

PROPOSED AGENDA

Meeting of the Town of Biltmore Forest Board of Commissioners

To be held Tuesday, January 8, 2019 at 4:30 p.m.

A. Roll Call by the Clerk

Mayor George F. Goosmann, III
Commissioner Fran G. Cogburn
Commissioner E. Glenn Kelly
Commissioner Doris P. Loomis

B. Approval of the Minutes

1. The minutes of the Regular Meeting held on Tuesday, December 11, 2018 will be presented for approval.

C. Public Comment

D. Reports of Officers

1. Chief of Skyland Fire and Rescue
2. Police Department
3. Public Works Director
4. Town Manager

E. New Business

1. Town Survey Presentation (*Mr. Paul Zimmerman*)
2. Biltmore Estate Flooding / Town Impact (*Mr. Kanipe*)
3. Discussion of Town Artifact Preservation (*Mr. Clarke and Mr. Kanipe*)
4. Consideration of 2019 Town Holiday Schedule (*Mr. Kanipe*)
5. Public Works Building Update (*Mr. Kanipe*)

F. Petitions, Motions, and Other Business

G. Public Comment

H. Adjourn

MINUTES OF THE MEETING OF THE MAYOR AND TOWN COMMISSIONERS OF
BILTMORE FOREST HELD DECEMBER 11, 2018.

Be it remembered by those that follow these proceedings that the Governing Board of the Town of Biltmore Forest met and conducted the following business:

Roll call by the Clerk:

Mayor George F. Goosmann, III, present
Commissioner Doris P. Loomis, present
Commissioner E. Glenn Kelly, present
Commissioner Fran Cogburn, present

Mr. Jonathan Kanipe, the Town Manager, and Mr. William Clarke, the Town Attorney, were also present.

Mayor Goosmann called the meeting to order at 4:30 pm.

Mayor Goosmann asked for a motion to approve the November 13, 2018 minutes and the Public Hearing minutes. A motion was made by Commissioner Cogburn to approve the minutes. The motion was seconded by Commissioner Loomis. The motion was unanimously approved.

PUBLIC COMMENT

No public comment

Chief Beddingfield gave the monthly report for the Police Department. On December 4th, two officers were sent to Hendersonville for a local hero program. It is a grant program where an officer is paired with a child to help out a family at Christmas time.

Mayor Goosmann thanked the Police Department for all its hard work during the blizzard. Commissioner Kelly inquired about the active shooter training locations. The locations were Forest Dermatology, MAHEC, Care Partners, and Carolina Day School.

Terry Crouch provided the monthly report for Public Works. There were no questions.

Mayor Goosmann thanked Mr. Billy Hyatt for 33 years of service. Mayor Goosmann read the Resolution for Mr. Hyatt. Mr. Hyatt thanked the Board.

Mayor Goosmann read the Resolution for Mr. Steve Ayres at Public Works who is also retiring after 25 years of service. Mr. Ayres thanked the Board.

Ms. Levonia Reese gave the report for Carter P.C. Ms. Reese commended Mr. Kanipe, Ms. Stephens, and Ms. Jacobs for their accurate financial information during the audit.

Ms. Reese said nothing significant has changed. In 2018, the Retiree Health Benefit Fund caused a prior period adjustment of over two million dollars. Ms. Reese referenced pages 15 and 51 of the audit.

The General Fund increased almost \$600,000. The Revenues exceeded \$4,000,000. The actual budgeted Revenues were \$59,000 more than anticipated. Expenses were \$520,000 under the budgeted amount.

The Water Fund revenues were \$75,000 less than the budgeted amount due to less water sales. The Current year Tax Collection was over 99 percent. The State averages 98.78 percent collection. The Public Works construction was noted in the audit even though it did not begin until FY19-20 due to the \$800,000 in financing obtained by the Town for this project.

Mayor Goosmann thanked Ms. Reese for presenting the audit.

A motion was made by Commissioner Loomis for Adoption of a Resolution for Mr. Hyatt and Mr. Ayres. Commissioner Cogburn seconded the motion. The motion was unanimously approved.

Mr. Kanipe discussed the Popular Annual Financial Report and recognized Ms. Helen Stephens for her hard work with putting this together.

Chief Cole gave the monthly report for Skyland Fire Department. Chief Cole discussed the multiple trees that were down and power outages from the storm. A tree fell during the storm and damaged a house in Biltmore Forest. There were only minor injuries. Chief Cole appreciated the support from the Police Department and Public Works.

Chief Cole said the Skyland Fire Department Christmas party will occur Thursday night, December 13, from 6:30pm-8:30pm. Chief Cole invited everyone to attend. Chief Cole noted that Santa will be visiting Biltmore Forest on Christmas Eve.

Mr. Kanipe discussed the Greenwood Park master plan. Mr. Kanipe said the plan was discussed last month and reviewed by the Board, but that formal adoption of the plan was necessary to apply for grant funding. Mr. Kanipe noted that the adoption of this plan does not bind the Town to funding the project, but simply allows the grant application process to commence.

A motion was made by Commissioner Cogburn for the Greenwood Park master plan. Commissioner Kelly seconded the motion. The motion was unanimously approved.

Commissioner Loomis made a motion for reappointment of Commissioner Kelly to the Metropolitan Sewerage District Board. Commissioner Cogburn seconded the motion. The motion was unanimously approved.

Mr. Kanipe discussed the Public Works building progress. The demolition aspects of the project concluded early the week of November 26. The soil and material inspectors are conducting

inspections. The issue with the Police radio power source has been resolved. The estimated completion date remains mid-July.

Mayor Goosmann mentioned to the Board he discussed power outages with Duke Energy personnel and the underground burial of lines to prevent power outages within Biltmore Forest. Mayor Goosmann said Mr. Kanipe will be getting in touch with his contact from Duke to see if he can assist further with the line burial.

Mr. Kanipe gave the monthly report. The survey conducted by the Town and Mr. Paul Zimmerman was delayed until after the Thanksgiving holiday. Mayor Goosmann encouraged everyone to go online and fill out the survey. Commissioner Loomis said this was a wonderful method of letting people know this survey is available and how much their input is appreciated. Mr. Kanipe said the response rate has been pretty good so far. Commissioner Cogburn asked if hard copies were available. Mr. Kanipe said there are hard copies available at Town Hall. The deadline to fill out the survey is December 15th.

Mr. Kanipe said there is also a survey regarding broadband interest for the Town. That will be reworked starting early next year. There was a Broadband interest meeting last week which had about 10-15 people in attendance. Mr. Kanipe said the meeting went very well.

Commissioner Loomis asked if the Town had broadband during the power outage, would there still have been internet outages throughout the town. Mr. Kanipe said there are very few outages associated with underground fiber. It occurs but is not as frequent as with aerial cable lines.

A more detailed survey will be mailed to residents regarding broadband after the first of the year.

The Boxwood Blight seminar was cancelled for this evening due to the inclement weather. This will be rescheduled.

Mr. Kanipe updated the Board on previously approved repairs for the Stuyvesant Road bridge adjacent to Biltmore Forest Country Club. The work will be done around February.

Mr. Kanipe discussed the upcoming holiday schedule. Trash and recycling pickup will be delayed by two days during the Christmas holiday and by one day during New Year's. A Code Red message will be sent to all residents.

Mr. Kanipe informed the Board of the North Carolina City/County Manager's Seminar which will occur February 6-February 8, 2019. Ms. Jacobs will be attending Town Clerk school the following week.

Mr. Kanipe welcomed back Ms. Jacobs. Mayor Goosmann thanked Ms. Chaffin for filling in for Laura.

The employee Christmas luncheon will be on December 20th at the Doubletree Hotel.

PUBLIC COMMENT

Mayor Goosmann asked for public comment.

Ms. Young asked about the delay of the leaf pickup. Mr. Crouch said they are currently picking up leaves but were delayed due to the snow and weather. Mayor Goosmann discussed the leaf pickup at 16 Hemlock. Mr. Crouch said he will get this resolved.

There being no further business, Mayor Goosmann adjourned the meeting at 5:15 p.m.

The next Board of Commissioners meeting was scheduled for Tuesday, January 8, 2019 at 4:30 p.m.

ATTEST:

Jonathan B. Kanipe
Town Manager

George F. Goosmann, III
Mayor



Biltmore Forest Public Works Department

Terry Crouch
Director Of Public Works
355 Vanderbilt Road
Biltmore Forest NC, 28803

Phone: 274-3919
Fax: 274-3921
Mobile: 777-4466
Email: tcrouch@biltmoreforest.org

PUBLIC WORKS YEARLY REPORT **JANUARY 1, 2018 TO DECEMBER 31, 2018**

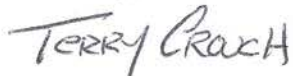
1. Completed all of the normal routine services on schedule.
2. A total of 390.00 tons of household trash have been collected and transported to the transfer station. This figure is down 15.72 tons from 2017.
3. Collected a total of 96 loads of leaves and transported some of them to the new dump site in Swannanoa. We just recently were told that we can no longer use this site by the City of Asheville so we are now taking them to Asheville Stump and Dump.
4. A total of 320 truck loads of brush have been collected and transported to Asheville Stump & Dump for recycling. This is down 12 truck loads from 2017.
5. Read all of the water meters on schedule.
6. Spent a total of 617 hours in the Town's 3 parks and the pond.
7. Spent a total of 5,189 hours on the Town's roads and road shoulders.
8. Repaired 27 streetlights, some general repairs, vandalism, damage from trees and traffic related issues.

9. Cut and removed a total of 35 trees that had fallen on to the roadway or was in danger of fallen on to the roadway, or in one of the parks.
10. Serviced all the Police vehicles all on schedule.
11. Completed 3 water taps. Some were irrigation taps and some were house.
12. As mandated by the state the Town is required to develop a Consumer Confidence Report on the Town's water system and it is to be turned in no later than July 1 of every year. The Town's 2018 report was turned in ahead of schedule and passed all of the states requirements.
13. Salt, sanded and plowed the roads several times due to various storms.
14. Collected a total of 3 items on the yearly white goods collection.
15. Repaired 3 water breaks and all were due to leaking meters or valves or service lines.
16. Completed the annual inspections of the residents who have RPZ devices or (backflow devices) for 2018 and all were in compliance. 148 in all.
17. Installed and removed all of the Christmas decorations.
18. Completed 24 Bacteriological water samples and the quarterly TTHM's and Haa5 water samples for 2018 were completed on schedule and all were in compliance as required by the state.
19. Mowed all of the road shoulders and parks on schedule.
20. Recycling totals from January 1, 2018 to December 31, 2018 are as follows. Total tons collected by Curbside Management for the cardboard container are 22.76 tons for the year. The cardboard container was removed in October so we could use the space for storage containers. With the Town's recycling program we have collected 198.85 tons which combined is 221.61 tons which is down from last year by 59.21 tons.
21. Completed all of the Quarterly vehicle maintenance and safety inspections on all of the Public Works vehicles on schedule.

22. A total of 530 special request were made, and 480 utility locations were completed.
23. Over the past year we have removed litter for the road shoulders on Hendersonville Rd. from Cedarcliff Rd. all the way to Valley Springs road in an effort to keep the shoulders free of trash and debris and have done so in 2017 and will continue in 2018.
24. All water distribution and backflow certified employees attended the required classes to maintain our water system certifications for 2019 in order to operate the Town's water distribution system.
25. A total of 269 Christmas trees have been collected and taken to be recycled.
26. Completed the 2018 yearly maintenance to the Towns fire hydrants. There are a total of 160 hydrants.
27. Bush hogged and weedeated the big park area at the intersection of Vanderbilt and East Forest road a total of 1 times.
28. We have completed the water meter change outs to the new Cellular reading system. We still have about 20 houses that have poor or no cellular signal. We will be working to get this up and running.
29. We are continuing to trim intersections and certain areas of the road shoulders to improve visibility for traffic.
30. We repaired several potholes throughout the Town.
31. Completed the annual Solid Waste report and submitted it to the state for 2018.
32. We dug up both sides of no. 8 Cedar Hills driveway and completed a bore and trenched no. 6 and 8 Cedar Hills road shoulders up to the traffic island at Cedar Hill, Fir Tree and Cedar Chine and completed a road bore over to the traffic island and laid 350 feet of new electrical wiring to the light at the island
33. Installed 2 tandem loads of shot rock at the bridge on Cedar Hill and Hemlock to stabilize the creek at the bridge from eroding and undercutting the bridge wing walls and also installed gabion baskets to aid in stopping the erosion.

34. Reinstalled the street sign on the light at Vanderbilt and Cedarcliff due to a vehicle tearing it down.
35. Completed the 10 required Lead & Copper water samples that are due every 3 years and all 10 were in compliance with the state and all 10 residence were notified of the results as required by the state.

Sincerely,

A handwritten signature in black ink that reads "Terry Crouch". The signature is written in a cursive, slightly slanted style.

Terry Crouch
Director Of Public Works



Biltmore Forest Public Works Department

Terry Crouch
Director Of Public Works
355 Vanderbilt Road
Biltmore Forest NC, 28803

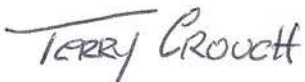
Phone: 274-3919
Fax: 274-3921
Mobile: 777-4466
Email: tcrouch@biltmoreforest.org

PUBLIC WORKS MONTHLY REPORT DECEMBER 12, 2018 TO JANUARY 8, 2019

1. Completed all of the normal routine services to the residents on schedule, garbage collection, recycling and brush removal.
2. Plowed snow and salt and sanded the roads on the weekend of December 15th due to the heavy amount of snow that we received and removed several trees that had fallen across the roads.
3. We have collected a total of 18 loads of brush for the residents and transported them to Asheville Stump and Dump.
4. Collected 35 loads of leaves and transported them to the new dump site close to Swannanoa. We are no longer allowed to dump our leaves at this location because the City of Asheville said we were overloading them with leaves so we are now using Asheville Stump and Dump.
5. Completed several tree inspections for the residents.
6. Repaired 2 streetlights (general repairs).
7. Collected 37.64 tons of garbage for the month of December and 18.60 tons of recycling.
8. Completed 47 special request from the residents, extra garbage collection, meter rereads, house no. signs, recycling request and completed 35 utility locate request.
9. Completed the 2 monthly bacteriological water samples for December 2018 and both were in compliance with the state.

10. We have corrected minor violations that the Fire Marshall located in the Police Dept.
11. 47 hours were spent maintaining the Town's parks and pond.
12. We are still working on cleaning out storm drains due to all the rain.
13. We are working on repairing all the road shoulder ruts throughout the Town.
14. Spent 377 hours maintaining the roads and road shoulders.

Sincerely

A handwritten signature in black ink that reads "Terry Crouch". The signature is written in a cursive style with a horizontal line above the first name.

Terry Crouch
Director of Public Works

BILTMORE FOREST POLICE DEPARTMENT

Department Head Report

January 8th, 2019 Board of Commissioners Meeting

Chris Beddingfield, Police Chief

Police Dept. Monthly Report 12/01/18 to 12/31/18

Calls for Service:484

Officers responded to the following calls for service.

Accident - 4	Accident - PI -3
Alarm - 25	Animal Carcass - 1
Assist EOC - 2	Assist Motorist - 11
Assist Other Agency -7	Assist Resident - 23
Bear Report – 0	Business Check - 85
Busy -3	Crime Prev. - 7
Chase-0	Direct Traffic -5
Distressed Animal -0	Disturbance - 0
Dog Complaint - 16	Escort - 0
Fire – 3	Fight-1
Hit and Run - 0	House Check - 62
Improper Parking –1	Incomplete 911- 2
Investigation – 3	Intoxicated Driver-1
Mental Patient - 0	Missing Person - 1
Noise Disturbance – 0	Ordinance Violation - 2
Out of Service - 0	Out of Town - 3
Person Down – 0	Power Outage -2
Radar Operation – 6	Road Blocked -11
Service of Car - 4	Sign Ord Violation -0

Special Assignment – 7	Special Check -14
Speed/Reckless Driving-1	Suspicious Person -7
Suspicious Vehicle - 30	Vandalism - 0
Vehicle Stop - 15	Well-being Check - 4

Total Number Of Calls: 484

Arrests: 1

0-Felony

3 Misdemeanor-Traffic offenses and Resisting officers

Time Consumption Summary:

Approximations

Business Checks-9 hours

House Checks-12 hours

Radar Operation-2.5 hours (several officers had recertification time)

Vehicle Crash Investigation-9 hours

Notable Calls and Projects:

Rain and Flood Issues

Biltmore Estate and others in town

Domestic/Threats Issue

MAHEC –On going situation

CPR/First Aid, NARCAN, Tourniquet/Bleeding control Training

Assisted Estate Police-Subject resisting arrest and physically assaulting officers at main gate

Gas-line accidentally shut off to PD over holidays, no heat for two days. PSNC fixed problem

Serious vehicle accident-Vanderbilt Rd-subject trapped. Fire department had to cut tree of the car and then get subject out of the vehicle. Investigation is continuing with possible criminal charges coming

355 Vanderbilt Rd | Biltmore Forest, NC
Po Box 5352 | Biltmore Forest, NC 28803
P (828) 274-0824 | F (828) 274-8131

www.biltmoreforest.org



George F. Goosmann, III, Mayor
Fran G. Cogburn, Mayor-Pro Tem
E. Glenn Kelly, Commissioner
Doris P. Loomis, Commissioner

Jonathan B. Kanipe,
Town Manager

MEMORANDUM

To: Mayor and Board of Commissioners

From: Jonathan Kanipe, Town Manager

Re: Town Manager Report

Date: January 2, 2019

Storm Water Master Plan Update

WithersRavenel staff began working on Phase 2 of the Master Plan since mid-November and are presently conducting the hydrology analysis for each project area. This allows them to estimate the amount of water generated by the watershed in a given storm event. They have begun modeling the drainage systems to gauge how they function based on this watershed hydrology. I relayed information to their staff related to the rainfall event at the end of December and they will use this information to hone in and calibrate their models.

Stuyvesant Road Bridge Repair

Terry Crouch, the Public Works Director, is leading this effort to ensure the bridge repair begins at the end of January or first of February. This project should be completed by this time and we hope to have a more firm update for the Board on the status or completion at our next meeting.

Leaf Pickup / Winter Storm Brush Pickup

As you have no doubt heard from citizens or noticed in town, there has been a significant delay in leaf pickup and brush pickup this year. This is due, largely, to the weather and conditions being problematic for pickup. We are running crews as quickly as possible now to catch up but realize that many people have significant brush out from the winter storm in early December as well. Town policy places a priority on leaf pickup from November through January, but we have made an exception this year due to the volume of brush from the winter storm and attempted to run these operations concurrently as much as possible.

Boxwood Blight Seminar

I am working to coordinate a new date with Cliff Ruth from the NC Cooperative Extension Service for this seminar. When we scheduled the event for December, that was the last available date they had until February, but I hope to get something scheduled as soon as possible so we can let residents know.



MONTHLY FINANCIAL REPORT

DECEMBER 2018

FINANCIAL REPORTING

The Town submitted the 2nd Popular Annual Financial Report (PAFR) and the 4th Comprehensive Annual Financial Report (CAFR) to the respective certificate programs with the Government Finance Officers Association (GFOA) on December 31st.

CASH ACCOUNTS

First Citizens Money Market Checking	1,278,005.69
NCCMT General Fund Term	2,351,679.32
NCCMT General Fund Government	1,154,943.54
NCCMT Water Fund Government	95,176.17
TOTAL	4,879,804.72

FIRST CITIZENS CHECKING (Monthly Transaction Report)

Beginning Balance	732,276.60
Cleared Checks	(182,076.02)
Cleared Deposits	894,214.62
Cleared Credits	10,613.16
Cleared Debits	(98,955.55)
Cleared E-payments	(76,154.38)
Change in Account Balance	547,641.83
Prelim balance	1,279,918.43
Outstanding Items	(1,912.74)
Ending Balance (Fund Ledger Balance)	1,278,005.69

2018 PROPERTY TAXES

Real Property	755,256,344
Personal Property (Including BUS & IND)	6,076,905
Personal Property (Public Service Companies)	4,954,281
Exemptions	(621,350)
Deferrals	(13,565,600)
Releases	(11)
Total Assessed	752,100,569
Total Levy	2,481,932
Budgeted Levy	2,447,140

Tax Collection To Date	Budgeted Levy	Amount Collected*	Percent Collected
Ad Valorem (2018)	2,447,140	1,946,514	79.54%
*(Includes Int Pymts)	2,481,932		78.43%
DMV Ad Valorem	105,634	47,958	45.40%

NORTH CAROLINA CASH MANAGEMENT TRUST

GENERAL FUND Government

Beginning Balance	969,235.00
Powell Bill 2nd Alloc (NCDOT)	31,180.22
Local Gov't Distribution (NCDOR)	152,607.30
Interest Earned	1,921.02
Ending Balance	1,154,943.54

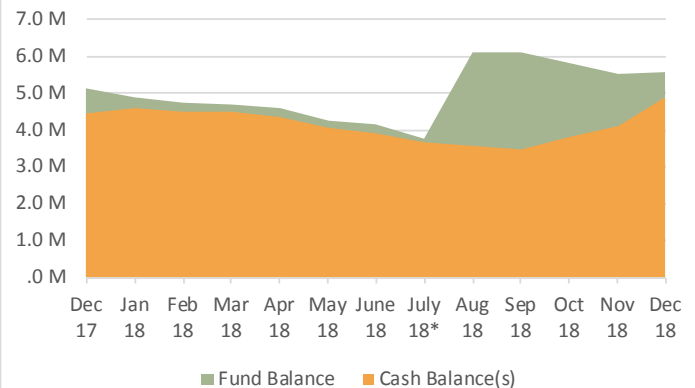
GENERAL FUND Term

Beginning Balance	2,346,675.22
Interest Earned	5,004.10
Ending Balance	2,351,679.32

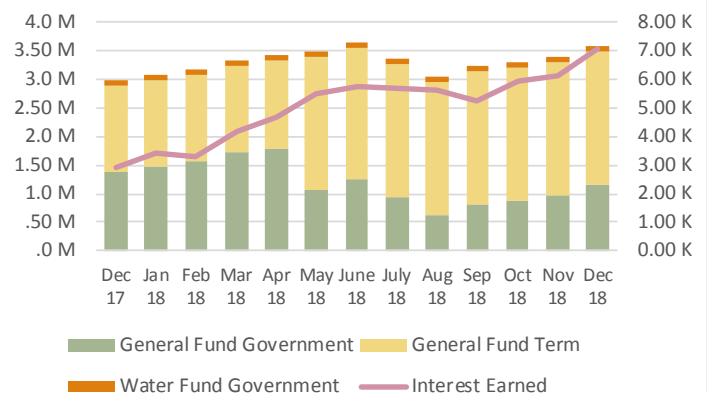
WATER FUND Government

Beginning Balance	95,001.60
Interest Earned	174.57
Ending Balance	95,176.17

13 Month Cash Flow Analysis



Interest Earned



REVENUE & EXPENDITURE STATEMENT

Town of Biltmore Forest

12/01/2018 To 12/31/2018

FY 2018-2019

	Current Period (\$)	YTD (\$)	Encumbrance (\$)	Budget (\$)	% Used
10 General Fund					
Revenue					
3010 Ad Valorem Tax Subtotal	\$8,376.46	\$2,529,959.74	\$0.00	\$2,555,274.00	99
3020 Unrestricted Intergovernm Subtotal	\$152,607.30	\$645,260.91	\$0.00	\$1,273,619.00	51
3030 Restricted Intergovernmen Subtotal	\$31,180.22	\$62,817.20	\$0.00	\$64,470.00	97
3040 Permits & Fees Subtotal	\$1,606.10	\$14,095.10	\$0.00	\$26,600.00	53
3050 Investment Earnings Subtotal	\$6,961.82	\$35,005.22	\$0.00	\$15,000.00	233
3060 Miscellaneous Subtotal	\$26,986.27	\$35,603.85	\$0.00	\$42,664.00	83
Revenue Subtotal	\$227,718.17	\$3,322,742.02	\$0.00	\$3,977,627.00	84
Expenditure					
4200 Administration Subtotal	\$31,668.00	\$212,054.07	\$7,492.40	\$417,331.00	53
4300 Subtotal	\$2,844.00	\$17,064.00	\$0.00	\$37,228.00	46
5100 Police Department Subtotal	\$102,914.41	\$693,058.86	\$55,737.05	\$1,413,634.00	53
5200 Fire Services Subtotal	\$0.00	\$212,500.00	\$0.00	\$425,000.00	50
5600 Public Works Subtotal	\$44,326.76	\$258,614.28	\$26,758.75	\$589,091.00	48
5700 Streets & Transportation Subtotal	\$7,211.40	\$137,446.13	\$11,931.99	\$359,309.00	42
5800 Sanitation & Recycling Subtotal	\$16,781.13	\$102,363.82	\$2,510.53	\$310,222.00	34
6600 General Government Subtotal	\$19,640.37	\$183,828.72	\$6,393.70	\$330,083.00	58
6700 Debt Service Subtotal	\$0.00	\$54,310.08	\$0.00	\$105,729.00	51
Expenditure Subtotal	\$225,386.07	\$1,871,239.96	\$110,824.42	\$3,987,627.00	50
Before Transfers					
Excess Of Revenue Subtotal	\$2,332.10	\$1,451,502.06	-\$110,824.42	-\$10,000.00	-13,407
Other Financing Source					
3500 Other Financing Subtotal	\$750.00	\$7,979.17	\$0.00	\$10,000.00	80
Other Financing Source Subtotal	\$750.00	\$7,979.17	\$0.00	\$10,000.00	80
After Transfers					
Excess Of Revenue Subtotal	\$3,082.10	\$1,459,481.23	-\$110,824.42	\$0.00	0
30 Water & Sewer Fund					
Revenue					
3290 Subtotal	\$174.57	\$932.84	\$0.00	\$1,000.00	93
3350 Commissions, Sw Chg Coll Subtotal	\$3,146.40	\$4,725.68	\$0.00	\$6,000.00	79
3710 Water Sales Subtotal	\$115,015.38	\$389,143.73	\$0.00	\$702,000.00	55
3730 Water Tap & Connect Fees Subtotal	\$60.00	\$2,480.00	\$0.00	\$18,000.00	14
Revenue Subtotal	\$118,396.35	\$397,282.25	\$0.00	\$727,000.00	55
Expenditure					
8100 Water Dept. Subtotal	\$74,668.92	\$252,610.75	\$4,147.78	\$727,000.00	35
Expenditure Subtotal	\$74,668.92	\$252,610.75	\$4,147.78	\$727,000.00	35
Before Transfers					
Excess Of Revenue Subtotal	\$43,727.43	\$144,671.50	-\$4,147.78	\$0.00	0
After Transfers					
Excess Of Revenue Subtotal	\$43,727.43	\$144,671.50	-\$4,147.78	\$0.00	0
40 Conversion Fund					
Revenue					
4000 Subtotal	\$2,200.00	\$48,374.42	\$0.00	\$1,519,250.00	3
Revenue Subtotal	\$2,200.00	\$48,374.42	\$0.00	\$1,519,250.00	3
Expenditure					

REVENUE & EXPENDITURE STATEMENT

Town of Biltmore Forest

12/01/2018 To 12/31/2018

FY 2018-2019

		Current Period (\$)	YTD (\$)	Encumbrance (\$)	Budget (\$)	% Used
	5600 Public Works Subtotal	\$48,374.42	\$48,374.42	\$0.00	\$1,519,250.00	3
	Expenditure Subtotal	\$48,374.42	\$48,374.42	\$0.00	\$1,519,250.00	3
Before Transfers	Deficiency Of Revenue Subtotal	-\$46,174.42	\$0.00	\$0.00	\$0.00	0
After Transfers	Deficiency Of Revenue Subtotal	-\$46,174.42	\$0.00	\$0.00	\$0.00	0

REVENUE & EXPENDITURE STATEMENT

Town of Biltmore Forest

12/01/2018 To 12/31/2018

FY 2018-2019

Account	Current Period (\$)	YTD (\$)	Encumbrance (\$)	Budget (\$)	% Used
10 General Fund					
Revenue					
3010 Ad Valorem Tax					
AD VALOREM TAXES (PROPERTY)	0.00	2,481,921.40	0.00	2,447,140.00	101
AD VALOREM TAXES (DMV)	8,376.46	47,958.46	0.00	105,634.00	45
TAX INTEREST & PENALTIES	0.00	79.88	0.00	2,500.00	3
3010 Ad Valorem Tax Subtotal	\$8,376.46	\$2,529,959.74	\$0.00	\$2,555,274.00	99
3020 Unrestricted Intergovernm					
FRANCHISE & UTILITIES TAX DIST.	59,276.04	104,584.51	0.00	168,794.00	62
ALCOHOL BEVERAGE TAX	0.00	0.00	0.00	5,996.00	0
BUNCOMBE COUNTY 1% TAX	50,231.15	278,816.96	0.00	568,397.00	49
1/2 CENT SALES TAX A.40	17,313.45	111,494.46	0.00	228,879.00	49
1/2 CENT SALES TAX A.42	25,786.66	146,172.44	0.00	298,053.00	49
GASOLINE TAX REFUND	0.00	4,192.54	0.00	3,500.00	120
3020 Unrestricted Intergovernm Subtotal	\$152,607.30	\$645,260.91	\$0.00	\$1,273,619.00	51
3030 Restricted Intergovernmen					
SOLID WASTE DISPOSAL TAX	0.00	456.75	0.00	970.00	47
POWELL BILL	31,180.22	62,360.45	0.00	63,500.00	98
3030 Restricted Intergovernmen Subtotal	\$31,180.22	\$62,817.20	\$0.00	\$64,470.00	97
3040 Permits & Fees					
BUILDING PERMITS	221.00	12,650.00	0.00	25,000.00	51
DOG LICENSE FEE	1,385.10	1,445.10	0.00	1,600.00	90
3040 Permits & Fees Subtotal	\$1,606.10	\$14,095.10	\$0.00	\$26,600.00	53
3050 Investment Earnings					
INTEREST EARNED	6,961.82	35,005.22	0.00	15,000.00	233
3050 Investment Earnings Subtotal	\$6,961.82	\$35,005.22	\$0.00	\$15,000.00	233
3060 Miscellaneous					
AMERICAN TOWER AGREEMENT	24,086.77	25,686.77	0.00	27,664.00	93
MISCELLANEOUS	2,899.50	9,917.08	0.00	15,000.00	66
3060 Miscellaneous Subtotal	\$26,986.27	\$35,603.85	\$0.00	\$42,664.00	83
Revenue Subtotal	\$227,718.17	\$3,322,742.02	\$0.00	\$3,977,627.00	84
Expenditure					
4200 Administration					
SALARIES	17,593.98	116,707.40	0.00	228,184.00	51
LEGAL AND ENGINEERING	0.00	73.72	0.00	0.00	0
FICA	1,288.03	8,545.54	0.00	17,265.00	49
HEALTH INSURANCE (MEDICAL)	2,503.42	14,721.12	0.00	24,621.00	60
DENTAL, VISION, LIFE INSURANCE	412.56	2,475.36	0.00	4,153.00	60
HEALTH REIMBURSEMENT ACC	375.00	2,250.00	0.00	3,750.00	60
LGERS RETIREMENT	2,507.35	16,641.76	0.00	32,074.00	52
401K SUPP RETIREMENT	880.04	5,841.26	0.00	11,284.00	52
ACCOUNTING & TAXES	5,500.00	22,552.50	0.00	35,000.00	64
POSTAGE, PRINTING, STATIONARY	0.00	1,142.39	0.00	8,000.00	14

REVENUE & EXPENDITURE STATEMENT

Town of Biltmore Forest

12/01/2018 To 12/31/2018

FY 2018-2019

Account	Current Period (\$)	YTD (\$)	Encumbrance (\$)	Budget (\$)	% Used
MILEAGE & BOARD SALARY	0.00	10,800.00	0.00	22,000.00	49
SUPPLIES AND EQUIPMENT	353.19	2,384.86	0.00	5,000.00	48
DUES & FEES	0.00	4,010.00	0.00	5,000.00	80
MISCELLANEOUS	77.56	387.80	0.00	5,000.00	8
STAFF DEVELOPMENT	176.87	3,520.36	7,492.40	16,000.00	69
4200 Administration Subtotal	\$31,668.00	\$212,054.07	\$7,492.40	\$417,331.00	53
4300					
CONTRACT	2,844.00	17,064.00	0.00	34,128.00	50
POSTAGE, PRINTING & STATIONARY	0.00	0.00	0.00	500.00	0
SUPPLIES & EQUIPMENT	0.00	0.00	0.00	500.00	0
DUES & FEES	0.00	0.00	0.00	100.00	0
STAFF DEVELOPMENT	0.00	0.00	0.00	2,000.00	0
4300 Subtotal	\$2,844.00	\$17,064.00	\$0.00	\$37,228.00	46
5100 Police Department					
SALARIES	55,362.04	360,861.23	0.00	806,975.00	45
OVERTIME	12,134.33	73,865.00	0.00	15,000.00	492
SEPARATION ALLOWANCE	2,355.18	15,308.67	0.00	30,617.00	50
FICA	5,177.83	33,231.09	0.00	60,433.00	55
UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	500.00	0
HEALTH INSURANCE (MEDICAL)	9,645.32	60,227.56	0.00	126,684.00	48
DENTAL, VISION, LIFE INSURANCE	1,323.84	8,489.60	0.00	18,333.00	46
HRA HEALTH REIMB ACCT	1,625.00	10,250.00	0.00	21,000.00	49
LGERS RETIREMENT	9,561.93	61,836.06	0.00	114,593.00	54
401K SUPP RETIREMENT	3,249.25	21,008.18	0.00	39,499.00	53
SHORT TERM DISABILITY	0.00	0.00	0.00	5,000.00	0
MAINT/REPAIR - BLDG/GROUNDS	583.58	946.39	0.00	10,000.00	9
MAINT/REPAIR - EQUIPMENT	80.00	587.36	0.00	12,000.00	5
MAINT/REPAIR - VEHICLES	89.88	4,188.58	1,312.00	15,000.00	37
MOTOR FUELS	331.54	7,089.58	0.00	16,000.00	44
SUPPLIES	193.30	2,632.96	2,347.64	15,000.00	33
UNIFORMS	0.00	1,623.68	3,975.22	9,500.00	59
TECHNOLOGY & SOFTWARE	415.16	11,411.60	0.00	15,000.00	76
MISCELLANEOUS	155.17	6,700.41	0.00	10,000.00	67
PHYSICAL EXAMS	0.00	0.00	0.00	2,500.00	0
STAFF DEVELOPMENT	631.06	6,767.05	1,103.00	15,000.00	52
EQUIPMENT PURCHASES	0.00	6,033.86	46,999.19	55,000.00	96
5100 Police Department Subtotal	\$102,914.41	\$693,058.86	\$55,737.05	\$1,413,634.00	53
5200 Fire Services					
FIRE CONTRACT	0.00	212,500.00	0.00	425,000.00	50
5200 Fire Services Subtotal	\$0.00	\$212,500.00	\$0.00	\$425,000.00	50
5600 Public Works					
SALARIES	23,504.52	147,993.88	0.00	319,598.00	46
OVERTIME	2,494.73	7,103.10	0.00	0.00	0

REVENUE & EXPENDITURE STATEMENT

Town of Biltmore Forest

12/01/2018 To 12/31/2018

FY 2018-2019

Account	Current Period (\$)	YTD (\$)	Encumbrance (\$)	Budget (\$)	% Used
FICA	2,040.01	11,745.34	0.00	24,449.00	48
HOSPITAL INSURANCE (MEDICAL)	3,270.70	19,193.52	0.00	37,741.00	51
DENTAL, VISION, LIFE INSURANCE	519.64	2,980.64	0.00	5,218.00	57
HRA HEALTH REIMB ACCT	625.00	3,750.00	0.00	7,500.00	50
LGERS RETIREMENT	3,795.68	21,809.08	0.00	44,105.00	49
401K SUPP RETIREMENT	1,300.53	7,758.55	0.00	15,980.00	49
OUTSIDE SERVICES	2,772.00	2,772.00	0.00	10,000.00	28
STREETLIGHTS ELECTRIC	541.99	3,200.95	0.00	7,000.00	46
MAINT/REPAIR - BLDG/GROUNDS	581.58	1,690.19	3,623.10	5,000.00	106
MAINT/REPAIR- STREETLIGHTS	146.73	861.29	2,395.84	10,000.00	33
MAINT/REPAIR - VEHICLES	1,043.56	5,300.31	11,044.51	15,000.00	109
MOTOR FUELS	265.23	5,655.64	0.00	15,000.00	38
SUPPLIES	820.91	2,886.31	6,338.00	8,000.00	115
STREET SIGNS & NUMBERS	84.09	338.49	0.00	2,000.00	17
UNIFORMS	0.00	3,622.43	2,404.59	7,000.00	86
PARKS	56.00	7,165.04	0.00	45,000.00	16
PHYSICAL EXAMS	0.00	0.00	0.00	500.00	0
MISCELLANEOUS	272.53	1,651.85	693.10	5,000.00	47
STAFF DEVELOPMENT	191.33	1,135.67	259.61	5,000.00	28
5600 Public Works Subtotal	\$44,326.76	\$258,614.28	\$26,758.75	\$589,091.00	48
5700 Streets & Transportation					
SALARIES	3,273.98	22,122.38	0.00	47,516.00	47
OVERTIME	555.68	789.65	0.00	0.00	0
FICA	292.97	1,752.87	0.00	3,635.00	48
HEALTH INSURANCE (MEDICAL)	568.64	3,312.04	0.00	6,749.00	49
DENTAL, VISION, LIFE INSURANCE	52.42	314.52	0.00	632.00	50
HRA HEALTH REIMB ACCT	125.00	750.00	0.00	1,500.00	50
LGERS RETIREMENT	536.92	3,212.25	0.00	6,557.00	49
401K SUPP RETIREMENT	191.48	1,145.56	0.00	2,376.00	48
VEHICLE REPAIRS - STREET DEPT.	0.00	1,482.51	3,361.51	5,000.00	97
CONTRACTS- PAVING & STRIPING	0.00	17,340.00	0.00	89,844.00	19
SUPPLIES	1,614.31	3,700.22	7,821.48	22,500.00	51
TRAFFIC SIGNS	0.00	192.01	0.00	500.00	38
STORM WATER DRAINAGE	0.00	70,277.12	749.00	75,000.00	95
STAFF DEVELOPMENT	0.00	0.00	0.00	2,500.00	0
EQUIPMENT PURCHASES	0.00	0.00	0.00	20,000.00	0
ENGINEERING	0.00	11,055.00	0.00	75,000.00	15
5700 Streets & Transportation Subtotal	\$7,211.40	\$137,446.13	\$11,931.99	\$359,309.00	42
5800 Sanitation & Recycling					
SALARIES	5,829.36	44,400.96	0.00	121,891.00	36
OVERTIME	1,583.25	1,936.86	0.00	0.00	0
FICA	567.05	3,545.02	0.00	9,325.00	38
HEALTH INSURANCE (MEDICAL)	1,137.28	7,721.44	0.00	29,716.00	26
DENTAL, VISION, LIFE INSURANCE	100.36	871.52	0.00	3,874.00	22

REVENUE & EXPENDITURE STATEMENT

Town of Biltmore Forest

12/01/2018 To 12/31/2018

FY 2018-2019

Account	Current Period (\$)	YTD (\$)	Encumbrance (\$)	Budget (\$)	% Used	
HRA HEALTH REIMB ACCT	250.00	1,750.00	0.00	4,500.00	39	
LGERS RETIREMENT	1,039.25	6,496.61	0.00	16,821.00	39	
401K SUPP RETIREMENT	370.63	2,316.90	0.00	6,095.00	38	
MAINT/REPAIRS - VEHICLES	242.16	708.77	2,494.53	10,000.00	32	
MOTOR FUELS	770.13	6,875.98	0.00	10,000.00	69	
SUPPLIES	85.61	85.61	16.00	2,000.00	5	
MISCELLANEOUS	0.00	0.00	0.00	1,000.00	0	
CAPITAL OUTLAY	0.00	0.00	0.00	25,000.00	0	
TIPPING FEES & BRUSH REMOVAL	4,204.85	21,076.09	0.00	55,000.00	38	
RECYCLING	601.20	4,578.06	0.00	15,000.00	31	
5800 Sanitation & Recycling Subtotal	\$16,781.13	\$102,363.82	\$2,510.53	\$310,222.00	34	
6600 General Government						
OUTSIDE PROFESSIONAL SERVICES	2,100.00	34,837.00	0.00	100,000.00	35	
TECHNOLOGY	4,931.95	36,074.04	0.00	72,061.00	50	
ENERGY & BF SEWER	1,847.11	7,384.06	0.00	16,000.00	46	
GE. REPS. AND MAINT.	4,235.22	14,650.94	0.00	20,000.00	73	
ELECTIONS	0.00	76.69	0.00	6,000.00	1	
SUPPLIES & EQUIPMENT	0.00	0.00	0.00	2,000.00	0	
INSURANCE	3,466.75	76,236.72	0.00	75,000.00	102	
CONTINGENCY	0.00	0.00	6,393.70	9,022.00	71	
MISCELLANEOUS	1,985.00	3,147.26	0.00	5,000.00	63	
COMMUNITY EVENTS	1,074.34	11,422.01	0.00	20,000.00	57	
WILDLIFE MANAGEMENT	0.00	0.00	0.00	5,000.00	0	
6600 General Government Subtotal	\$19,640.37	\$183,828.72	\$6,393.70	\$330,083.00	58	
6700 Debt Service						
Police Dept Renovations-Principal	0.00	11,666.66	0.00	23,334.00	50	
Street Improvements-Principal	0.00	3,333.34	0.00	6,667.00	50	
2016 Garbage Truck-Principal	0.00	0.00	0.00	32,638.00	0	
2017 Garbage Truck-Principal	0.00	33,542.32	0.00	33,543.00	100	
Police Dept Renovations-Interest	0.00	2,611.44	0.00	5,001.00	52	
Street Improvements-Interest	0.00	746.12	0.00	1,429.00	52	
2016 Garbage Truck-Interest	0.00	0.00	0.00	706.00	0	
2017 Garbage Truck-Interest	0.00	2,410.20	0.00	2,411.00	100	
6700 Debt Service Subtotal	\$0.00	\$54,310.08	\$0.00	\$105,729.00	51	
Expenditure Subtotal	\$225,386.07	\$1,871,239.96	\$110,824.42	\$3,987,627.00	50	
Before Transfers	Excess Of Revenue Subtotal	\$2,332.10	\$1,451,502.06	-\$110,824.42	-\$10,000.00	-13,407
Other Financing Source						
3500 Other Financing						
SALE OF PERSONAL PROPERTY	750.00	3,548.40	0.00	10,000.00	35	
GRANT (GOVERNMENTAL) FUNDS	0.00	4,430.77	0.00	0.00	0	
3500 Other Financing Subtotal	\$750.00	\$7,979.17	\$0.00	\$10,000.00	80	
Other Financing Source Subtotal	\$750.00	\$7,979.17	\$0.00	\$10,000.00	80	
After Transfers	Excess Of Revenue Subtotal	\$3,082.10	\$1,459,481.23	-\$110,824.42	\$0.00	0

REVENUE & EXPENDITURE STATEMENT

Town of Biltmore Forest

12/01/2018 To 12/31/2018

FY 2018-2019

Account	Current Period (\$)	YTD (\$)	Encumbrance (\$)	Budget (\$)	% Used	
30 Water & Sewer Fund						
Revenue						
3290						
INTEREST EARNED	174.57	932.84	0.00	1,000.00	93	
3290 Subtotal	\$174.57	\$932.84	\$0.00	\$1,000.00	93	
3350 Commissions, Sw Chg Coll						
COMMISSIONS, SEWER CHARGE COLL	3,146.40	4,725.68	0.00	6,000.00	79	
3350 Commissions, Sw Chg Coll Subtotal	\$3,146.40	\$4,725.68	\$0.00	\$6,000.00	79	
3710 Water Sales						
WATER CHARGES	60,949.90	217,430.89	0.00	415,000.00	52	
MSD CHARGES	52,675.30	167,529.94	0.00	280,000.00	60	
AMI TRANSMITTER CHARGES	1,390.18	4,182.90	0.00	7,000.00	60	
3710 Water Sales Subtotal	\$115,015.38	\$389,143.73	\$0.00	\$702,000.00	55	
3730 Water Tap & Connect Fees						
WATER TAP AND CONNECTION FEES	60.00	2,480.00	0.00	18,000.00	14	
3730 Water Tap & Connect Fees Subtotal	\$60.00	\$2,480.00	\$0.00	\$18,000.00	14	
Revenue Subtotal	\$118,396.35	\$397,282.25	\$0.00	\$727,000.00	55	
Expenditure						
8100 Water Dept.						
SALARIES	1,945.62	12,124.10	0.00	29,371.00	41	
OVERTIME	0.00	0.00	0.00	2,247.00	0	
PROFESSIONAL SERVICES	280.00	2,421.25	1,605.00	0.00	0	
FICA	0.00	0.00	0.00	5,435.00	0	
HEALTH INSURANCE (MEDICAL)	0.00	0.00	0.00	838.00	0	
DENTAL, VISION, LIFE INSURANCE	0.00	0.00	0.00	750.00	0	
HRA HEALTH REIMBURSEMENT ACCT	0.00	0.00	0.00	4,053.00	0	
LGERS RETIREMENT	0.00	0.00	0.00	1,469.00	0	
401K SUPP. RETIREMENT	0.00	0.00	0.00	14,600.00	0	
POSTAGE, PRINTING,& STATIONARY	0.00	924.46	0.00	5,000.00	18	
GENERAL REPAIRS	718.87	811.33	1,691.67	20,000.00	13	
SUPPLIES & EQUIPMENT	0.00	2,055.98	110.00	20,000.00	11	
WATER PURCHASES	15,495.82	107,427.83	0.00	232,656.00	46	
SEWER PURCHASES	55,112.13	115,735.64	0.00	280,000.00	41	
AMI TRANSMITTER FEES	703.10	2,785.70	0.00	7,000.00	40	
MISCELLANEOUS	53.38	545.15	0.00	1,500.00	36	
STAFF DEVELOPMENT	360.00	1,654.31	741.11	5,000.00	48	
CAPITAL IMPROVEMENT	0.00	6,125.00	0.00	97,081.00	6	
8100 Water Dept. Subtotal	\$74,668.92	\$252,610.75	\$4,147.78	\$727,000.00	35	
Expenditure Subtotal	\$74,668.92	\$252,610.75	\$4,147.78	\$727,000.00	35	
Before Transfers	Excess Of Revenue Subtotal	\$43,727.43	\$144,671.50	-\$4,147.78	\$0.00	0
After Transfers	Excess Of Revenue Subtotal	\$43,727.43	\$144,671.50	-\$4,147.78	\$0.00	0
40 Conversion Fund						
Revenue						

REVENUE & EXPENDITURE STATEMENT

Town of Biltmore Forest

12/01/2018 To 12/31/2018

FY 2018-2019

Account	Current Period (\$)	YTD (\$)	Encumbrance (\$)	Budget (\$)	% Used
4000					
FUND BALANCE	0.00	0.00	0.00	719,250.00	0
INSTALLMENT FINANCING	2,200.00	48,374.42	0.00	800,000.00	6
4000 Subtotal	\$2,200.00	\$48,374.42	\$0.00	\$1,519,250.00	3
Revenue Subtotal	\$2,200.00	\$48,374.42	\$0.00	\$1,519,250.00	3
Expenditure					
5600 Public Works					
DESIGN (ARCHITECTURAL SERVICES)	2,200.00	2,200.00	0.00	22,000.00	10
CONSTRUCTION (CONST MGR AT RISK)	46,174.42	46,174.42	0.00	1,497,250.00	3
5600 Public Works Subtotal	\$48,374.42	\$48,374.42	\$0.00	\$1,519,250.00	3
Expenditure Subtotal	\$48,374.42	\$48,374.42	\$0.00	\$1,519,250.00	3
Before Transfers	Deficiency Of Revenue Subtotal	-\$46,174.42	\$0.00	\$0.00	0
After Transfers	Deficiency Of Revenue Subtotal	-\$46,174.42	\$0.00	\$0.00	0

355 Vanderbilt Rd | Biltmore Forest, NC
Po Box 5352 | Biltmore Forest, NC 28803
P (828) 274-0824 | F (828) 274-8131

www.biltmoreforest.org



George F. Goosmann, III, Mayor
Fran G. Cogburn, Mayor-Pro Tem
E. Glenn Kelly, Commissioner
Doris P. Loomis, Commissioner

Jonathan B. Kanipe,
Town Manager

MEMORANDUM

To: Mayor and Board of Commissioners

From: Jonathan Kanipe, Town Manager

Re: Town Survey Presentation

Date: January 2, 2019

Background

In November, the Town authorized a Town wide survey for residents to express their opinions regarding two areas of concern within Biltmore Forest – traffic control and mitigation and accessory structures governed by the Town’s zoning ordinance. The Board received information from resident Paul Zimmerman regarding the methodology and manner in which the survey would be conducted, and ultimately approved the survey’s distribution and content.

The survey was conducted from November 26, 2018 through December 15, 2018. The survey was hosted online at the Town’s website. Residents were notified about the survey via the CodeRED alert system on two (2) separate occasions. The CodeRED alert system notifies residents via telephone, email, or text (depending on how they are registered). Surveys were completed online but hard copies were available at the Town Hall for residents if requested.

Action Requested

Direction from Board on Next Steps for Traffic Control and Accessory Structure Ordinance

Attachments

- (1) Survey for Town of Biltmore Forest
- (2) Memo from Mr. Paul Zimmerman regarding the Results of December 2018 Survey

1. Considering everything about the Town of Biltmore Forest, what is your OVERALL OPINION about the town? (Please check one box)

- ☐ Excellent
- ☐ Very Good
- ☐ Good
- ☐ Fair
- ☐ Poor

2. Please tell us all of your thoughts, feelings and reactions to the Town of Biltmore Forest, in general.

(There are no right or wrong answers - just tell us how you feel!)

3. Below are a series of statements about Biltmore Forest. For each statement, please rate the town on the scale: Excellent, Very Good, Good, Fair, Poor. (Please check one box for EACH statement). **How would you rate Biltmore Forest for.....**

	Excellent	Very Good	Good	Fair	Poor
...the Overall PERFORMANCE of the town manager?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the PERFORMANCE of the POLICE FORCE?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the COST of TAXES, relative to what you receive?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the current overall APPEARANCE of the town?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the PERFORMANCE of the PUBLIC WORKS department?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...giving you the ability to MAKE YOUR OPINION HEARD?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...making you FEEL WELCOME?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the FRIENDLINESS of town residents, overall?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the process of plan approval through the Design Review Board?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the PLANNING of FUTURE IMPROVEMENTS to the town?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the current IMAGE of Biltmore Forest in the Western North Carolina community?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the FRIENDLINESS of town staff and managers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the PROMPTNESS of issue resolution if you call or write with a problem?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Excellent	Very Good	Good	Fair	Poor
...the PERFORMANCE of the town Board of Commissioners?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the ELECTRICAL infrastructure for the town?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...the ROAD infrastructure for the town?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
....the SPEED of people driving thru the neighborhoods	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Which of the following phrases best represents whether or not Biltmore Forest should consider each change? (Please check one box for each statement) **In my opinion, Biltmore Forest.....**

	Definitely Should Consider	Probably Should Consider	May or May Not Consider	Probably Should NOT Consider	Definitely Should NOT Consider
...should have more PUBLIC Social Events.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...should PLANT more hardwood and other tall trees.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...should be more AGGRESSIVE in giving Speeding Tickets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...should BURY ELECTRICAL services.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...should REWARD landscaping and remodeling done well.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
..should REMOVE all fencing.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
...should make our community more VISIBLE in publicity in Asheville.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. Do you live in Biltmore Forest full-time, that is, more than 7 months a year?

☐ Yes

☐ No

6. In which of the following areas of Biltmore Forest do you live? (to help us understand if there is an issue in a particular geography)

☐ A MAIN thoroughfare (Vanderbilt, Stuyvesant, Busbee, Browntown)

☐ BROWNTOWN and NORTH (Cedarcliff, Forest, E. Forest, Park, Lone Pine, Buena Vista, White Oak, Browntown)

☐ CENTRAL (Amhurst, Deerfield, Fairway, Eastwood, Hilltop, Southwood, Arboratum, Westwood, Ridgefield)

☐ SOUTH (Brookside, Cedar Hill, Cedar Chine, Fir Tree, Hemlock, Brooklawn Chase, Greenwood, Holly Hill, Stuyvesant Crescent, Frith,

☐ SOUTH OF BLUE RIDGE (Chauncey Circle, Valley Springs, Niagara)

7. How many years, approximately, had you lived in Biltmore Forest? (Please check one box)

- ☐ 5 years or less
- ☐ 6-10 years
- ☐ 11-15 years
- ☐ 16-20 years
- ☐ 21 years or more

Thank YOU for completing our survey! Again, all answers are strictly confidential and there is no way anyone can track either your IP address or email address. We take confidentiality seriously! Have a good day.

TO: Town Manager Jonathan Kanipe, Town Commissioners

DATE: 20 Dec 2018

FROM: Paul Zimmerman

SUBJECT: Results of December 2018 Town Survey

At the request of Council, a traffic and fencing survey was designed and then completed by 183 Biltmore Forest residents beginning late November thru December 15, 2018. Residents were notified of the survey by phone, email and thru the Town website. They completed the survey online – averaging a completion rate of over 90% and taking only 5 minutes to finish the survey. The survey is given as Attachment 1.

RESULTS:

1. The Overall Rating of satisfaction with Biltmore Forest was 89 (on a 100 point scale).
2. Key Voluntary comments about traffic from the open-ended questions were coded (grouped) and are summarized below.
3. There were more than twice as many unfavorable comments as there were favorable comments, as expected.

Comment Area	Favorable, %	Unfavorable, %
General – no problem, traffic OK	30	-
Enforcement	3	6
Speed Bumps	3	4
Too much traffic/traffic Increasing	-	8
Cut-thru Traffic	-	17
Contractor traffic/speeding	-	8
Speed (Fav OK -or- Unfav Too Fast)	3	31
Bicycle Traffic	-	9
Want Sidewalks/Bike Lanes/Walking Trails	-	9

4. Results from the Direct Questions on Traffic and Fencing are as follows: The Questions were asked using a 'Strongly Agree' to 'Strongly Disagree' metric (+2 to -2)

	Total Base	Subset of Residents for 15 Years or less	Subset of Residents for 16 years or more	Subset of Residents living on a Main Thoroughfare
Base Size	(183)	(89)	(83)	(52)
Reduce N. Vanderbilt to 25 mph	-0.49	-0.35	-0.63	-0.08
4 way stop at Cedarcliff & Vanderbilt	+0.13	+0.39	-0.13	+0.25
4 way stop at Busbee & Vanderbilt	+0.05	+0.52	-0.44	+0.19
4 way stop at Stuyvesant & Greenwood	-0.23	+0.13	-0.61	-0.06
Close Hendersonville & Ridgefield Rd	0.00	+0.06	-0.06	+0.28
Create Specific Construction Route	+0.51	+0.68	+0.34	+0.62
Fences in SIDE yards	+0.67	+0.71	+0.63	+0.83
Fences in BACK yards	+0.91	+0.97	+0.82	+1.06
GATES across Driveways	+0.38	+0.36	+0.41	+0.57

CONCLUSIONS

1. The overall satisfaction rating is outstanding. In over 35 years of managing Market Research studies, very very few have ever had this high an overall rating. You should be proud of this result.
2. The Direct Question traffic ratings showed some interesting patterns.
 - a. Results show that traffic issues are an important, high energy issue. Generally – there were few people giving answers in the 'neither agree or disagree' response, which is very unusual. They were much more likely to use the extremes of the scale.
 - b. All subset results should be carefully weighed before making a decision. There were meaningfully different results when comparing those who have lived here 15 years or less to those who have lived here longer. Also, those who lived on a main

thoroughfare were much more positive about traffic changes on Vanderbilt, as might be expected.

3. Overall, everyone is in favor of specific construction routes and are neutral to the idea of closing the Ridgefield/Hendersonville intersection. Those who have lived here longer are generally against any speed lowering or stop sign additions, in significant contrast to those who have lived here fewer years! Those who actually live on a main thoroughfare, however, are in favor of 4-way stops at Busbee and Cedarcliff. Speed lowering on N. Vanderbilt and a 4-way stop at Greenwood were more neutral to those that lived on a main thoroughfare.
4. Voluntary Comments were very useful at identifying key issues to be addressed. Please read the verbatums (Attachment 2) to get a sense for the emotion people feel about these issues! While 30% of residents said they had no real issue with traffic, the same percent of people said speed was too high, 17% said cut-thru traffic was an issue, and about 8% complained about contractor traffic and speed. Bicycle traffic and disregard for stop signs was another issue. About 9% said they want walking trails, sidewalks, or bike lanes!
5. Direct Questions on fencing were all very favorably rated.

RECOMMENDATIONS

1. Use the issues identified by Voluntary Comments to help in focusing what Town actions (heightened enforcement versus speed limits versus speed bumps versus stop signs) should be implemented, in what order.
2. Even though this survey was about traffic, bicycle issues, sidewalks, and walking trails came up as issues. I'd recommend a survey, focus groups, or a task force be implemented to address these issues soon.

Thank you for allowing me to design and field this survey. Please let me know if there is anything else I can do to help.



Paul Zimmerman

56 Forest Road

Retired Sr Manager Procter & Gamble, Consumer and Market Knowledge Department

Market Knowledge Manager, UNICEF (short term)

Difficult to access US 25 from Biltmore Forest exit at Blue Ridge Parkway - lots of backups in late afternoon and early evening. Speed breaks at BFCC Country Club slows down vehicular traffic but have been ineffective in slowing down bicycle traffic - many riders just speed through and jump the breaks putting their own lives in danger. Don't know how we can control those riders so complicated issue. 25 mph is good speed limit for side streets but too slow for Vanderbilt/Stuyvesant through streets. Wish we could prevent cut-throughs from Biltmore Village to Parkway by non-residents but don't know how we could do that since we have public roads. It does seem that more walkers are following the rule to walk in the lane facing traffic - good rule.

Traffic is appropriate to population. Fencing ordinance must respect ability of deer to pass through and live within BF. High fences force the deer into yards (concentrate) without high barriers, which is unfair. We support highly specific fencing ordinances limited in scope.

There is a significant amount of traffic especially on Vanderbilt Road and much of this seems to be from people who do not live in Biltmore Forest using the neighborhood as a means to bypass Hendersonville Road. I am concerned about drivers speeding in the neighborhood especially on Vanderbilt Road. Would consider a spread breaker or two on the section of Vanderbilt Road from the Double Tree hotel to the town hall. Stop signs at certain intersections on Vanderbilt Road would also likely be beneficial in reducing speed and cut through traffic.

In general, traffic is not a problem. Cars drive too fast on Cedar Cliff.

Increasing and folks drive too fast. Seems to have become a thoroughfare for avoiding Hendersonville Rd.

People drive too fast; especially construction people
I think things are fine

Speed of traffic is of great concern. Construction traffic could use some regulation. Drivers using town roads as an alternative to Hendersonville Road is a potential problem. Parking on roadsides makes streets narrower. Walkers wearing dark clothing and walking in direction of traffic is dangerous.

We are on Browntown. Overall ok but sometimes folks do pick up speed

Speeding

Too much and too fast.

Too much cut thru and speeding.

Too much speeding traffic on Stuyvesant Rd. near the parkway- a lot of non residents avoiding Hendersonville Rd backups. Otherwise, a very pleasant town for traffic

Too many speeders Too many cars using BF as avoidance of Hendersonville rd

There needs to be a sidewalk created on at least one side of the roads throughout the entire town

I feel like traffic of individuals that don't live here shouldn't be cruising/cutting through our town to bypass hendo and biking around our town. It [REDACTED] irritate the hell out of me that people get off the parkway and bike through our town. I mean I get it Armstrong your 50 can't get it up! Why not just put on spandex so I have to drive miles while your traveling on a road bike through a literal town with speed bumps. I saw a man on a recumbent bike idk people are literally ridiculous. Also the parents of Carolina day parking at the park near the entrance and around that area while using our facilities. There have been many a time I have visited the parks hoping to meet neighbors to find people who don't even live here using it.

I think traffic is not a problem, except for the occasional speeder, especially on Vanderbilt and Stuyvesant

Except for the issue we face on our street, I have not noticed any unusually bad issues. I like that the speed limit is enforced. There needs to be some adjustments to the issue on Frith. AT LEAST 10 times a day, cars come down our driveway. Often at 30-40mph. Our grandson, when he visits, plays there and our dog also. We have brought this up numerous times with administrative personal and the police and are very eager to see this addressed. A few ideas would be putting a sign directing people to the parkway who think Frith is the BRP. Perhaps a sign like that from the parkway and also one partway up Stuyvesant. Cars fly up Stuyvesant and straight into our driveway. The lines on the road go straight and this makes it appear that the road continues on. Perhaps repaint the lines so that they curve right onto Frith? Speed bumps or some other mechanism to slow down traffic heading up Stuyvesant headed toward Frith? Just some ideas.

Wish we could do something about vehicles that cut through the Forest to avoid traffic on Hendersonville Rd. However, am more concerned about what future traffic might look like, rather than how it is today.

People drive too fast and often walk on the wrong side of the road making it difficult too see them on curves and hills.

People should not be allowed to turn left on Hendersonville road except at the traffic light.
Browntown Road left hand turners are a nuisance

Overall, things are good. I like the speed humps in their current positions. I would like to see some on Browntown. Being a straight shot to the club, a lot of people and giant trucks go really fast down that road. I see a lot of people get confused at the Vanderbilt/Stuyvesant/lone pine intersection.

Too much traffic going too fast on Vanderbilt in particular as people who do not live in BF use it as a cut through. We would like a speed bump near our home (304 Vanderbilt)

There is no traffic

In general traffic seems to be well managed. Being a resident of Cedarcliff I am happy that the summer concerts no longer exit the back gate. It would be nice though if there were a requirement for Biltmore to inform the town before, not after, they reroute traffic in emergency situations. This would give BFPD the chance to help manage the increased traffic volume and allow for a Nixle alert to be sent out. I would be in support of a drop in the speed limit to 25 miles an hour but would like the drop to occur when entering the residential area and not between All Souls and what I would call the MAHEC hump (the rise right before you enter the residential area. I would also be supportive of a 4-way stop at Cedarcliff & Vanderbilt as well as at Forest and Cedarcliff. The long straight stretch seems to encourage folks speeding along this section. Lastly some additional directional/information signs about Cedarcliff not being a Biltmore entrance would be nice to help direct lost visitors down Vanderbilt.

Would like to see elimination of use of Biltmore Forest streets as a means of access to the estate.

Would like to see reduction in use of Vanderbilt Road by non-residents to bypass congestion on Hendersonville Road.

Like the feeling of safety from the speed limits, the Town Police presence, and general condition of the roads. Like the courtesy of Town personnel in all departments and the road and mowing & blowing personnel are very aware of pedestrian and vehicle traffic and impact on them. Dislike speed bumps, driver training companies who use the forest to teach and often go 5-10 mph and try to wave traffic around on curves, double yellow lines, etc. Some roads need maintenance due to heavy construction traffic and contractor contribute to beer can etc trash along the routes in and out of the Forest. Too often construction personnel park in the street creating essentially one lane access and this lasts for months creating dangerous passing and delays.

Traffic is usually very light and streets/roads are such that when there is a stoppage, like a tree down, you can easily find an alternate way to your destination.

Traffic needs to slow down on White Oak Rd

Umm, what traffic?

It is disruptive when the Biltmore Estate's entrance road is blocked due to flooding and they divert their approach traffic through Biltmore Forest.

Awful. Speeding is a big problem and there is no where to walk a stroller except the road. I have been run off the road with a stroller from people that live in the neighborhood!

Content

Too many speeding autos.

1. People drive too fast, especially on Vanderbilt and Stuyvesant. 2. Contractors and landscapers particularly speed through the town. 3. Visibility is dangerously hampered by large bushes/hedges at intersections (e.g. Forest & Busbee, Forest & Lone Pine). 4. The town put up signs to remind pedestrians to walk facing traffic; maybe it should put up signs REMINDING DRIVERS that we live in a town where pedestrians have to walk on the road! Too many speeding cars coming around blind corners. 5. Install 4-way stop signs at Vanderbilt/Busbee and Vanderbilt/Cedarcliff. Not really traffic-related, BUT--put in a trail system so pedestrian residents have a safer place to exercise and enjoy their town!

Traffic has never been top of mind. A non issue as far as I am concerned

Generally traffic is at a comfortable level in BF. Being able to walk in our neighborhood safely is very important to me. Occasionally work trucks or distracted drivers take up too much of the road or drive too fast. I stay alert and step off the road if I sense a vehicle moving with undo speed. I appreciate the additional signage that has been added. I would love to see some ideas for walking trails. I also hope parts of the forest remain as undeveloped forest so that we don't become more congested and an undistinguished suburb. I appreciate being able to turn make right turns onto and off of Hendersonville Rd. onto and off Ridgefield Pl. I hope there is some way we could make that intersection a right turn only place rather than closing it off completely. If I needed an ambulance or firetruck I would not want them to have to take a circuitous route to reach me.

Problem with speeders. After 5 years I have never seen the Police stop anyone for speeding.

Particularly interesting when the cars speed by the Town Hall.

It's very busy with construction.

Traffic is light, let's keep it that way!

I've never seen the Police stop anyone and give them a ticket in the 6 years I have lived here - even though people FLY down Forest (where I live) and down Vanderbilt. When I am walking it's scary to have them drive by me. I want more tickets given out! Fancy signs that tell you how fast you are going is a step in the right direction, but not enough! Bicyclists riding side by side makes it tough to pass them. I want bike lanes! (also want walking paths thru the parks - but that's another issue)

Too much through traffic to avoid Hendersonville rd.

Traffic isn't much of an issue. That said, people speed on Vanderbilt and Stuyvesant so much so you can't walk on them safely. It would be great if kids could safely walk and ride bikes to CDS and city parks. Even a way for adults to safely walk to the Club. More people are using BF as a cut through due to traffic on Hendersonville.

I am pleased with the electronic speed monitors, but still see that some people who live here and contractors, garden service vehicles etc. Are over the speed limit. Especially so in front of city hall where the limit goes down to 25 mph. Otherwise traffic is still light in volume and this is good.

Too much speeding on through streets, especially Vanderbilt/Stuyvesant. Need to have 4-way stop at Vanderbilt/Busbee and Vanderbilt/Cedarcliff. Contractors' vehicles and landscapers especially should drive more slowly.

No problems

I can't see that there is much "traffic" at all. There is a little more activity around school opening/closing on Stuyvesant by the school (near where I live,) but even then, it's not backed up.

With the absence of sidewalks, a dog walker like myself is not always comfortable on the streets of BF. Many drivers are very careful when they see us but some drive way too fast. Permanent and temporary speed limit signs don't seem to work. Has anyone ever been charged with speeding in BF?

We live a house on Vanderbilt near Busbee. A BIG increase in traffic and especially speeding traffic the past few years as the increased population seeks a bypass from downtown to Hendersonville Rd. We also have a second house on Eastwood Rd. that's also getting busier as commuters seek an alternative to exiting the Forest at the Parkway. My suggestion is to make all speed limits in BF 25 mph and add speed bumps, especially on Eastwood and between the I40 overpass and Busbee. There is too much speeding and not enough enforcement. Too many residents feel that they are immune by virtue of their residency.

Work trucks drive recklessly and speed.

Biltmore is great! Asheville is terrible which affects us. I also think the bikes can be dangerous!

In general it is tolerable. I live at the north end and occasionally something happens and Biltmore Estate traffic is diverted through the Cedarcliff Gate. Those folks drive without the care that most residents use.

In general, I am fine with the speed and amount of traffic in the forest

No issues, seems ok.

I wish there were more enforcement of 25 speed zone and sidewalks on Stuyvesant and Vanderbilt where it joins Stuyvesant at Town Hall

Great

I so appreciate all of the measures that have been implemented for speed reduction and security through the camera monitoring. We live in the back section of the neighborhood and are fairly well protected from volumes of cars. I am concerned that walkers and bikers are not safe as many curves are blind. Further I am concerned as this Forest ages that we need to be much more proactive in encouraging/requiring residents to remove trees that are dangerously close to hurting drivers and pedestrians.

Generally not many noticeable problems.

too fast on Vanderbilt Road

Our traffic is generally light and free of congestion. The only problem is that too many drivers ignore speed limits, particularly along the Vanderbilt/Stuyvesant corridor, including non-residents skirting Hendersonville Road or doing business in the community. A few stop signs should do the trick.

Concerned about the difficulty exiting the town on the south/parkway end. Not sure that the 25 mph speed limit and speed tables on Stuyvesant have had the desired effect. 25 mph seems reasonable on our side streets but not on our major thoroughfare of Vanderbilt/Stuyvesant. Feels most dangerous when cars, bikes, and walkers/joggers arrive at the same place at the same time.

I don't see any issues with the traffic. The one thing I recommend is removing the signs telling pedestrians to walk on left side of road. In some places that is dangerous and good judgement directs pedestrians to the other side of the road for wider berth.

Visitors/Garden Workers/Delivery Trucks/Biltmore Estate Employees ignore speed limits.

Biltmore Forest traffic is well controlled and safe.

Not bad except bikes riding more than 1 abreast and speeding.

no significant problems

Traffic on some through streets other than Vanderbilt move too fast. I know it would help if I could be more specific.

I really feel that Eastwood road (and other roads with sharp curves) need speed bumps

Appreciate the new signs, yield and stop.
Bikers can be challenging, some cars go too fast through the town

It's gotten heavier and faster in the last couple of years. Gardeners and construction workers seem to speed regularly. Lots of construction traffic clogs my street now and has for more than 2 years.
Traffic moves smoothly and easily. Speed limits seem correct.

Traffic on Vanderbilt Rd which eventually leads into Stuyvesant Rd still goes way too fast. These two streets are actually our town's "MAIN STREET" and should be treated as a main traffic corridor with more traffic control. With increased Asheville population commuting south we are getting more and more through traffic trying to get "ahead" of the traffic on Hendersonville Rd. Also, local trade people are constantly speeding in and out. Adding to this raceway are the Carolina Day drivers, Biltmore Forest Country Club employees and residents running late. In competition with vehicular traffic, we have walkers with/without dogs, athletic teams, cycle groups, and moms walking young kids or pushing strollers using this main corridor for recreation. This is the perfect recipe for a traffic fatality! While the speed bumps and the change in speed limit has helped most drivers still speed through. Putting ALL WAY stop signs on this route at ALL intersections that do not already have all way stops (1. Vanderbilt/Cedarcliff; 2. Vanderbilt/Busbee; 3. Vanderbilt/Lone Pine/Stuyvesant; 4. Browntown/Stuyvesant; 5. Southwood/Stuyvesant; 6. Eastwood/Stuyvesant; 7. Greenwood/Stuyvesant Crescent/Stuyvesant; 8. Stuyvesant/Parkway Exit/Frith) will absolutely control this traffic problem by encouraging vehicles to exit Biltmore Forest as soon as possible and slowing down those who continue through. It is a relatively inexpensive solution vs stoplights, police traffic monitoring or a lawsuit following an accident. This safety measure should be done to protect our town's residents, visitors and neighborhood atmosphere.

There is too much thru traffic it would be extremely nice to be residents and there guests only
I don't experience any traffic problems

We need more speed bumps and lower speed limits to make it less attractive for motorists that use Vanderbilt/Stuyvesant to avoid travel on Hendersonville Rd.

I feel the traffic is awful- too many construction vehicles, too many people trying to avoid Hendersonville rd so they drive through Vanderbilt and Stuyvesant. Too many vehicles speed. It is very unsafe to walk in this neighborhood

Seems to be getting heavier and maybe faster, but not so there's a problem yet

Generally good. Drivers look out for pedestrians. Would be great if we had sidewalks on main roads like Vanderbilt and Stuyvesant

traffic is very light . I would increase speed limit on Stuyvesant to 30 mph.

Traffic does not seem to be an issue

Lack of sidewalks, trees overhanging roads and large plantings close to roadways and intersections create danger for pedestrians and drivers.

Traffic difficulties are not an issue for us.

cut through traffic can be heavy on the first 2 streets in the forest where the houses are closer together and there are lots of kids.

We're very impressed with BFPD traffic control efforts and especially appreciate the Town's decision to post Stuyvesant Road at 25mph and add speed bumps. In particular, this has pretty much solved the speeding problems at the south end near the Parkway. Thank you!!

Wish more people would obey the speed limit. People are respectful of runners and bikes which is great.

No direct pass through roads, i'm fine with the traffic in the town. I've biked extensively and have never had an issue in the town itself.

Too much traffic

Nice neighborhood traffic

Minimal traffic but could use sidewalks on Vanderbilt Rd.

I think motorists drive too fast past my house on Vanderbilt Rd. Often, the light is not long enough for all cars to exit Biltmore Forest at TGIF. I love to bike in BF and feel very safe. I wish there were sidewalks for pedestrians. I think the speed bump at BFCC is too high.

I live on the north end of Vanderbilt Road - and think the speed limit should be 25 MPH for this one mile stretch as it is everywhere else in the town. There are small children and many dogs living on this section of roadway.

Well managed

Traffic increases during the morning and evening commutes, but is generally ok otherwise. There are several places where sight distances are limited and increasing the turning time (i.e. with additional stop signs) in these locations would be beneficial.

It seems as though people are not obeying the speed limit regulations. Perhaps more signage is necessary. Especially concerned about the speed of vehicles traveling on Brookside into the Southwood intersection.

I feel that the traffic situation is fine except for the workers in the area that speed and don't move over for walkers. It's like they are playing "chicken" with those on foot. The people that cut through the forest are also a problem.

Traffic is not bad, for a town this size, adjacent to a town like Asheville.

Traffic is increasing. New speed signs are helping esp near the parks. Let's enforce 35 on N Vanderbilt and then the 25 mph on all roads. Warning tickets for the speeding trucks!

OK

Traffic is fine except when Biltmore Estate traffic is routed through town.

Vehicles: often drive down middle of road Pedestrians: still don't follow rules. I often come around a curve and find people in my lane.

Some of the 25 mph zones are not necessary speeding a problem. A lot of "cut through traffic."

Too much traffic coming in on Ridgefield. Dangerous

We need to slow traffic down and walkers need to wear bright colored clothing and walk facing traffic.

there used to be police presence on our roads, but now we rarely see one. I think that kept speeds down

Carolina Day morning and afternoon traffic is heavy. There is no other business permitted to enter through BF. The Biltmore House employees were stopped from entering through BF. Needs light at Eastwood and at Hendersonville Rd and the Blue Ridge Parkway. It often backs up exiting BF and Parkway.

There is little regard for speed limit or stop signs. Appears to be little enforcement effort. Need additional speed bumps on Stuyvesant from Hilltop to Greenwood

Traffic is mostly calm, except for. The occasional speeder, and traffic jams don't normally happen.

I wish that we had "bike lanes" on our busiest roads. (Vanderbilt, Stuyvesant, the busy part of Busbee, Eastwood) They could also facilitate walkers.

A dangerous corner that I use often is Cedarcliff and Vanderbilt. I've heard that it may become a 4-way stop and think it would be helpful.

I do not have a problem with the card level of traffic in Biltmore Forest.

Traffic in general is light thanks in part to the speed bumps which I feel keep traffic on Hendersonville Road. Walkers and bikers need to obey rules to be safe

Bicycles sometimes disrupt traffic, especially on Vanderbilt Road.

Probably need a little more speed monitoring and enforcement...Use traffic calming humps on Vanderbilt approaching Cedarcliff and Busbee, not 4 way stops. Need more Lyman's Lumps at intersections to encourage drivers to stay on pavement...are they available to homeowners?

Traffic seems to work just fine however the deer can drive you crazy --

Biggest problem is walkers not walking on the correct side of the road, and not moving themselves or their dogs to the side for cars.

Too many non BF residents using our roads Large FedEx trucks speed Bicyclists are rude and take up all of the roads

Traffic is not a problem. Speeding should be more enforced including for bikes. Bikes should be required to stop at stop signs.

Think the speed limit should go back to 35mph except around the club. No feeling about traffic.

The only problem I see is bicycles on Vanderbilt Road between Cedarcliff Road and Biltmore Village. Dangerous and too slow when going uphill.

I generally feel the residents abide by the traffic laws and traffic flows smoothly

Speeding on most roads is a problem. Many drivers do not obey stop signs.

Traffic is getting busier. Traffic south speeds between BR Parkway and Carolina Day. Contractors and service providers driving fast too.

Often our streets are used as a way to avoid the heavy traffic on Hendersonville Rd.

Walkers and bikers can present hazards regardless of how slowly one drives. Walkers should get out of the road when cars approach and bikers should abide by all the traffic rules. Everyone should recognize that the shading by trees, the slopes and curves in the roads and the fact that there are blind spots require that we all be vigilant in cars, as pedestrians and as bikers.

Enforcement of wrongdoing should be the standard. The loss of the freedom of a pleasant drive, devoid of annoying speed bumps, is the wrong choice to control traffic. There is no need to punish all drivers, especially with such monstrosities as the so-named "Bumpzilla" speed bump at the Club golfer crossing.

I like the signs reminding people to walk on the correct side of the road when walking. The mechanical signs for monitoring speed of vehicles is great, should have more of them.

The traffic is getting heavier every year. People use bf as a cut thru.

I love BF for its small amount of traffic and its 25 MPH zones. I do see drivers boldly exceeding the speed limit from time to time.

The traffic inside Biltmore Forest is not bad. It is getting out and back in from Hendersonville Road that is the problem.

We need a traffic light at the US25/Eastwood Rd intersection. That would allow residents south of the country club to reasonably travel northward into Asheville without passing all the way through Biltmore Forest.

Too many speed bumps.

There is a dramatic increase in traffic in BF, I believe to be a result of the increased traffic on Hendersonville Rd. The worst increase is on Greenwood. Major trucks go up and down this road all day long. I think the reason for this is do they don't have to go over the speed bumps on Stuyvesant. I propose that Greenwood be closed off at the end toward the cul de sac. The cul de sac people would not have an exit off of their street to the left but would have an exit to the right. The people near the end of the road would exit to the left on Greenwood only. Regardless something needs to be done!

Needs immediately to be addressed for speeding and cut throughs, especially when Hendersonville Rd. gets backed up. Lastly, Carolina School traffic, using the side road, off of Stuyvesant Rd., drivers consistently ignore the 25 mph speed limit. We need two additional speed bumps placed across the road close to 105 Stuyvesant Rd. Or...15 mph from the four way stop at Hilltop/Stuyvesant to a minimum to Stuyvesant Crescent/Stuyvesant Rd. Thanks...

We believe the 25mph is a worthwhile addition. Bikers are a menace! Please keep lower Vanderbilt at 35mph — no lower,

I really like the new-ish electronic sign that gives your speed and then thanks you when you get to the correct speed. It gets me to pay attention in a friendly way. It works for me! I get frustrated with folks not paying attention to their driving and swerving all over the road putting everyone at risk! I have also seen drivers (mostly older) who don't see (or don't care about) folks or bikes on the side of the road. It is very disconcerting when one is walking, facing traffic!

Not a fan of bikes, especially on hills and curves. Every speed bump should have a sign beside it, not just white paint on pavement.

Would like to see the town become a gated community to keep bicycles, locals and tourists from using our streets.

It's acceptable.

The only thing that bothers me— worker dudes partially blocking streets by work/construction sites Traffic is fine. People don't drive the speed limit but you guys are doing everything possible to get traffic to slow down.

Traffic lights onto Hendersonville Road have changed to ridiculously LONG wait time. People drive too fast on Browntown Road. Too many outside cyclists.

too many speed breaks esp the huge thing at the golf crossing on stuyvesant. 25 speed limit back to 35. some drive 40 in the 25 zone!

Do not feel it is a problem

Too much thru traffic at 5 trying to avoid tie ups on Hendersonville Rd

I think we have no problems related to automobiles, but we do have issues with bicycles speeding and in general no following rules and laws

No problem

I'm not aware of any challenges or any abnormalities of traffic patterns. Therefore I am pleased.

The traffic is well handled and I feel safe in the forest with the great police protection

There is too much non-resident traffic in the Town.

I feel that people need to follow the rules. There again there are always people who believe the rules are not for them. On the whole traffic is okay

I believe that the electronic speed limit signs are making people aware of the speed and following it when they see it.

I think the traffic is ok, give the bicycle riders who don't follow the rules tickets.

We are not aware of any traffic issues of concern.

Traffic on Busbee into the Estate is still high. Unfortunately, traffic on Vanderbilt thru BF at all hours seems to be increasing, esp. at rush hour.

It's getting heavy on Vanderbilt Road. People seem to be using it as a short cut around the traffic on Hendersonville Road

Get rid of the speed Bumps!!!!!! And the signs telling us where to walk and how to ride our bikes is childish and embarrassing

Moderate increase in favor of making it unpleasant to use use as "better"

What traffic? Asheville is over run BF remains an island of calm.

We would like to have a speed bump on Hilltop Road between Ridgefield and Eastwood.

355 Vanderbilt Rd | Biltmore Forest, NC
Po Box 5352 | Biltmore Forest, NC 28803
P (828) 274-0824 | F (828) 274-8131

www.biltmoreforest.org



George F. Goosmann, III, Mayor
Fran G. Cogburn, Mayor-Pro Tem
E. Glenn Kelly, Commissioner
Doris P. Loomis, Commissioner

Jonathan B. Kanipe,
Town Manager

MEMORANDUM

To: Mayor and Board of Commissioners

From: Jonathan Kanipe, Town Manager

Re: Biltmore Estate Flooding / Town Impact

Date: January 4, 2019

Background

The Town experienced a tremendous rain event resulting in substantial detrimental impacts on Friday, December 28th. The original rain forecast was for approximately 2 ½" rain over a 24-36 hour period; the Town and surrounding areas ended up getting nearly double that amount, much of it coming during intense bands of rain in short periods of time. The result across the region was rivers, creeks, and streams backing up and flooding banks; locally, the Swannanoa River backed up as it comes through Biltmore Village and flooded its banks. This resulted in the Approach Road into the Biltmore Estate being flooded and unpassable.

A combination of factors (heavier than forecasted rainfall, release from the Asheville reservoir overnight into Friday morning, intensity of vehicular traffic going into and exiting the Estate) all led to a "perfect storm" situation for the Town and residents of Cedarcliff and Busbee Roads. The result was backups into the town as vehicles passed through the Bell Gate. This lasted from the early morning hours Friday through the evening into Friday night. The Police Department and Biltmore Estate Company Police did an admirable job dealing with the heavy traffic during terrible conditions, but the result was unacceptable traffic on Town streets and damage to road shoulders for the Town and residents. This was not the outcome desired by the Town during this event, but every step taken was to mitigate the impact to residents. This included escorting residents through traffic to their homes when possible.

Actions Taken

- Staff from the Biltmore Estate and the Town were in constant communication beginning Monday, December 31 on what steps could be taken to repair the damage to Town roads. Biltmore Estate staff began washing roads down on Monday, December 31.
- Mayor Goosmann, Chief Beddingfield, and I met with Mr. William Cecil Jr., Mr. Tom Ruff, Mr. Rick Conard, and Mr. Jerry Young from the Biltmore Company on Thursday, January 3rd to begin an after event debriefing and discussed what next steps could be taken to ensure this does not occur again. The Biltmore Estate began repairing road shoulders,

including fixing all ruts and placing seed and straw, in the late afternoon on Thursday, January 3rd. The Estate has pledged to repair the road shoulders, rights of way, and any other property as necessary after these initial repairs are made.

- Staff was invited to work with the Estate's Emergency Operations Team for a full after-event breakdown of the flooding event, including a tabletop exercise. This will allow the Town the ability to provide information from our perspective to the Estate as they review the incident and plan for ways to improve this in the future.
- Town staff is working to create a more comprehensive notification group for residents along Cedarcliff and Busbee Roads through our CodeRED system. Further, we are engaging with residents about their suggestions and improvements, including evaluating their suggestions for future actions and ways to notify residents.
- The Estate is evaluating operations on their end in terms of sequencing vehicles and considering alternate routes into the grounds during flood events.

Action Requested

Direction from Board on Next Steps

355 Vanderbilt Rd | Biltmore Forest, NC
Po Box 5352 | Biltmore Forest, NC 28803
P (828) 274-0824 | F (828) 274-8131

www.biltmoreforest.org



George F. Goosmann, III, Mayor
Fran G. Cogburn, Mayor-Pro Tem
E. Glenn Kelly, Commissioner
Doris P. Loomis, Commissioner

Jonathan B. Kanipe,
Town Manager

MEMORANDUM

To: Mayor and Board of Commissioners
From: Jonathan Kanipe, Town Manager
Re: Discussion of Town Artifact Preservation
Date: January 2, 2019

Background

The Town received a request from Mr. Larry Manofsky, a resident, regarding artifacts that have been located or found throughout the Town. Mr. Manofsky expressed a desire to aid the Town in displaying and collecting these artifacts, and offered suggestions for the Town in regards to ensuring the artifacts were not relocated. The Town Attorney, Mr. William Clarke, has drafted a memo related to this question. That memo is attached for your review.

Action Requested

Direction from Board on Next Steps

Attachments

(1) Memo from Town Attorney

Memo

To: Biltmore Forest Board of Commissioners and Jonathan Kanipe
From: Billy Clarke
Date: January 4, 2019
Re: Artifacts

Mr. Larry Manofsky, a resident of Biltmore Forest, has, within the past year, excavated a number of artifacts from 5 different lots within the Town. The artifacts appear to predate the establishment of the Town and the Biltmore Estate. Mr. Manofsky has asked the Town to consider adopting an ordinance to prevent the removal of historic artifacts from the Town, and he has offered to provide funds for a display case where the artifacts could be shown.

The Town can provide space for the artifacts and even pay some reasonable cost of displaying the artifacts. I do not think the Town can adopt an ordinance preventing the removal of historic artifacts from the Town for several reasons. First, the general ordinance making power authorizes cities to adopt ordinances “*defining, prohibiting, regulating or abating acts, omissions or conditions detrimental to the health, safety, or welfare of its citizens and the peace and dignity of the City.*” (See G.S. 160A-74). I do not read this language to authorize the Town to adopt an ordinance preventing the removal of historic artifacts from the Town. Second, if such an ordinance were enacted, it would be subject to challenge as an unconstitutional taking of private property without just compensation under both the North Carolina and U.S. Constitutions.

Items buried on private property, including artifacts of historical significance, belong to the owner of the property unless the actual owner of the item (if different than the owner of the property) can provide compelling proof of ownership. A municipal ordinance cannot deprive the owner of his or her ownership rights in that property.

Towns can adopt historic districts. (See G.S. 160A- 400 *et seq.*) Before doing so, however, a town must demonstrate, to the satisfaction of the Department of Natural and Cultural Resources, that there are significant historical landmarks to be protected. Historic District ordinances typically focus on structures.

The Town could certainly participate reasonably, in a voluntary program to identify, excavate, collect and display artifacts on Town property and from private property with appropriate permissions from the owner(s).

355 Vanderbilt Rd | Biltmore Forest, NC
Po Box 5352 | Biltmore Forest, NC 28803
P (828) 274-0824 | F (828) 274-8131

www.biltmoreforest.org



George F. Goosmann, III, Mayor
Fran G. Cogburn, Mayor-Pro Tem
E. Glenn Kelly, Commissioner
Doris P. Loomis, Commissioner

Jonathan B. Kanipe,
Town Manager

MEMORANDUM

To: Mayor and Board of Commissioners

From: Jonathan Kanipe, Town Manager

Re: Consideration of 2019 Meeting and Holiday Schedules

Date: January 2, 2019

Background

The proposed holiday schedule for calendar year 2019 is attached for your review. Unfortunately, I did not include this for adoption in last year's meeting and the result was some confusion as we arrived at the Christmas holiday season. The Board approved an additional third holiday this year on the day after Christmas.

Action Requested

Consideration of 2019 Holiday Schedule

Attachments

(1) 2019 Town Holiday Schedule



2019 Town of Biltmore Forest Holiday Schedule

Tuesday, January 1: New Year's Day

Monday, January 21: Dr. Martin Luther King, Jr. Day

Friday, April 19: Good Friday

Monday, May 27: Memorial Day

Thursday, July 4: Independence Day

Monday, September 2: Labor Day

Thursday, November 28: Thanksgiving Day

Friday, November 29: Day after Thanksgiving

Tuesday, December 24: Christmas Eve

Wednesday, December 25: Christmas Day

355 Vanderbilt Rd | Biltmore Forest, NC
Po Box 5352 | Biltmore Forest, NC 28803
P (828) 274-0824 | F (828) 274-8131

www.biltmoreforest.org



George F. Goosmann, III, Mayor
Fran G. Cogburn, Mayor-Pro Tem
E. Glenn Kelly, Commissioner
Doris P. Loomis, Commissioner

Jonathan B. Kanipe,
Town Manager

MEMORANDUM

To: Mayor and Board of Commissioners

From: Jonathan Kanipe, Town Manager

Re: Public Works Building Update

Date: January 2, 2019

Background

The contractor, architect, and Town held our third and fourth progress meetings since the Board last met in December. The following has occurred over the course of the last month:

- Beverly-Grant projects a completion date of mid-July after the completion of the first two months of work. During our last progress meeting (Jan 2) it was noted that five (5) weather days were utilized with the rain received over the past month. The weather, coupled with the Christmas and New Year's Day holidays, resulted in a slow down on construction activities.
- The schedule was reviewed with critical path designations being noted for masonry and trusses on the building. The sub-contractors responsible for these portions of the project are aware and – if weather is cooperative – equipped to meet this schedule.
- Concrete footings were poured the week before Christmas.
- The height and width for the bay garage door was adjusted to allow for full access for the Town trucks that operate the snowplows. This will allow staff the ability to pull the trucks in fully for maintenance purposes. These trucks also operate the leaf machines, and this new height provides clearance for the trucks to enter the bay.

Action Requested

None