



The Town of Biltmore Forest encourages applicants to consider an opportunity with the Town's Public Works Department. Excellent benefits are available, including 11 paid holidays, vacation and sick leave, NC local government retirement pension system and NC 401(k) benefits, and medical, dental, and vision insurance. The starting salary depends on the applicant's qualifications. Public Works Employees work a 4 day, 10 hours/day shift and rotate on-call duties.

Job duties will be focused on, but are not limited to, residential solid waste and recycling pickup. Additional duties in the Public Works Department may include brush removal, mowing and landscape maintenance, working on the Town's water distribution system, leaf removal, snow removal, running heavy equipment, building maintenance and other Public Works activities. See job description for more detail.

Applications may be obtained at the Town's website at www.biltmoreforest.org or at the Town Hall located at 355 Vanderbilt Road between the hours of 9:00 a.m. to 4:00 p.m. **Position is open until filled.** All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or national origin.

Please return all completed applications via email, in-person drop-off, or regular mail to the following:

Mr. Terry Crouch
Public Works Director
PO Box 5352
Asheville, NC 28813
Physical Address: 355 Vanderbilt Road, Biltmore Forest, NC 28803
Email: tcrouch@biltmoreforest.org
Phone: (828) 274-3919



Class Title

Solid Waste/Recycling Collector

Primary Tasks

- Collects residential and minimal commercial solid waste and/or recycling three (3) times per week on assigned route.
- May operate a variety of light duty trucks and equipment on a routine basis.
- Assist in leaf collection.
- Conducts snow plowing and removal activities during winter storm events.
- Mow and weed eat road shoulders, parks, and other town property after collection routes are completed.
- Performs a variety of unskilled and semi-skilled manual labor duties in connection with the Town's water system, including installation, maintenance, and repair of water leaks.
- Assist with storm drain repairs and replacement.
- Operation of chainsaw and tree removal on a non-routine basis.
- Operates backhoe, front-end loader, and boom truck on a limited basis.
- Pesticide applications on a non-routine basis
- Assist the Town's beautification committee with installation and maintenance
- Conducts litter removal runs when required.
- Performs all other job related duties as required.

Reporting Relationship

This position reports directly to the Public Works Supervisor and then to the Public Works Director.

Minimum Requirements of Position

- High School Diploma or GED
- Must possess a current, valid North Carolina driver's license.
- Must successfully pass post-employment offer drug screening.

The Town of Biltmore Forest is an Equal Opportunity Employer