



To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners  
From: Jonathan B. Kanipe, Town Manager  
Date: December 9, 2021  
Re: **Board of Adjustment Meeting – December 20, 2021**

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### Applicants

You or a representative **MUST** attend the meeting in order to have the matter considered.

Members of the Board of Adjustment & staff may visit each property prior to the meeting. If this occurs, the property owner will be notified beforehand and asked if they approve the visit.

If the project is approved, please be prepared to present your project to the Design Review Board on Thursday, January 6, 2022 at 5:30 p.m.

### Neighbors

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at <http://www.biltmoreforest.org/board-of-adjustments>.

Parties with standing or members of the public are invited to attend the meeting at 4:00 p.m. on Monday, December 20, 2021.

## AGENDA

### ***FACE COVERINGS REQUIRED FOR ALL ATTENDEES REGARDLESS OF VACCINATION STATUS***

**A ZOOM LINK IS PROVIDED ON THE FOLLOWING PAGE FOR THOSE WISHING TO PARTICIPATE REMOTELY.**

**The following items of business will be considered by the Biltmore Forest Board of Adjustment on Monday, December 20, 2021 at 4:00 pm in the Town Hall.**

1. The meeting will be called to order and roll call taken.
2. The minutes of the November 15, 2021 regular meeting will be considered.
3. Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations).
  - Case 1:** 23 Amherst Road – Special Use permit request for Outside Fireplace and Patio Covering
  - Case 2:** 10 Buena Vista Road – Variance request for Retaining Walls within Front Yard Setback and Special Use permit requests for accessory structures
  - Case 3:** 11 Brookside Road – Variance Request for Exceedance of Detached Accessory Building Maximum Roof Coverage and Extend beyond Line Parallel to Rear of Building and Special Use Permit request for Detached Accessory Building
  - Case 4:** Appeal of Zoning Determination regarding Turf Field at 9 Holly Hill Road

4. Adjourn

Town of Biltmore Forest Board of Adjustment Meeting

Time: Dec 20, 2021 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89577782800?pwd=Z05sYkFHZTNJbTUweVI0VExKeVk3Zz09>

Meeting ID: 895 7778 2800

Passcode: 113403

One tap mobile

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+13017158592,,89577782800#,,,,\*113403# US (Washington DC)

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+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

Meeting ID: 895 7778 2800

Passcode: 113403

Find your local number: <https://us02web.zoom.us/j/km12nLw3L>