



To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners
From: Jonathan B. Kanipe, Town Manager
Date: January 10, 2024
Re: **Board of Adjustment Meeting – January 22, 2024**

Applicants:

You or a representative **MUST** attend the meeting to have the matter considered.

Members of the Board of Adjustment & staff will conduct a site visit, as noted on the agenda, prior to the meeting. The applicant or their representative **MUST** be present for this site visit. Site visit times listed are approximate.

Neighbors:

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at <http://www.biltmoreforest.org/board-of-adjustment>

You are invited to attend the scheduled meeting at the Town Hall and make comment when called upon.

Additional information regarding the meeting will be provided on the Town's website no later than January 17, 2024.

*****PROPOSED AGENDA*****

The following items of business will be considered by the Biltmore Forest Board of Adjustment on Monday, January 22, 2024 at 4:00 p.m. at the Biltmore Forest Town Hall at 355 Vanderbilt Road, Biltmore Forest, NC 28803.

1. The meeting will be called to order and roll call taken.
2. The minutes of the December 18, 2023 regular meeting will be considered.
3. Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations).

Case 1: 5 Brookside Road – Special Use permit request for driveway turnaround.

Site Visit – 2:25 pm

Case 2: 9 Brooklawn Chase – Tree Removal Request (Removal of More than 10 Protected Trees) and Landscape Plan Review

Site Visit – 2:35 pm

Case 3: 6 Fairway Place – Special Use Permit for swimming pool in rear yard.

Site Visit – 3:15 pm

Case 4: 7 Amherst Road – Variance request for encroachment into side yard setback.

Site Visit – 3:30 pm

**Case 5: Cedar Hill Drive, Lot 1 - Parcel 9646-42-14-1900000
Special Use permit request for retaining wall and fence in rear yard; variance request for fence location in front yard.**

Site Visit – 2:55 pm

Case 6: 120 Stuyvesant Road – Special Use permit for Concrete Mounds in Front Yard and Sports Court in Side Yard; Variance Request for Concrete Mounds in Front Yard and Sports Court Intrusion into Rear and Side Yard Setbacks.

Site Visit – 2:00 pm

5. Adjourn