

PROPOSED AGENDA

Meeting of the Town of Biltmore Forest Board of Commissioners

To be held Tuesday, August 14, 2018 at 4:30 p.m.

A. Roll Call by the Clerk

Mayor George F. Goosmann, III
Commissioner Fran G. Cogburn
Commissioner E. Glenn Kelly
Commissioner Doris P. Loomis

B. Approval of the Minutes

1. The minutes of the Regular Meeting held on Tuesday, July 17, 2018 will be presented for approval.

C. Public Comment

D. Reports of Officers

1. Chief of Skyland Fire and Rescue
2. Police Department
3. Public Works Director
4. Town Manager

E. New Business

1. Consideration of Order for Tax Settlement for FY17-18
2. Consideration of Order for Tax Collection for FY18-19
3. Consideration of Resolution 2018-02 – Approving Town’s Water Shortage Response Plan
4. Consideration of Resolution 2018-03 - Approving Town’s General Fund Balance Policy
5. Consideration of Agreement with Buckeye Bridge for Bridge Repairs
6. Consideration of Resolution 2018-04 – Approving Application LGC for Installment Financing Agreement
7. Consideration of Amendment to Town Code Traffic Schedule and Traffic Pattern Changes Discussion
8. Presentation of Proposed Amendments to Accessory Structure Ordinance

F. Petitions, Motions, and Other Business

G. Public Comment

H. Adjourn



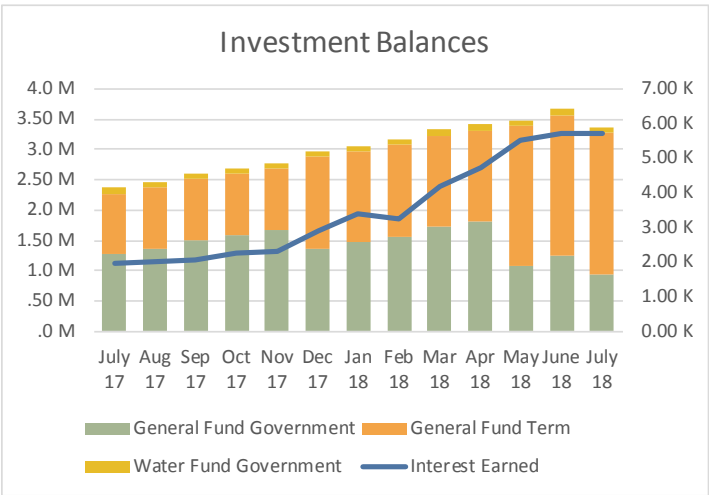
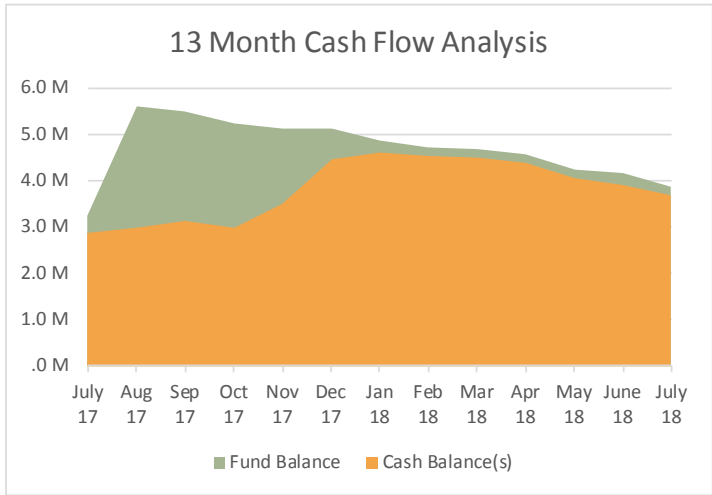
MONTHLY FINANCIAL REPORT

JULY 2018

CASH ACCOUNTS	
First Citizens Money Market Checking	310,418.60
NCCMT General Fund Term	2,329,750.80
NCCMT General Fund Government	937,420.18
NCCMT Water Fund Government	94,387.11
TOTAL	3,671,976.69

FIRST CITIZENS CHECKING (Monthly Transaction Report)	
Beginning Balance	315,188.24
Cleared Checks	(157,579.60)
Cleared Deposits	126,929.91
Cleared Credits	407,804.28
Cleared Debits	(167,848.49)
Cleared E-payments	(198,101.30)
Change in Account Balance	11,204.80
Outstanding Items	(15,974.44)
Ending Balance	310,418.60

NORTH CAROLINA CASH MANAGEMENT TRUST	
GENERAL FUND Government	
Beginning Balance	1,242,307.73
Transfer to GF Term Account	(400,000.00)
Local Gov't Distribution (NCDOR)	93,714.31
Interest Earned	1,398.14
Ending Balance	937,420.18
GENERAL FUND Term	
Beginning Balance	2,325,574.17
Transfer from GF Gov't Account	-
Interest Earned	4,176.63
Ending Balance	2,329,750.80
WATER FUND Government	
Beginning Balance	94,243.33
Interest Earned	143.78
Ending Balance	94,387.11



TAXES

The Annual Tax Settlement and the Order of Collection for 2018 and Prior Years are included as separate documents in the Board Packet. The Town anticipates receiving the 2018 tax scroll from Buncombe County on or after August 15th; it will take approximately 7-10 days to enter the data and process the Town bills. The Town has received \$88,551.85 in prepaid taxes for the 2018 tax cycle.

BUCKEYE BRIDGE, LLC

June 26, 2018

Mr. Terry Crouch
Public Works Director
Town of Biltmore Forest
PO Box 5352
Biltmore Forest, NC 28813-5652

RE: Proposal for Bridge Repair on Bridge #100767 on Stuyvesant Rd.

Dear Mr. Crouch,

We are in receipt of the latest bridge inspection report for this bridge completed by Mr. Mike Mills of Michael Baker Engineering dated June 6, 2018.

Buckeye is proposing to complete the following work as requested by the bridge inspection report:

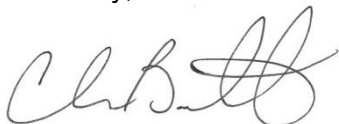
1. Repair the bottom slab – This work will involve management of the existing water during repair, to thoroughly clean the bottom slab and check for “soundness” of the slab, remove all “unsound” concrete, splice in new reinforcing steel to the existing, re-steel and place new concrete. Our lump sum price to mobilize and provide all Labor, Equipment & Materials to complete this work is \$12,500 (repair area is approx. 8'x3'x4" per report)
2. Repair scour area – This work will involve management of the existing water, excavation of a “toe wall”, placement of re-steel, chipped holes in deck for backfill of scour, placement of concrete. Our lump sum price to mobilize and provide all Labor, Equipment & Materials to complete this work is \$15,500.

Our price is based upon the following qualifications:

- Payment and Performance Bond is not included; however, we will gladly furnish this bond for an additional 1% to our contract price. No Retainage to be held for this work
- Buckeye Bridge is a licensed construction firm however we are not a design or engineering firm. Buckeye makes no representation to have engineered any of these repairs.
- Buckeye Bridge will require a minimum 4 week notice to start this work and will require approx.. 4 weeks to complete this work
- All Traffic Control, Erosion Control, Permits, Special Insurance, Special Licenses, etc. to be by others however Buckeye will provide the necessary Traffic Control and Erosion Control for this project.
- We will require a fully executed agreement for this work prior to our mobilization.
- All conflicting utilities and obstructions to be located and/or relocated by others, prior to our mobilization.
- Buckeye will require a disposal area for any chipped concrete debris.
- This quote will expire July30, 2018.

We appreciate the opportunity to assist you with these bridge repairs and look forward to a favorable response to this proposal. Please feel free to contact us should you have any questions or require additional information concerning this matter.

Sincerely,



Christopher K. Britton
Managing Member