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George F. Goosmann, III, Mayor
Doris P. Loomis, Mayor-Pro Tem
Fran G. Cogburn, Commissioner
E. Glenn Kelly, Commissioner

Jonathan B. Kanipe,
Town Manager

MEMORANDUM

To: Mayor & Board of Commissioners
From: Jonathan Kanipe, Town Manager
Re: Agenda Item Number D-5 – Coronavirus Relief Fund (CRF) Final Report
Date: January 6, 2021

Background

Since July 2020, the Town has been able to request reimbursement from Buncombe County for expenses related to Covid-19. These expenditure requests were approved over the course of two (2) separate funding cycles to Buncombe County through the State of North Carolina. The funding was authorized through December 31, 2020.

Last Reimbursement Request

The Town submitted the last request for reimbursement on January 4, 2021 for the month of December. The final request for reimbursement was for $20,174.98. If approved, the total amount reimbursed to the Town for Covid-19 related expenditures, including personnel expenses, is $43,032.71. The Town was originally allocated just over $75,000 and a significant portion of our original estimate included funding for emergency paid sick leave (EPSL) or other Covid-19 related personnel expenses. Fortunately, we have done well with personnel to this point and that was not necessary for reimbursement.

Final Report to State of North Carolina

As part of our final request, the Town and all other entities receiving funding had to submit an outline of how these funds were utilized. This was not intended to be a detailed report, as those were submitted monthly along with itemized expenditure requests. The attached report lays out succinctly how funds were expended by the Town. Please let me know if you have any additional questions.

Attachment

- CRF Final Report provided to Buncombe County and State of North Carolina