

MINUTES OF THE MEETING OF THE MAYOR AND TOWN COMMISSIONERS OF  
BILTMORE FOREST HELD FEBRUARY 9, 2016.

Be it remembered by those that follow these proceedings that the Governing Board of the Town of Biltmore Forest met and conducted the following business:

Roll call by the Clerk:

Mayor George F. Goosmann, III, present

Commissioner Fran G. Cogburn, present

Commissioner E. Glenn Kelly, present

Commissioner Doris P. Loomis, present

Mr. Jonathan Kanipe, the Town Administrator, and Mr. William Clarke, the Town Attorney, were also in attendance.

Mayor Goosmann called the meeting to order at 4:30 p.m.

Motion was made by Commissioner Loomis to approve the minutes of the January 12, 2016 meeting with corrections made as noted by Commissioner Cogburn. The motion was seconded by Commissioner Cogburn.

Mayor Goosmann introduced Assistant Chief Ryan Cole with the Skyland Fire Department. Mr. Cole stated it was a fairly quiet month. There were a few wrecks and a few EMS calls. Mr. Cole reminded the Board and audience to make sure your carbon monoxide detectors are working properly due to the cold winter months and a lot of people using natural gas. Mayor Goosmann thanked Mr. Cole for all Skyland Fire Department does for the Town.

Mayor Goosmann introduced Chief Eric Tinsley and asked him for the Police Department monthly report. Chief Tinsley mentioned potential State Health Plan changes. Part of what they said is law enforcement would not be able to keep their spouse on the insurance plan without paying. The out of pocket cost is approximately \$4,500. They have tabled the issue for now. Many

people are voicing their opinion against this. Chief Tinsley also discussed speeding throughout the Town. Our Officers are really cracking down on people speeding and running stop signs throughout Biltmore Forest. Mayor Goosmann thanked Chief Tinsley for all the Police Department does.

Mayor Goosmann called on Mr. Terry Crouch for the Public Works monthly report. Mr. Crouch commended the Public Works staff for all the hard work they put in toward the removal of the snow.

Commissioner Kelly stated the recycling containers are here and are currently being stored. We are waiting for the truck to be retrofitted, is that correct? Mr. Crouch said yes. Mr. Crouch said they hoped to distribute the containers before March 1<sup>st</sup>. We will also distribute a brochure letting people know when their specific recycling day is and what they can and cannot recycle.

Mr. Jonathan Kanipe discussed the reallocations of line items in the fiscal year 2015-2016. A motion was made to approve the Budget Reallocation by Commissioner Cogburn. Commissioner Kelly seconded the motion and was unanimously approved.

Mayor Goosmann introduced Mr. Gary Davis who is the Town's consulting engineer. Mr. Davis provided new photos and drawings of problem stormwater areas and elaborated on the previous report. Mr. Davis pointed out some maps on page 3 of the report. The first location was stormwater along Westwood and Greenwood Roads. The issue is the pipe and erosion along the road. Mr. Davis discussed putting some matting underneath the roots. Mr. Davis pointed out exhibit A-5 and mentioned a box could be put in at the end of that pipe and extend it over to the end of Greenwood Road as shown in exhibit A-6 & A-7.

Commissioner Kelly asked what the purpose of the box is. Mr. Davis said every time a turn is made, a box must be installed and slow down the water a bit. Financial figures for the project were discussed.

The next project is the Cedar Hill & Hemlock location and noted they were photos B-1 and B-2. There are two pipes coming down Cedar Hill Drive and the erosion shows in photos B-3. Photo B-5 is where the pipe is under Hemlock Road. B-6 is what we are proposing and put a box there and collect the two together.

The last location is at Lone Pine and Vanderbilt Road and noted this as Photo C-2. It is difficult to find where the pipe exits. All stormwater empties across Vanderbilt to the other side. The idea would be to put a box at Lone Pine and go around as shown in photo C-5. This one is more expensive because there is paving involved. That would alleviate the flooding within this intersection.

Mr. Clarke said getting a permit for this may be rather difficult and rather costly.

Commissioner Kelly asked about Cedar Hill & Hemlock and the cost effectiveness of the two different techniques that would be done to this area. Mr. Davis said lining it with riprap will constrict the creek for a long time. Mr. Davis will get price quotes on riprap. With the second technique, Mr. Davis does not see it will be much difference in price. The cost with this will be in the permit. The other two will not need a permit.

Mayor Goosmann asked about the Police Department flooding issue. Mr. Davis said the pump is not able to keep up. Mr. Davis suggested replacing the pipe and replacing the pump. Commissioner Kelly asked Mr. Davis if he had looked at the integrity of the back walls at the Police Department and Public Works. Mr. Davis said no. Commissioner Kelly said it looks like there is some deterioration on the back walls of Public Works and possibly the Police Department. Mr. Davis said he could get someone to come out and look at it.

Mr. Davis said they have begun surveying the Block-T Pond. Once we get the survey, we will compare that to what we had before.

Mr. Kanipe proposed getting together with Mr. Crouch and Mr. Davis to come up with a prioritization and project schedule and present it next month. In terms of facility improvements,

we are definitely looking at Public Works and the Police Department. Public Works needs substantial work done to their building.

Mr. Kanipe noted that VC3 was at the Town Hall Complex this afternoon to look at the wiring and cables that are in the police department. VC3 is assisting us with moving all of the phone and computer equipment from the Police Department basement so it is not damaged during another flooding event. The phone line damage cost us approximately \$4,500 so there was a significant amount of damage and we want to prevent this in the future.

In regards to the recodification project, Mr. Kanipe and Mr. Clarke met to discuss a plan to move forward. We will plan to schedule a Public Hearing for next month after reviewing the proposed changes and receiving more feedback from the Board of Adjustments.

The only other thing is we have our new IT program, VC3, running now. We had a few glitches but things have worked well overall.

Next week is the Veteran Elected Officials meeting with the UNC School of Government at the Doubletree Hotel. The League is also having their Town Hall day in June of this year. If anyone is interested, please let me know and I will get information for you.

Commissioner Kelly asked about the Financial Statement and the sales tax proceeds so far. Mr. Kanipe said we should be right on target. We have done fairly well for the first half of the year.

Mr. Kanipe also mentioned that during snow days, when emergency crew is working during these times, Skyland Fire Department may have additional sleeping quarters for them to stay overnight. Mr. Kanipe spoke to Chief Presley about this and he was pretty sure they had the additional space for them. Mr. Kanipe will follow up with Chief Presley to confirm the details.

Mayor Goosmann adjourned the meeting at 5:45 pm. The next Board of Commissioners meeting is scheduled for Tuesday, March 8th at 4:30 pm.

ATTEST:

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Jonathan B. Kanipe  
Town Administrator

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George F. Goosmann, III  
Mayor