



To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners
From: Jonathan B. Kanipe, Zoning Administrator
Date: December 2, 2019
Re: **Board of Adjustment Meeting – December 16, 2019**

Applicants:

You or your representative **MUST** be present at this meeting or your application will not be reviewed.

Members of the Board of Adjustment & the Zoning Administrator may visit the property prior to the meeting.

You or your representative **must** also attend the Design Review Board meeting on **Thursday December 19, 2019 at 5:30pm** to complete the approval process.

Certificates of Zoning Compliance will be issued after review and approval from the Board of Adjustment & Design Review Board.

Neighbors:

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at Town Hall M-F 9am-5pm or online at <http://www.biltmoreforest.org/board-of-adjustments>.

You are invited to attend the scheduled meeting and make comment.

The following items of business are scheduled to be addressed by the Biltmore Forest Board of Adjustment on Monday, December 16, 2019 at 4:00 pm in the Town Hall Board Room.

- 1) The meeting will be called to order and roll call will be taken.
- 2) The minutes of the November 18, 2019 regular meeting will be considered.
- 3) Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations):

Case 1: A Special Use Permit is requested for property located at 11 Westwood Road for placement of landscaping boulders. A Variance is requested for location of the boulders in the front yard setback.

Case 2: A Special Use Permit is requested for property located at 57 Chauncey Circle for construction of a swimming pool with a barrier of fencing, walls, and hedges. A Variance is requested for construction of a wall in the front yard setback and for exceeding the maximum amount of roof coverage allowed.

Case 3: A Special Use Permit is requested for property located at 23 Eastwood Road for new landscaping to include accessory structures and hardscaping. A Variance is requested for exceeding the maximum amount of roof coverage allowed.

Case 4: A Special Use Permit is requested for property located at 121 Hendersonville Road (MAHEC) for construction of a 4.5 level parking garage.

- 4) Adjourn