



**To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners**  
**From: Jonathan B. Kanipe, Zoning Administrator**  
**Date: July 2, 2015**  
**Re: Board of Adjustment Meeting July 13th at 4 p.m.**

## Applicants:

You or your representative **must** be present at this meeting or your application will not be reviewed.

Members of the Board of Adjustment & the Zoning Administrator may visit the property prior to the meeting.

You or your representative **must** also attend the Design Review Board meeting on the **Thursday, July 16<sup>th</sup> at 5:30pm** to complete the approval process.

**Certificates of Zoning Compliance will be issued after review and approval from the Board of Adjustment & Design Review Board.**

## Neighbors:

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at Town Hall M-F 9am-5pm.

You are invited to attend the scheduled meeting and make comment.

The following items of business are scheduled to be addressed by the Biltmore Forest Board of Adjustment on Monday, July 13, 2015 at 4:00pm in the Town Hall Board Room.

1. The meeting will be called to order and roll call will be taken.
2. The minutes of the May 18, 2015 meeting will be presented for approval.
3. Mr. and Mrs. James Taylor, 324 Vanderbilt Road, are requesting an extension of their prior approved conditional use permit.
4. Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations):

**Case 1:** Mr. Michael and Mrs. Elizabeth Flynn, 408 Vanderbilt Road, are applying for a conditional use permit and variance to allow the placement of an accessory structure within their side yard setback.

**Case 2:** Providential Investment Group LLC, 1111 Hendersonville Road, is applying for a conditional use permit and variance to allow construction of a sidewalk within the front yard.

**Case 3:** Mr. David and Mrs. Laura Bourne, 27 Hemlock Road, are presenting plans for a new residence. The application includes variance applications for the number of accessory structures, a structure located in the front yard, and exceeding the impervious surface and maximum roof coverage requirements. The application also includes conditional use permits for accessory structures in conjunction with the project.

5. Adjourn.