

MINUTES OF THE MEETING OF THE MAYOR AND THE TOWN COMMISSIONERS OF
BILTMORE FOREST HELD OCTOBER 12, 2021.

Be it remembered by those that follow these proceedings that the Governing Board of the Town of Biltmore Forest met and conducted the following business:

Roll call taken by the Clerk:

Mayor George F. Goosmann, III, present

Commissioner Doris P. Loomis, present

Commissioner E. Glenn Kelly, present

Commissioner Fran Cogburn, present

Mr. Jonathan Kanipe, the Town Manager, and Mr. William Clarke, the Town Attorney, was also present.

Mayor Goosmann called the meeting to order at 4:30 pm.

Commissioner Cogburn made a motion to approve the minutes from September 14, 2021. The motion was seconded by Commissioner Kelly and unanimously approved.

Chief Trevor Lance gave the report for the Skyland Fire Department. There were a total of 29 calls for August and 25 calls for September. The gas leaks have decreased in the past few months. Chief Lance said there are many slip and fall accidents with the wet leaves on the ground. He advised people to be careful when walking in wet leaves.

Chief Lance also said to have your furnaces and air filters checked. Chief Lance also said to get your chimneys inspected and cleaned. Mayor Goosmann thanked the Fire Department for all their hard work.

Lieutenant Mark Allen gave the report for the Police Department in place of Chief Chris Beddingfield. Lieutenant Allen said there were issues with vagrant and homeless people going

through unlocked vehicles throughout Town. Lieutenant Allen reminded people to keep vehicles locked. There were two separate missing people that were reported. Both suffered from cognitive impairment.

Lieutenant Allen noted the road rage incident with gun fire. This incident took place on Hendersonville Road and ended up going into Biltmore Forest. It was a serious situation where the car and gun were stolen. The suspect was taken into custody and charged appropriately.

National Night Out has been cancelled twice and there is discussion regarding rescheduling it for a third time.

Lieutenant Allen said the new CAD system is operating well and is very beneficial for the department. Mayor Goosmann thanked the police department for all their hard work.

Mr. Harry Buckner gave the report for the Public Works Department. Mr. Buckner said there was a significant uptake in tree removal requests. Mr. Buckner said Mr. Mike Dale is doing a great job with these inspections. They are also educating residents on the Tree Ordinances.

Mr. Buckner said this is the last month for routine brush pickup. One more brush pickup will occur November 1st. Leaf pickup will start immediately after brush pick up is over.

Mr. Hunter Graham is a new employee who previously worked for the NC Department of Transportation. Mr. Buckner said Mr. Graham is doing a great job so far and has brought great experience to the department.

Mr. Buckner discussed the lead and copper results and said the lead levels came back below detection level. The copper results came back normal as well.

Mr. Buckner discussed the storm water master plan which includes the culvert replacement on Park Road and the stream restoration project.

The kitchen remodel at the police department is almost complete. Mr. Eric Anderson did a wonderful job of doing the bulk of the work. Mayor Goosmann thanked Mr. Anderson for doing a good job of the remodel.

Mr. Buckner encouraged Town residents to sign up for “Eye on Water” where one can monitor their water consumption. The software will also notify the resident if there is a potential leak. Mayor Goosmann thanked Public Works for all their hard work.

Mr. Jonathan Kanipe gave the monthly report for the Town. Regarding COVID-19, the Town is following Buncombe County guidelines to wear face coverings in public places effective through Friday, October 29th. The goal is to get the positivity rate below 5% and it is currently slightly over 7%.

Regarding the Comprehensive Plan, the Planning Board met on the 28th to discuss future plans. Ms. Toya Hauf was selected to serve as the Chair and Ms. Dawn Grohs is serving as Vice Chair. Mr. Paul Zimmerman will develop the survey over the next few months.

Mr. Kanipe discussed the intersection camera project and they are working on funding for cameras for each intersection entrance to Biltmore Forest.

Mr. Kanipe discussed improvement of right-of-ways through Town. Work was completed near 4 & 6 Southwood that had wooded vegetation going out to the road.

The United States Department of Agriculture, in conjunction with NC Department of Health, air dropped and hand-scattered oral rabies vaccines throughout western North Carolina. Some of these packets were found scattered throughout Town. Mr. Kanipe said this was a surprise and the Town was not informed this was going to happen. Mr. Kanipe spoke with State representatives about this.

Commissioner Kelly asked for an update on the new garbage cans. Mr. Kanipe said the cans will be a dark brown color with stenciling on it. The final order needs to be placed. The Town

will offer 65 gallon and 95 gallon containers. Feedback will be requested from residents within the next month.

Mr. Kanipe discussed the pre-bid conference. There were four bids on the project. The lowest bid was for \$185,901.50 with Baker Grading and Landscaping. The engineer's estimate for the project was \$236,000. The bids ranged up to \$410,000. The bids are valid for 60 days. The bid approval should come from the Local Government Commission before then. A formal resolution will be required for approval of the award at the November 9, 2021 meeting.

Mr. Kanipe discussed the stormwater infrastructure projects. Project 1 & 9 will be designed at the same time. The Town has the ability to use the American Recovery Fund money. Project 1 & 9 are the larger of the two projects which includes the areas south of Stuyvesant Road, Lone Pine Road, and Vanderbilt Road intersection and then southwest along Vanderbilt Road to the park.

Mr. Kanipe discussed the areas of Hemlock Road and Cedar Hill Drive stream bank restoration. This is more of an emergent issue.

Mr. Kanipe discussed the Consideration of Resolution 2021-13 which is a Resolution requesting participation from AT&T and Charter Spectrum with Duke Energy's targeted underground program. Duke Energy began their Targeted Underground program in Biltmore Forest in January 2021. This followed several years of discussion between the Town and Duke Energy regarding providing underground service, and Duke utilizing frequent outage and restoration data to determine this was in their best interest. Since that time, Duke has completed Phase 1 of the project. This project area is generally bounded by Frith Drive, Holly Hill Road, and a portion of Stuyvesant Road south of Greenwood Road. Phase 2 and 3 of the project will commence within the next year and are focused on areas along Brookside, Westwood, and Hilltop Roads, and portions of Stuyvesant Road and Ridgefield Place. We are trying to encourage Charter and AT&T to participate. The status is pending at the moment.

A motion was made by Commissioner Kelly to approve this Resolution that will be send to AT&T and Charter, Commissioner Cogburn seconded the motion and was unanimously approved.

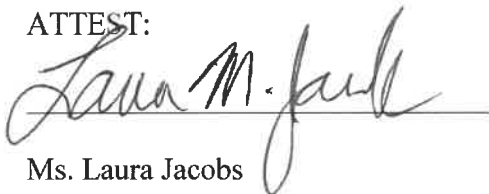
Consideration of Planning Commission alternate member appointment was also discussed. Ms. Waddell resigned from Planning Commission. Mr. Michael Flynn was nominated as an alternate member. Commissioner Loomis made a motion, Commissioner Cogburn seconded the motion and was unanimously approved.

Public Comment

There was no public comment.

Mayor Goosmann adjourned the meeting at 5:16 p.m. The next meeting is scheduled for Tuesday, November 9, 2021 at 4:30 pm.

ATTEST:



Ms. Laura Jacobs
Town Clerk



George F. Goosmann, III
Mayor