



To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners
From: Jonathan B. Kanipe, Zoning Administrator
Date: October 7, 2015
Re: Board of Adjustment Meeting at 4 p.m. October 19th

Applicants:

You or your representative **MUST** be present at this meeting or your application will not be reviewed.

Members of the Board of Adjustment & the Zoning Administrator may visit the property prior to the meeting.

You or your representative **MUST** also attend the Design Review Board meeting on the **Thursday, October 22 at 5:30pm** to complete the approval process.

Certificates of Zoning Compliance will be issued after review and approval from the Board of Adjustment & Design Review Board.

Neighbors:

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at Town Hall M-F 9am-5pm.

You are invited to attend the scheduled meeting and make comment.

The following items of business are scheduled to be addressed by the Biltmore Forest Board of Adjustment on Monday, October 19, 2015 at 4:00pm in the Town Hall Board Room.

1. The meeting will be called to order and roll call will be taken.
2. The minutes of the September 28, 2015 meeting will be presented for approval.
3. Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations):

Case 1: Shane Robichaud & Lauren Bradley, 1 Lone Pine Road, are applying for a landscaping plan approval that will result in a disturbance of more than twenty (20) percent of their lot area.

Case 2: Dr. Walter Brown, 14 Browntown Road, is applying for a conditional use permit and variance for a detached garage and fence in the rear yard, as well as a variance request to exceed the maximum allowed roof coverage.

4. New Business

Item 1: Mr. David Nelson and Ms. Martha Barnes, 100 Chauncey Circle, request an extension of their previously approved permits from the Board of Adjustments. The Nelsons have informed the Town they do not anticipate substantial construction progress beginning prior to expiration of their current permit. They request a six (6) month extension.

4. Adjourn