

PROPOSED AGENDA

Meeting of the Town of Biltmore Forest Board of Commissioners

To be held Tuesday, October 20, 2026 at 4:30 p.m.

A. Pledge of Allegiance

B. Roll Call

Mayor George F. Goosmann, III
Commissioner Doris P. Loomis
Commissioner Drew Stephens
Commissioner Allan Tarleton

C. Consent Agenda

1. Approval of Agenda
2. Approval of September 8, 2026 Regular Meeting Minutes

D. Public Comment

Town Public Comment Policy may be found following the agenda

E. Departmental & Town Manager Reports

1. Chief of Skyland Fire and Rescue
2. Chief of Police Chris Beddingfield
3. Public Works Director Harry Buckner
4. Town Planner Tony Williams
5. Town Manager Jonathan Kanipe

F. Board Member Reports

G. Business Matters

1. Streetlight System Discussion and Consideration of Agreement to Purchase Ten (10) New Streetlights
2. Consideration of FY27 Budget Amendment
3. Consideration of Resolution 2026-08 – A Resolution Declaring Certain Personal Property Surplus
4. Consideration of Resolution 2026-09 – A Resolution Awarding Retiring Sgt. Shane Burrell his Service Sidearm
5. Consideration of Appointments – Friends of Biltmore Forest Committee
6. Police Department and Public Works Construction Update

H. Adjourn

For those interested in viewing the Board meeting remotely, please utilize the following information:

<https://us02web.zoom.us/j/82228455470?pwd=SG9WU0FwU1FSdGZveS95b3pLTUIHdz09>

Meeting ID: 822 2845 5470

Passcode: 966757

Town of Biltmore Forest
Public Comment Policy and Rules of Decorum for Board Meetings

1. In-Person Public Comment Procedures

A. Registration and Eligibility to Speak

- (1) Speakers may register for public comment in advance by contacting Town Hall prior to the meeting.
- (2) Speakers may also appear in person and address the Board during the public comment portion of the agenda.
- (3) All speakers must provide their name and physical address to the Board and contact information to the Town Clerk.
- (4) Speakers must be recognized by the Mayor or other presiding officer before speaking.
- (5) Each speaker may speak only once during the public comment period.

B. Time Limits and Group Representation

- (1) Individual speakers are limited to three (3) minutes.
- (2) Groups or delegations of three (3) or more are encouraged to select a spokesperson in advance.
- (3) If three (3) or more members of a group are present and identified, the group's spokesperson may be allotted up to ten (10) minutes.
- (4) The spokesperson must identify the group they represent and the members present.

C. Speaker Conduct and Presentation Requirements

- (1) Speakers must use the microphone and podium provided.
- (2) Comments must be addressed to the Board of Commissioners as a body, not to individual Board members, the Mayor, staff, or other attendees.
- (3) Speakers should be civil and courteous in both language and presentation.
- (4) Personal attacks, threats, insults, profanity, vulgar language or gestures, or other inappropriate behavior are prohibited.
- (5) Speakers may not campaign for political office during their comments.

D. Scope and Relevance of Comments

- (1) Comments should be limited to matters that are relative to, or within the Town's jurisdiction or apparent jurisdiction.
- (2) During public hearings, comments must be limited to the subject matter of the hearing.

E. Written Materials

- (1) Speakers who have prepared remarks or supporting documents are encouraged to leave copies with the Town Clerk.
- (2) Written materials will be provided to the Board of Commissioners but will not be included in the official meeting minutes.

F. Audience Conduct and Decorum

- (1) Members of the audience must maintain order and decorum at all times.
- (2) Comments, applause, questions, jeering, or other interruptions from the audience are not permitted.
- (3) Speakers may not address or respond to members of the audience.

G. Board of Commissioners Response to Public Comment

- (1) Speakers should not expect direct comment or response from the Board during the meeting.
- (2) The Mayor or presiding officer may request follow-up by the Town Manager or staff or provide additional information at a later time.

H. Enforcement and Suspension of Rules

- (1) The Mayor or other presiding officer has the authority to enforce these rules.
- (2) The Mayor, presiding officer, or a majority of the Board may suspend the rules at their discretion.
- (3) Failure to comply with these rules may result in forfeiture of remaining speaking time, removal from the meeting, and possible criminal charges.

I. Applicable State Law

- (1) Speakers and audience members are advised of the following state law.
- (2) N.C.G.S. § 143-318.17 – Disruptions of official meetings.
A person who willfully interrupts, disturbs, or disrupts an official meeting and refuses to leave when directed by the presiding officer is guilty of a Class 2 misdemeanor.

2. Remote Public Comment Procedures

- A. To accommodate those who are unable to attend in person or are not comfortable doing so, the Town Board of Commissioners will receive comments from those members using the remote Public Comment option as described below.
- B. Remote public comments may be sent to townhall@biltmoreforest.org beginning on the Friday before the meeting at 5pm (after the agenda is posted on the Town's website) through the Monday before the meeting at 5pm.
- C. These emails will be provided in their entirety to all Commissioners and the Mayor prior to the meeting. Contact information from the commenter is required for all public comments.
- D. Remote public comments will be posted and available for the public to review after the meeting takes place.