benefits Provided. LGERS provides retirement and survivor benefits. Retirement benefits are determined at 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service (age 55 for firefighters). Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age (15 years of creditable service for firefighters or rescue squad members who are killed in the line of duty) or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

LGERS plan members who are LEOs are eligible to retire with full retirement benefits at age 55 with five years of creditable service as an officer, or at any age with 30 years of creditable service. LEO plan members are eligible to retire with partial retirement benefits at age 50 with 15 years of creditable service as an officer. Survivor benefits are available to eligible beneficiaries of LEO members who die while in active service or within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed 15 years of service as a LEO and have reached age 50, or have completed five years of creditable service as a LEO and have reached age 55, or have completed 15 years of creditable service as a LEO if killed in the line of duty. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions.

Contributions. Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. Town of Biltmore Forest employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The Town of Biltmore Forest's contractually required contribution rate for the year ended June 30, 2023, was 12.10% of compensation for law enforcement officers and 11.35% for general employees, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the Town were \$172,000 for the year ended June 30, 2023.

Refunds of Contributions. Town employees who have terminated service as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60 day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual's right to employer contributions or any other benefit provided by LGERS.

Note 3 - Detail Notes on All Funds (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2023, the Town reported a liability of \$1,106,848 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2021. The total pension liability was then rolled forward to the measurement date of June 30, 2022 utilizing updated procedures incorporating the actuarial assumptions. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2022 (measurement date), the Town's proportion was 0.02082%, which was an decrease of 0.00120% from its proportion measured as of June 30, 2021.

For the year ended June 30, 2023, the Town recognized pension expense of \$127,585. At June 30, 2023, the Town reported deferred outflows of resources and deferred inflows of resources related to the pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 47,693	\$ 4,676
Changes of assumptions	110,439	
Net difference between projected and actual earnings on pension plan investments	365,825	
Changes in proportion and differences between Town contributions and proportionate share of contributions	18,587	26,401
Town contributions subsequent to the measurement date	<u>217,068</u>	
Total	<u>\$ 759,612</u>	<u>\$ 31,077</u>

\$217,068 reported as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a decrease of the net pension liability in the year ended June 30, 2023. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2024	\$ 164,103
2025	139,091
2026	33,988
2027	174,286
2028	
Thereafter	

Note 3 - Detail Notes on All Funds (continued)

Actuarial Assumptions. The total pension liability in the December 31, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent
Salary increases	3.25 to 8.25 percent, including inflation and productivity factor
Investment rate of return	6.5 percent, net of pension plan investment expense, including inflation

The Plan currently uses mortality tables that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2021 valuation were based on the results of an actuarial experience study for the period January 1, 2011 through December 31, 2015.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2022 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed Income	33.0%	0.9%
Global Equity	38.0%	6.5%
Real Estate	8.0%	5.9%
Alternatives	8.0%	8.2%
Credit	7.0%	5.0%
Inflation Protection	6.0%	2.7%
Total	<u>100.0%</u>	

Note 3 - Detail Notes on All Funds (continued)

The information above is based on 30-year expectations developed with the consulting actuary for the 2021 asset, liability, and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 2.50%. All rates of return and inflation are annualized.

Discount rate. The discount rate used to measure the total pension liability was 6.50%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Town’s proportionate share of the net pension liability to changes in the discount rate. The following presents the Town’s proportionate share of the net pension liability calculated using the discount rate of 6.50 percent, as well as what the Town’s proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.50 percent) or one percentage point higher (7.50 percent) than the current rate:

	1% Decrease <u>(5.50%)</u>	Discount Rate <u>(6.50%)</u>	1% Increase <u>(7.50%)</u>
Town’s proportionate share of the net pension liability (asset)	\$ 1,997,718	\$ 1,106,848	\$ 372,719

Pension plan fiduciary net position. Detailed information about the pension plan’s fiduciary net position is available in the separately issued ACFR for the State of North Carolina.

b. Law Enforcement Officers Special Separation Allowance

(1) *Plan Description*

The Town administers a public employee retirement system (the *Separation Allowance*), a single-employer defined benefit pension plan that provides retirement benefits to the Town's qualified sworn law enforcement officers under the age of 62 who have completed at least 30 years of creditable service or have attained 55 years of age and have completed 5 or more years of creditable service. The Separation Allowance is equal to 0.85 percent of the annual equivalent of the base rate of compensation most recently applicable to the officer for each year of creditable service. The retirement benefits are not subject to any increases in salary or retirement allowances that may be authorized by the General Assembly. Article 12D of G.S. Chapter 143 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

Note 3 - Detail Notes on All Funds (continued)

All full time Town law enforcement officers are covered by the Separation Allowance. At December 31, 2021, the Separation Allowance's membership consisted of:

Inactive members currently receiving benefits	2
Active plan members	<u>12</u>
Total	<u>14</u>

(2) Summary of Significant Accounting Policies

Basis of Accounting. The Town has chosen to fund the Separation Allowance on a pay as you go basis. Pension expenditures are made from the General Fund, which is maintained on the modified accrual basis of accounting. Benefits are recognized when due and payable in accordance with the terms of the plan.

The Separation Allowance has no assets accumulated in a trust that meets the criteria which are outlined in GASB Statement 73.

(3) Actuarial Assumptions

The entry age normal actuarial funding method was used in the December 31, 2021 valuation. The total pension liability in the December 31, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent
Salary increases	3.25 to 7.75 percent, including inflation and productivity factor
Discount rate	4.31 percent

The discount rate is based on the S&P Municipal Bond 20-year High Grade Rate Index as of December 31, 2021.

Mortality rates use the Pub-2010 amount-weighted tables and are projected from 2010 using generational improvement with Scale MP-2019.

(4) Contributions

The Town is required by Article 12D of G.S. Chapter 143 to provide these retirement benefits and has chosen to fund the amounts necessary to cover the benefits earned on a pay as you go basis through appropriations made in the General Fund operating budget. There were no contributions made by employees. The Town's obligation to contribute to this plan is established and may be amended by the North Carolina General Assembly. Administration costs of the Separation Allowance are financed through investment earnings. The Town paid \$34,847 as benefits came due for the reporting period.

Note 3 - Detail Notes on All Funds (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2023, the Town reported a total pension liability of \$531,948. The total pension liability was measured as of December 31, 2022 based on a December 31, 2021 actuarial valuation. The total pension liability was then rolled forward to the measurement date of December 31, 2022 utilizing update procedures incorporating the actuarial assumptions. For the year ended June 30, 2023, the Town recognized pension benefit of \$127,383.

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 24,861	\$ 77,434
Changes of assumptions	74,363	73,088
Town benefit payments and plan administrative expense made subsequent to the measurement date	<u>12,038</u>	
Total	<u>\$ 111,262</u>	<u>\$ 150,522</u>

\$12,038 paid as benefits came due subsequent to the measurement date have been reported as deferred outflows of resources. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2024	\$ 11,628
2025	(13,996)
2026	(35,161)
2027	(13,769)
2028	
Thereafter	

Sensitivity of the Town's total pension liability to changes in the discount rate. The following presents the Town's total pension liability calculated using the discount rate of 4.31 percent, as well as what the Town's total pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.31 percent) or 1-percentage-point higher (5.31 percent) than the current rate:

	<u>1% Decrease (3.31%)</u>	<u>Discount Rate (4.31%)</u>	<u>1% Increase (5.31%)</u>
Total pension liability	\$ 569,006	\$ 531,948	\$ 497,587

Note 3 - Detail Notes on All Funds (continued)

Schedule of Changes in Total Pension Liability
Law Enforcement Officers' Special Separation Allowance

	2023
Beginning balance	\$ 641,081
Service Cost	25,101
Interest on the total pension liability	14,080
Difference between expected and actual experience	(38,277)
Changes of assumptions or other inputs	(79,420)
Benefit payments	(30,617)
Ending balance of the total pension liability	\$ 531,948

The plan currently uses mortality tables that vary by age and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2021 valuation were based on the results of an actuarial experience study for the period January 1, 2011 through December 31, 2015.

Total Expense, Liabilities, and Deferred Outflows and Inflows of Resources of Related to Pensions

Following is information related to the proportionate share and pension expense for all pension plans:

	LGERS	LEOSSA	Total
Pension Expense (benefit)	\$ 127,585	\$ (247,139)	\$ (119,554)
Pension Liability	1,106,848	531,948	1,638,796
Proportionate share of net pension liability	0.02082%	n/a	

Deferred Outflows of Resources:

Contributions to pension plan in current fiscal year	217,068		217,067
Differences between expected and actual experience	47,693	24,861	72,554
Changes of assumptions	110,439	74,363	184,802
Changes in proportion and differences between contributions and proportionate share of contributions	18,587		18,587
Benefit payments and administrative costs paid subsequent to the measurement date		12,038	12,038
Net differences between projected and actual earnings on pension plan investments	365,825		365,825

Note 3 - Detail Notes on All Funds (continued)

	<u>LGERS</u>	<u>LEOSSA</u>	<u>Total</u>
<u>Deferred Inflows of Resources:</u>			
Differences between expected and actual experience	\$ 4,676	\$ 77,434	\$ 82,110
Net differences between projected and actual earnings on pension plan investments			
Changes in proportion and differences between contributions and proportionate share of contributions	26,401		26,401
Changes of assumptions		73,088	73,088

c. Supplemental Retirement Income Plan for Law Enforcement Officers

Plan Description. The Town contributes to the Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to law enforcement officers employed by the Town. Article 5 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Supplemental Retirement Income Plan for Law Enforcement Officers is included in the Annual Comprehensive Financial Report for the State of North Carolina. The State's Annual Comprehensive Financial Report includes the pension trust fund financial statements for the Internal Revenue Code Section 401(k) plan that includes the Supplemental Retirement Income Plan for Law Enforcement Officers. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 981-5454.

Funding Policy. Article 12E of G.S. Chapter 143 requires the Town to contribute each month an amount equal to five percent of each officer's salary, and all amounts contributed are vested immediately. The law enforcement officers may also make voluntary contributions to the plan. The Town made contributions of \$51,674 for the reporting year. No amounts were forfeited.

The Town has elected to contribute to the Plan for the general employees as well as for law enforcement officers. Participation begins at the date of employment. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Each month the Town contributes an amount equal to five percent of each employee's salary, and all amounts contributed are vested immediately. The general employees may also make voluntary contributions to the plan. The Town made contributions of \$34,873 for the reporting year. No amounts were forfeited.

d. Other Postemployment Benefits (OPEB)

Healthcare Benefits

Plan Description. The Retiree Health Benefit Fund (RHBF) has been established as a fund to provide health benefits to retired and disabled employees and their applicable beneficiaries. RHBF is established by General Statute 135, Article 1. It is a cost-sharing, multiple-employer, defined benefit healthcare plan, exclusively for the benefit of former employees of the State, the University of North Carolina System, and community colleges. In addition, LEA's, charter schools, and some select local governments also participate.

Note 3 - Detail Notes on All Funds (continued)

Management of the plan is vested in the State Health Plan Board of Trustees, which consists of 13 members - eight appointed by the Governor, one appointed by the State Senate, one appointed by the State House of Representatives, and the State Treasurer, the State Superintendent, and the Director of the Office of State Human Resources who serve as ex-officio members. RHBF is supported by a percent of payroll contribution from participating employing units. Each year the percentage is set in legislation, as are the maximum per retiree contributions from RHBF to the State Health Plan. The State Treasurer, with the approval of the State Health Plan Board of Trustees, then sets the employer contributions (subject to the legislative cap) and the premiums to be paid by retirees, as well as the health benefits to be provided through the State Health Plan.

The financial statements and other required disclosures for the plan are presented in the State of North Carolina's Annual Comprehensive Financial Report, which can be found at <https://www.osc.nc.gov/public-information/reports>.

Benefits provided. Plan benefits received by retired employees and disabled employees from RHBF are OPEB. The healthcare benefits for retired and disabled employees who are not eligible for Medicare are the same as for active employees. The plan options change when former employees become eligible for Medicare. Medicare retirees have the option of selecting one of two-fully insured Medicare Advantage/Prescription Drug Plan (MA-PDP) options of the self-funded Traditional 70/30 preferred Provider Organization plan option that is also offered to non-Medicare members. If the Traditional 70/30 Plan is selected by a Medicare retiree, the self-funded State Health Plan is secondary to Medicare.

Those former employees who are eligible to receive medical benefits from RHBF are long-term disability beneficiaries of the Disability Income Plan of North Carolina (DIPNC) and retirees of the TSERS, the Consolidated Judicial Retirement System (CJRS), the Legislative Retirement System (LRS), the University Employees' Optional Retirement Program (ORP), and a small number of local governments, with five or more years of contributory membership service in their retirement system prior to disability or retirement, with the following exceptions: for employees first hired on or after October 1, 2006, and members of the General Assembly first taking office on or after February 1, 2007, future coverage as retired employees and retired members of the General Assembly is subject to the requirement that the future retiree have 20 or more years of retirement service credit in order to receive coverage on a noncontributory basis. Employees first hired on or after October 1, 2006 and members of the General Assembly first taking office on or after February 1, 2007 with 10 but less than 20 years of retirement service credit are eligible for coverage on a partially contributory basis. For such future retirees, the State will pay 50% of the State Health Plan's noncontributory premium.

Section 35.21 (c) and (d) of Session Law 2017-57 repeals retiree medical benefits for employees first hired January 1, 2021. The new legislation amends Article 3B of Chapter 135 of the General Statutes to require that retirees must earn contributory retirement service in TSERS (or in an allowed local system unit), CJRS, or LRS prior to January 1, 2021, and not withdraw that service, in order to be eligible for retiree medical benefits under the amended law. Consequently, members first hired on and after January 1, 2021 will not be eligible to receive retiree medical benefits.

Note 3 - Detail Notes on All Funds (continued)

RHBF's benefit and contribution provisions are established by Chapter 135, Article 1 and Chapter 135, Article 3B of the General Statutes and may be amended only by the North Carolina General Assembly. RHBF does not provide for automatic post-retirement benefit increases.

Contributions. By General Statute, accumulated contributions from employers to RHBF and any earnings on those contributions shall be used to provide health benefits to retired and disabled employees and their applicable beneficiaries. By statute, contributions to RHBF are irrevocable. Also by law, fund assets are dedicated to providing benefits to retired and disabled employees and their applicable beneficiaries and are not subject to the claims of creditors of the employers making contributions to RHBF. However, RHBF assets may be used for reasonable expenses to administer the RHBF, including costs to conduct required actuarial valuations of state-supported retired employees' health benefits. Contribution rates to RHBF, which are intended to finance benefits and administrative expenses on a pay-as-you-go basis are determined by the General Assembly in the Appropriations Bill. For the current fiscal year, the Town contributed 6.64% of covered payroll which amounted to \$119,392.

At June 30, 2023, the Town reported a liability of \$1,922,939 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of December 31, 2021. The total OPEB liability was then rolled forward to the measurement date of June 30, 2022 utilizing updated procedures incorporating the actuarial assumptions. The Town's proportion of the net OPEB liability was based on a projection of the Town's present value of future salary, actuarially determined. At June 30, 2022 and June 2021 the Town's proportion was 0.00881% and 0.00716%, respectively.

At June 30, 2023, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 18,669	\$ 5,321
Changes of assumptions	153,956	875,175
Net difference between projected and actual earnings on OPEB plan investments	16,652	
Changes in proportion and differences between Town contributions and proportionate share of contributions	424,220	375,686
Town contributions subsequent to the measurement date	<u>119,392</u>	
Total	<u>\$ 732,889</u>	<u>\$ 1,256,364</u>

\$119,392 reported as deferred outflows of resources related to OPEB resulting from Town contributions subsequent to the measurement date will be recognized as a decrease of the net OPEB liability in the year ending June 30, 2023.

Note 3 - Detail Notes on All Funds (continued)

Other amounts reported as deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended June 30:

2024	\$	275,250
2025		149,506
2026		164,105
2027		54,005
2028		
Thereafter		

Actuarial assumptions. Common actuarial assumptions for the OPEB plan follow individual note disclosures for the OPEB plan.

Inflation	2.50%
Salary increases	3.25 average, including inflation
Discount rate	2.16%

Healthcare cost trend rates:

Medical	6.50%
Prescription drug	7.50%
Administrative costs	3.00%

Discount rate. The discount rate used to measure the total OPEB liability for the RHBF was 2.16% at June 30, 2022 compared to 2.21% at June 30, 2021. The projection of cash flow used to determine the discount rate assumed that contributions from employers would be made at the current statutorily determined contribution rate. Based on the above assumptions, the plan's fiduciary net position was not projected to be available to make projected future benefit payments of current plan members. As a result, a municipal bond rate of 2.16% was used as the discount rate used to measure the total OPEB liability and is based on the Bond Buyer 20-year General Obligation Index as of June 30, 2020.

Sensitivity of the Town's proportionate share of the net OPEB liability to changes in the discount rate. The following presents the Town's proportionate share of the net OPEB liability, as well as what the Town's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.16 percent) or 1-percentage point higher (3.16 percent) than the current discount rate:

Note 3 - Detail Notes on All Funds (continued)

	1% Decrease (1.16%)	Discount Rate (2.16%)	1% Increase (3.16%)
Net OPEB liability	\$ 2,265,001	\$ 1,922,939	\$ 1,643,568

Sensitivity of the Town's proportionate share of the net OPEB liability to changes in the healthcare trend rates. The following presents the Town's proportionate share of the net OPEB liability, as well as what the Town's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage point higher than the current trend rates:

	1% Decrease (Medical - 5.50%, Pharmacy - 6.25%, Administrative - 2.00%)	Healthcare Trend Rates (Medical - 6.50%, Pharmacy - 7.25%, Administrative - 3.00%)	1% Increase (Medical - 7.50%, Pharmacy - 8.25%, Administrative - 4.00%)
Net OPEB liability	\$ 1,582,887	\$ 1,922,939	\$ 2,362,506

OPEB plan fiduciary net position. Detailed information about the OPEB plan's fiduciary net position is available in the separately issued ACFR for the State of North Carolina.

2. Other Employment Benefits

The Town has elected to provide death benefits to employees through the Death Benefit Plan for members of the Local Governmental Employees' Retirement System (Death Benefit Plan), a multiple-employer, State-administered, cost-sharing plan funded on a one-year term cost basis. The beneficiaries of those employees who die in active service after one year of contributing membership in the System, or who die within 180 days after retirement or termination of service and have at least one year of contributing membership service in the System at the time of death are eligible for death benefits. Lump sum death benefit payments to beneficiaries are equal to the employee's 12 highest months' salary in a row during the 24 months prior to the employee's death, but the benefit may not exceed \$50,000 or be less than \$25,000. Because all death benefit payments are made from the Death Benefit Plan and not by the Town, the Town does not determine the number of eligible participants. The Town has no liability beyond the payment of monthly contributions. The contributions to the Death Benefit Plan cannot be separated between the post-employment benefit amount and the other benefit amount. Contributions are determined as a percentage of monthly payroll based upon rates established annually by the State. Separate rates are set for employees not engaged in law enforcement and for law enforcement officers. The Town considers these contributions to be immaterial.

Note 3 - Detail Notes on All Funds (continued)

3. Deferred Outflows and Inflows of Resources

Deferred outflows of resources reported on the Statement of Net Position is comprised of the following:

	<u>Amount</u>
Contributions to pension plan in current fiscal year	\$ 336,460
Benefit payments and administrative expenses for LGERS made subsequent to the measurement date	12,038
Differences between expected and actual experience	91,223
Net differences between projected and actual earnings on pension plan investments	382,477
Changes of assumptions	338,758
Changes in proportion and differences between employer contributions and proportionate share of contributions	442,807
Total	<u>\$ 1,603,763</u>

Deferred inflows of resources at year-end is comprised of the following:

	<u>Statement of Net Position</u>	<u>Governmental Funds Balance Sheet</u>
Prepaid taxes (General Fund)	\$ 13,402	\$ 13,402
Taxes receivable (General Fund)		5,309
Deferred revenue (Capital Projects Fund)	409,082	409,082
Differences between expected and actual experience	87,431	
Changes in assumptions	948,263	
Net difference between projected and actual earnings		
Changes in proportion and differences between employer contributions and proportionate share of contributions	402,269	
Total	<u>\$ 1,860,447</u>	<u>\$ 427,793</u>

4. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town participates in three self-funded risk-financing pools administered by the North Carolina League of Municipalities. Through these pools, the Town obtains general liability and auto liability coverage of \$1 million per occurrence, property coverage up to the total insured values of the property policy, and workers' compensation coverage up to statutory limits. The liability and property exposures are reinsured through commercial carriers for claims in excess of retentions as selected by the Board of Trustees each year. Specific information on the limits of the reinsurance, excess and stop loss policies purchased by the Board of Trustees can be obtained by contacting the Risk Management Services Department of the NC League of Municipalities. The pools are audited annually by certified public accountants, and the audited financial statements are available to the Town upon request.

Note 3 - Detail Notes on All Funds (continued)

The Town carries commercial coverage for all other risks of loss. There have been no significant reductions in insurance coverage from the prior year and settled claims have not exceeded coverage in any of the past three fiscal years.

The Town has a Flood Damage Prevention Ordinance and has a small area that has been identified and mapped by the Flood Insurance Rate Map. There is no historical evidence of flood damage in the areas identified and Floodplain Insurance does not appear to be necessary at this time.

In accordance with G.S. 159-29, the Town's employees that have access to \$100 or more at any given time of the Town's funds are performance bonded through a commercial surety bond. The Town Manager and tax collector are each individually bonded for \$50,000 each. The remaining employees that have access to funds are bonded under a blanket bond for \$10,000.

5. Claims, Judgments, and Contingent Liabilities

At June 30, 2023, the Town was not a defendant to any lawsuits.

6. Long-Term Obligations

a. Installment Purchases

Serviced by the General Fund:

Note payable, bearing interest at 3.36% per annum, due in 19 semi-annual of \$42,105 beginning October 2019 and ending October 2028, collateralized by a deed of trust.	\$ 462,804
Note payable, bearing interest at 3.81% per annum, due in 60 quarterly payments of \$1,667 plus accrued interest, beginning August 2009 and ending May 2024, collateralized by a deed of trust.	6,665
Note payable, bearing interest at 3.81% per annum, due in 60 quarterly payments of \$5,833 plus accrued interest, beginning August 2009 and ending May 2024, collateralized by a deed of trust.	23,335
Note payable, bearing interest at 2.75% per annum, due in 3 annual payments of \$29,906 beginning September 2020 and ending September 2022, collateralized by police vehicles.	784
Note payable, bearing no interest, due in 20 annual payments of \$14,630 beginning August 2022 and ending August 2042, collateralized by revenues of the Project or benefited systems or other available funds	<u>277,970</u>
Total installment purchases	771,558
Less, current portion	<u>(129,623)</u>
Noncurrent portion of installment purchases	<u>\$ 641,935</u>

Note 3 - Detail Notes on All Funds (continued)

Annual debt service payments for installment purchases as of June 30, 2023, including \$47,400 of interest, are as follows:

Years Ending June 30	Governmental Activities	
	Principal	Interest
2024	\$ 129,623	\$ 15,569
2025	98,570	12,025
2026	98,570	9,196
2027	98,570	6,366
2028	98,570	3,537
2029-2042	<u>247,655</u>	<u>707</u>
	<u>\$ 771,558</u>	<u>\$ 47,400</u>

b. Changes in Long-Term Liabilities

Compensated absences for governmental activities have typically been liquidated in the General Fund.

	Beginning Balance	Increases	Decreases	Ending Balance	Current Portion of Balance
Governmental activities:					
Installment purchases	\$ 636,124	\$ 292,600	\$ 157,166	\$ 771,558	\$ 129,623
Compensated absences	72,195	13,684		85,879	
Total OPEB liability	2,549,347		745,215	1,804,132	
Net pension liability (LGERS)	298,863	739,600		1,038,463	
Total pension liability (LEO)	<u>641,081</u>		<u>109,133</u>	<u>531,948</u>	
Governmental activities long-term liabilities	<u>\$ 4,197,610</u>	<u>\$ 1,045,884</u>	<u>\$ 1,011,514</u>	<u>\$ 4,231,980</u>	<u>\$ 129,623</u>
Business-type activities:					
Compensated absences	\$ 1,568	\$ 2,506		\$ 4,074	\$
Total OPEB liability	174,289		55,482	118,807	
Net pension liability (LGERS)	<u>20,432</u>	<u>47,953</u>		<u>68,385</u>	
Business-type activities long-term liabilities	<u>\$ 196,289</u>	<u>\$ 50,459</u>	<u>\$ 55,482</u>	<u>\$ 191,266</u>	<u>\$</u>

C. Interfund Balances and Activity

There are no balances due to/from other funds at June 30, 2023.

Transfers to/from other funds for the year ended June 30, 2023, consist of the following:

From the ARPA special revenue fund to the General Fund for assets purchased	42,194
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Note 3 - Detail Notes on All Funds (continued)

D. Net Investment in Capital Assets

The Town’s net investment in capital assets at June 30, 2023 is calculated as follows:

	<u>Governmental</u>	<u>Business-type</u>
Capital assets	\$ 4,206,210	\$ 1,747,455
Less: long-term debt	<u>771,558</u>	
Net investment in capital assets	<u>\$ 3,434,652</u>	<u>\$ 1,747,455</u>

E. Fund Balance

The following schedule provides management and citizens with information on the portion of General fund balance that is available for appropriation:

Total fund balance - General Fund	\$ 4,883,587
Less:	
Inventories	2,229
Stabilization by State Statute	510,151
Fund balance appropriated	1,223,866
Working capital / fund balance policy	<u>1,324,607</u>
Remaining fund balance	<u>\$ 1,780,428</u>

The Town has adopted a minimum fund balance policy for the General Fund which instructs management to conduct the business of the Town in such a manner that available fund balance is in the range of 25-35% of budgeted expenditures.

The outstanding encumbrances are amounts needed to pay any commitments related to purchase orders and contracts that remain unperformed at year-end.

<u>Encumbrances</u>	<u>General Fund</u>	<u>Proprietary Fund</u>
	\$42,971	\$1,405

Note 4 - Summary Disclosure of Significant Contingencies

Federal and State Assisted Programs

The Town has received proceeds from several federal and State grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

Note 5 - Significant Effects of Subsequent Events

Management has evaluated subsequent events through November 9, 2023 the date the financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Schedule of the Proportionate Share of Net Pension Liability
Local Government Employees' Retirement System
Last Ten Fiscal Years*

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Town's proportion of the net pension liability (asset) (%)	.01962%	0.02082%	0.02015%	0.01973%	0.02350%	0.02272%	0.02236%	0.02205%	0.01902%	0.02010%
Town's proportionate share of the net pension liability (asset) (\$)	\$ 1,016,848	\$ 319,295	\$ 720,045	\$ 538,811	\$ 557,500	\$ 347,099	\$ 474,554	\$ 98,960	\$ (112,170)	\$ 242,282
Town's covered payroll	\$ 1,744,350	\$ 1,567,805	\$ 1,544,077	\$ 1,486,508	\$ 1,453,664	\$ 1,462,980	\$ 1,397,262	\$ 1,321,703	\$ 1,222,192	\$ 1,212,016
Town's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	58.29%	20.37%	46.63%	36.25%	38.35%	23.73%	33.96%	7.49%	(9.18%)	19.99%
Plan fiduciary net position as a percentage of the total pension liability**	84.14%	95.51%	88.61%	90.86%	91.63%	94.18%	91.47%	98.09%	99.07%	102.64%

* The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

** This will be the same percentage for all participant employers in the LGERS plan.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Schedule of Contributions Local Government Employees' Retirement System Last Ten Fiscal Years										
Contractually required contribution	\$ 217,068	\$ 172,000	\$ 164,530	\$144,204	\$ 121,448	\$ 114,994	\$ 112,193	\$ 96,833	\$95,935	\$89,522
Contributions in relation to the contractually required contribution	217,068	172,000	164,530	144,204	121,448	114,994	112,193	96,833	95,936	89,522
Contribution deficiency (excess)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Town's covered payroll	<u>\$1,744,350</u>	<u>\$1,594,025</u>	<u>\$1,567,805</u>	<u>\$1,544,077</u>	<u>\$1,486,508</u>	<u>\$1,453,664</u>	<u>\$1,462,980</u>	<u>\$1,397,262</u>	<u>\$1,321,703</u>	<u>\$1,222,192</u>
Contributions as a percentage of covered payroll	12.44%	10.79%	10.49%	9.34%	8.17%	7.91%	7.67%	6.93%	7.26%	7.32%

TOWN OF BALTIMORE FOREST, NORTH CAROLINA

	2023	2022	2021	2020	2019	2018	2017
Schedule of Changes in Total Pension Liability							
Law Enforcement Officers' Special Separation Allowance							
Last Seven Fiscal Years *							
Beginning balance	\$ 641,081	\$ 684,752	\$ 560,077	\$ 489,859	\$ 397,011	\$ 309,509	\$ 302,518
Service cost	25,101	31,954	17,198	19,649	22,786	18,555	17,337
Interest on the total pension liability	14,080	12,920	17,759	16,819	12,062	11,490	10,547
Differences between expected and actual experience in the measurement of the total pension liability	(38,277)	(42,596)	(53,950)	73,982	107,940	52,926	
Changes of assumptions or other inputs	(79,420)	(15,332)	174,285	15,385	(19,323)	28,191	(6,721)
Benefit payments	(30,617)	(30,617)	(30,617)	(55,617)	(30,617)	(23,660)	(14,172)
Ending balance of the total pension liability	<u>\$ 531,948</u>	<u>\$ 641,081</u>	<u>\$ 684,752</u>	<u>\$ 560,077</u>	<u>\$ 489,859</u>	<u>\$ 397,011</u>	<u>\$ 309,509</u>

* The amounts presented for each fiscal year were determined as of the prior year ending December 31.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Schedule of Total Pension Liability as a Percentage of Covered Payroll
 Law Enforcement Officers' Special Separation Allowance
 Last Seven Fiscal Years

	2023	2022	2021	2020	2019	2018	2017
Total pension liability	\$ 531,948	\$ 641,081	\$ 684,752	\$ 560,077	\$ 489,859	\$ 397,011	\$ 309,509
Town's covered payroll	\$ 1,744,350	\$ 846,434	\$ 803,531	\$ 832,387	\$ 835,067	\$ 853,284	\$ 791,135
Total pension liability as a percentage of covered payroll	30.50%	75.74%	85.22%	67.29%	58.66%	46.53%	39.12%

Notes to the schedule

The Town of Biltmore Forest has no assets accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 73 to pay related benefits.

The pension schedules are intended to show information for ten years; additional years' information will be displayed as it becomes available.

TOWN OF BALTIMORE FOREST, NORTH CAROLINA

Schedule of the Town's Proportionate Share of Net OPEB Liability
Retiree Health Benefit Fund
Last Five Fiscal Years *

	2023	2022	2021	2020	2019	2018
Town's proportion of the net OPEB liability	0.00810%	0.00881%	0.00716%	0.00772%	0.00786%	0.00845%
Town's proportionate share of the net OPEB liability	\$ 1,922,939	\$ 2,723,626	\$ 1,987,151	\$ 2,441,391	\$ 2,238,634	\$ 2,769,848
Town's covered payroll	\$ 1,744,350	\$ 1,567,805	\$ 1,544,077	\$ 1,486,508	\$ 1,453,664	\$ 1,462,980
Town's proportionate share of the net OPEB liability as a percentage of its covered payroll	110.24%	173.72%	128.70%	164.24%	154.00%	189.33%
Plan Fiduciary net position as a percentage of the total OPEB liability**	10.58%	7.72%	6.92%	4.40%	4.40%	3.52%

* The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

** This will be the same percentage for all participant employers in the RHBF plan.

TOWN OF BILTMORE FOREST, NORTH CAROLINA

	Schedule of Contributions Retiree Health Benefit Fund Last Six Fiscal Years					
	2023	2022	2021	2020	2019	2018
Contractually required contribution	\$ 119,392	\$ 98,290	\$ 104,729	\$ 99,902	\$ 93,204	\$ 87,947
Contributions in relation to the contractually required contribution	<u>119,392</u>	<u>98,290</u>	<u>104,729</u>	<u>99,902</u>	<u>93,204</u>	<u>87,947</u>
Contribution deficiency (excess)	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Town's covered payroll	\$ <u>1,744,350</u>	\$ <u>1,594,025</u>	\$ <u>1,567,805</u>	\$ <u>1,544,077</u>	\$ <u>1,486,508</u>	\$ <u>1,453,664</u>
Contributions as a percentage of the covered payroll	6.84%	6.17%	6.68%	6.47%	6.27%	6.05%

**INDIVIDUAL FUND STATEMENTS
AND SCHEDULES**

TOWN OF BILTMORE FOREST, NORTH CAROLINA

General Fund
 Schedule of Revenues, Expenditures, and
 Changes in Fund Balances - Budget and Actual
 For the Year Ended June 30, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Revenues			
Ad valorem taxes:			
Taxes	\$ 3,082,955	\$ 3,095,059	\$ 12,104
Interest	6,000	6,395	395
Total	<u>3,088,955</u>	<u>3,101,454</u>	<u>12,499</u>
Unrestricted intergovernmental:			
Local option sales taxes	1,570,513	1,537,704	(32,809)
Franchise tax	224,096	246,034	21,938
Beer and wine tax	6,450	6,392	(58)
Total	<u>1,801,059</u>	<u>1,790,130</u>	<u>(10,929)</u>
Restricted intergovernmental:			
Solid waste disposal tax	975	1,104	129
Illicit substance tax		431	431
Powell Bill allocation	67,207	67,207	
Total	<u>68,182</u>	<u>68,742</u>	<u>560</u>
Permits and fees:			
Dog license fee	1,300	1,170	(130)
Building permits	30,000	33,979	3,979
Total	<u>31,300</u>	<u>35,149</u>	<u>3,849</u>
Investment earnings	110,538	162,331	51,793
Miscellaneous:			
American Tower	45,600	31,710	(13,890)
Law enforcement block grant		23,538	23,538
Other	20,000	2,992	(17,008)
Total	<u>65,600</u>	<u>58,240</u>	<u>(7,360)</u>
Total revenues	<u>5,165,634</u>	<u>5,216,046</u>	<u>50,412</u>
Expenditures			
General government:			
Administration:			
Salaries and benefits	328,883	397,748	(68,865)
Professional services	54,400	26,275	28,125
Other operating expenditures	68,932	69,620	(688)
Board salary	21,600	21,669	(69)
Total	<u>\$ 473,815</u>	<u>\$ 515,312</u>	<u>\$ (41,497)</u>

TOWN OF BILTMORE FOREST, NORTH CAROLINA

General Fund
 Schedule of Revenues, Expenditures, and
 Changes in Fund Balances - Budget and Actual (continued)
 For the Year Ended June 30, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Other:			
Outside professional services	\$ 35,000	\$ 33,707	\$ 1,293
Electricity and utilities	145,120	151,393	(6,273)
General repairs	43,200	48,204	(5,004)
Insurance	105,600	106,078	(478)
Other operating expenditures	<u>311,570</u>	<u>107,856</u>	<u>203,714</u>
Total	<u>640,490</u>	<u>447,238</u>	<u>193,252</u>
 Total general government	 <u>1,114,305</u>	 <u>962,550</u>	 <u>151,755</u>
 Public safety:			
Police:			
Salaries and benefits	1,546,210	1,624,130	(77,920)
Vehicle maintenance	37,000	17,202	19,798
Other operating expenditures	295,105	249,416	45,689
Capital outlay	<u>9,805</u>	<u>22,729</u>	<u>(12,924)</u>
Total	<u>1,888,120</u>	<u>1,913,477</u>	<u>(25,357)</u>
 Contracted fire services	 <u>425,000</u>	 <u>425,000</u>	 <u> </u>
 Total public safety	 <u>2,313,120</u>	 <u>2,338,477</u>	 <u>(25,357)</u>
 Transportation:			
Vehicle maintenance	10,000	471	9,529
Resurfacing contracts	285,000	79,490	205,510
Storm water drainage	275,000	64,186	210,814
Other operating expenditures	<u>21,500</u>	<u>13,707</u>	<u>7,793</u>
Total transportation	<u>591,500</u>	<u>157,854</u>	<u>433,646</u>
 Physical development:			
Public works:			
Salaries and benefits	385,509	319,539	65,970
Vehicle maintenance	10,000	4,985	5,015
Other operating expenditures	127,250	64,565	62,685
Street lighting	118,000	125,596	(7,596)
Capital outlay	<u>292,000</u>	<u>249,295</u>	<u>42,705</u>
Total	<u>\$ 932,759</u>	<u>\$ 763,980</u>	<u>\$ 168,779</u>

TOWN OF BILTMORE FOREST, NORTH CAROLINA

General Fund
 Schedule of Revenues, Expenditures, and
 Changes in Fund Balances - Budget and Actual (continued)
 For the Year Ended June 30, 2023

	Budget	Actual	Variance Positive (Negative)
Sanitation and recycling:			
Salaries and benefits	\$ 209,506	\$ 230,110	\$ (20,604)
Tipping fees	106,200	114,737	(8,537)
Recycling	6,000	10,148	(4,148)
Capital Outlay	(5,000)	78,989	(83,989)
Other operating expenditures	35,600	39,959	(4,359)
Total	352,306	473,943	(121,637)
Total physical development	1,285,065	1,237,923	47,142
Debt service:			
Principal retirement	143,318	157,166	(13,848)
Interest	20,344	21,125	(781)
Total debt service	163,662	178,291	(14,629)
Total expenditures	5,467,652	4,875,095	592,557
Revenues over (under) expenditures	(302,000)	340,951	642,951
Other financing sources (uses):			
Sale of capital assets	10,000		(10,000)
Proceeds from long-term debt	292,000	292,600	600
Transfer from Capital Project Fund		42,194	42,194
Total	302,000	334,794	32,794
Net change in fund balance	\$	675,745	\$ 675,745
Fund balances, beginning		4,207,842	
Fund balances, ending		\$ 4,883,587	

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Water Fund
 Schedule of Revenues and Expenditures
 Budget and Actual (Non-GAAP)
 For the Year Ended June 30, 2023

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Revenues			
Operating revenues:			
Water sales	\$ 617,284	\$ 857,952	\$ 240,668
Water tap and connection fees	6,000	9,540	3,540
AMI transmitter charges	7,700	8,202	502
Commissions, sewer charge collections	<u>8,000</u>	<u>7,098</u>	<u>(902)</u>
Total operating revenues	638,984	882,792	243,808
Non-operating revenues:			
Investment earnings	<u>50</u>	<u>3,667</u>	<u>3,617</u>
Total revenues	<u>639,034</u>	<u>886,459</u>	<u>247,425</u>
Expenditures			
Operating expenditures:			
Salaries and benefits	215,158	168,019	47,139
Professional services	5,000	3,824	1,176
Repairs and maintenance	10,000	21,637	(11,637)
Other operating expenditures	43,896	21,479	22,417
Water purchases	179,580	195,743	(16,163)
Sewer purchases	<u>185,400</u>	<u>388,659</u>	<u>(203,259)</u>
Total expenditures	<u>639,034</u>	<u>799,361</u>	<u>(160,327)</u>
Revenues over expenditures	<u>\$</u>	87,098	<u>\$ 87,098</u>
Reconciliation from budgetary basis (modified accrual) to full accrual:			
Reconciling items:			
Depreciation		(166,969)	
Increase in accrued vacation pay		(2,542)	
Increase in deferred outflow of resources - pensions		14,530	
Increase in net pension liability		(47,953)	
Decrease in deferred inflow of resources - pensions		27,889	
Decrease in deferred outflows of resources - OPEB		(16,970)	
Decrease in net OPEB liability		55,482	
Increase in deferred inflows of resources - OPEB		<u>(15,846)</u>	
Total reconciling items		<u>(152,379)</u>	
Change in net position		<u>\$ (65,281)</u>	

OTHER SCHEDULES

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Schedule of Ad Valorem Taxes Receivable
June 30, 2023

<u>Fiscal Year</u>	<u>Uncollected Balance June 30, 2022</u>	<u>Additions</u>	<u>Collections and Credits</u>	<u>Uncollected Balance June 30, 2023</u>
2022-2023	\$	\$ 3,099,765	\$ 3,094,456	\$ 5,309
2021-2022	6,950		6,490	460
2020-2021				
2019-2020				
2018-2019				
2017-2018				
2016-2017	1		1	
2015-2016	130			19
2014-2015	19			13
2013-2014				13
2012-2013	<u>173</u>			<u>107</u>
	<u>\$ 7,273</u>	<u>\$ 3,099,765</u>	<u>\$ 3,101,117</u>	5,921
	Less: allowance for uncollectible accounts:			
				<u>612</u>
				Ad valorem taxes receivable - net <u>\$ 5,309</u>
	<u>Reconciliation to revenues:</u>			
				\$ 3,101,454
	Ad valorem taxes - General Fund			
	Reconciling items:			
				(6,395)
				6,661
				<u>(603)</u>
				<u>\$ 3,101,117</u>
	Total collections and credits			

TOWN OF BILTMORE FOREST, NORTH CAROLINA

Analysis of Current Tax Levy
Town-Wide Levy
June 30, 2023

	Town-Wide			Total Levy	
	Property Valuation	Rate	Total Levy	Property Excluding Registered Motor Vehicles	Registered Motor Vehicles
Original levy:					
Property taxed at current year rate	\$ 898,403,443	0.3450%	\$ 3,099,765	\$ 2,972,975	\$ 126,790
Total property valuation	<u>\$ 898,403,443</u>				
Net levy			3,099,765	2,972,975	126,790
Uncollected taxes at June 30, 2023			<u>5,309</u>		<u>5,309</u>
Current year's taxes collected			<u>\$ 3,094,456</u>	<u>\$ 2,972,975</u>	<u>\$ 121,481</u>
Current levy collection percentage			<u>99.83%</u>	<u>100%</u>	<u>95.81</u>

COMPLIANCE SECTION

