



MEMORANDUM

To: Mayor and Commissioners
From: Jonathan Kanipe, Town Administrator
Re: Final FY16-17 Draft Budget
Date: June 1, 2016

The proposed line item and departmental budget for FY16-17 follows on the following pages. Please review and let me know what questions or concerns you may have as we move forward into the next fiscal year.

General Fund

The Town is in good fiscal health heading into next year. The proposed budget includes a one-cent tax increase taking the final Town rate to 39.5 cents per \$100 value. **The total proposed budget in the General Fund is \$3,925,863. This represents an increase of 8.3 percent from FY15-16.** The tax increase represents a 1.26 percent increase in revenue, with the remainder increased in forecast revenue coming from realized revenue increases and trending revenue forecasts. This tax increase is also made in consideration of the increasing frequency with which the North Carolina General Assembly continues to modify sales tax distributions to local governments. The Town's sales tax revenues have been strong the past few years, and we forecast similar growth and strength in the coming year. However, the debate over statewide sales tax distribution has continued again into this short session with the State Senate budget proposal recommending a repeal of last year's agreed upon concessions to local government. As of this writing, it is uncertain whether this budget provision will gain any traction. Regardless, the continued focus by the Legislature on local sales tax distribution means the Town must be proactive in ensuring our future revenue sources to continue providing such high levels of services to our citizens.

The overall increase represents significant service upgrades for citizens and maintains our current high level of service in other areas. Projects for FY16-17 in the General Fund include the following:

- Funds are allocated for architectural services in FY16-17 associated with the public works building project. Funds are not directly allocated for construction but should be included in a capital project ordinance once the design is finalized and the architect has verifiable numbers.

- The purchase of a new patrol car for the Police Department. This purchase would allow the Department to then put one of the older Ford Utility vehicles into the spare rotation and allow for vehicles to be taken out for service or driven to training more easily. The Department purchased one new vehicle during the current fiscal year.
- Advanced training through the Law Enforcement Executive Program in the police department is included. It is anticipated that Detective Sergeant Mark Allen will be enrolled in this class beginning in September.
- Additional intersection cameras are budgeted in the Police Department, but it should be noted that these figures are likely to change based on the technology available. Chief Tinsley is working to determine whether a camera like we have in place at the Vanderbilt/Busbee intersection is necessary or whether we can utilize other cameras in various locations.
- The Public Works Department has requested some funds for new hand tools and two (2) new leaf boxes and a new leaf vacuum. The existing boxes and vacuum receive a great deal of wear and tear and would serve the Town much better by being replaced.
- Staff also recommends replacement of one of the older Ford pickup trucks utilized by the Public Works Department. The older Rangers are in the shop more frequently now and are due for replacement. Funds are allocated for a new Nissan pick up to replace this vehicle.
- The Streets department includes the annual paving and striping allotments, but also includes funding for the Town's new stormwater drainage program. Funds of \$100,000 are allocated toward two remaining projects (Greenwood Road and Stuyvesant/Vanderbilt Roads) in FY16-17.
- The Town's bridges are required to be inspected next year, and this is included in the Streets department budget.
- The Town's legal and engineering fees are moved from the administration department to general government. The outside services line item is also where the aforementioned funds for the architectural fees are located.
- Funding is included to recable the Town buildings for phone and IT infrastructure. This will ensure that the Town does not undergo another event where the phone systems are down for days at a time.
- Additional funds are included for the possible transfer of the Town's phone system from the ITS (State of North Carolina) phone network to a Voice over IP phone system through VC3. This would allow the Town to assure phone redundancy, as well as improving the equipment and flexibility of our telephone systems at the Town Hall.
- The originally proposed budget included an appropriation to fund balance in the amount of \$32,000. This was removed in conjunction with the one cent tax increase in order to fully fund the purchase of a new recycling truck for the Public Works Department. Two weeks after the budget was proposed, the Town's retrofitted recycling truck experienced significant mechanical breakdowns. This resulted in the installation of a new transmission solely to operate the vehicle on a short-term basis, but crystalized the fact that a new recycling truck was necessary. The upshot to this purchase is that the Town can then utilize

the older recycling vehicle as a backup for both solid waste and recycling pick up as needed.

This represents a snapshot of the funds allocated and projects planned for Fiscal Year 2016-2017 in the General Fund. There are funds allocated in the contingency line item, and as a rule, expenditures are projected higher and revenues projected lower.

Water Fund

The total budget for the water fund is \$796,595. **This is an increase of 3.92 percent of the actual budget approved for FY15-16.** This increase is represented, largely, by two projects that will have long term beneficial impacts on the Town. The first is the relocation and repair of a 12” water line along the northern end of Vanderbilt Road. The Town has experienced two significant water breaks in this location in the past year, which has resulted in a loss of water service to MAHEC as well as significant cost for repair. This project, estimated at \$50,000, will fix the issue with the water line in this location. The second project is the planned transition to AMI cellular meter technology. This technology will allow real time reading of water meters in the Town and enable Town employees, and residents if they choose, to receive instant notifications of leaks in the water system. The final cost of the project is approximately \$146,000, but a planned budget amendment in the current fiscal year will offset some of the costs in the coming fiscal year.

In regards to water and sewer rates, there is a planned increase of 5 percent and 2.5 percent in the water and sewer billing, respectively. This is in line with proposed increases from the City of Asheville and Metropolitan Sewerage District. There is a planned “pass through” of a monthly 89 cents per meter charge that will facilitate the cellular coverage for the meters.

Format

Staff has made formatting changes to the budget for the coming year that enables us to more accurately and effectively report where Town funds are spent. For example, the Town has had a “Public Works” department budget for some time, but also maintains a split “Powell Bill” (for streets and transportation) departmental budget and a completely separate Water Fund. Everything not included within the Streets budget then goes into the Public Works department.

We have presented this year’s budget with a new departmental budget for “Sanitation”. Staff feels strongly that this will more accurately reflect what the Town spends on our solid waste and recycling services that we provide to citizens. This enables us to break out the total financial cost – including complete personnel costs – for this department and will assist as we track our progress with the Town’s new recycling program. You will note the spreadsheets attached with budget numbers reflect that this is a new departmental budget.

Similarly, we also created a separate departmental budget for Fire Services which reflects the annual payments made to Skyland Fire Department. Debt service schedules were also pulled out to a separate departmental budget (from the General Government department) and engineering and legal fees were moved from the Administration department into the General Government department. These changes allow more transparency and accurately reflect where Town revenues are allocated.

TOWN OF BILTMORE FOREST
Budget Ordinance Fiscal Year 2016-2017

BE IT ORDAINED, by the Board of Commissioners of the Town of Biltmore Forest that in accordance with N.C.G.S. 159-13(b)(16) the 2016-2017 Budget be approved as follows:

Section 1. It is estimated that the following revenues will be available in the Water Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

Account	Account Description	Estimated Fiscal Year 2016-2017
30-3350-0000	SEWER CHARGE COMMISSIONS.	\$ 9,392
30-3710-0000	WATER CHARGES	\$ 446,489
30-3710-0100	MSD SEWER CHARGES	\$ 334,714
30-3730-0000	WATER TAP & CONNECT FEES	\$ 6,000
	TOTALS	\$ 796,595

Section 2. The following amounts are appropriated in the Water Fund.

Account	Account Description	Estimated Fiscal Year 2016-2017
30-8100-0200	SALARIES	\$ 89,129
30-8100-0400	PROFESSIONAL SERVICES	\$ 4,000
30-8100-0500	F.I.C.A.	\$ 5,348
30-8100-0550	UNEMPLOYMENT INSURANCE	\$ 42
30-8100-0600	SHP/BCBSNC-MEDICAL INSUR	\$ 15,017
30-8100-0650	MIT-DENTAL, VISION, LIFE	\$ 1,323
30-8100-0675	HRA-HEALTH REIMB ACCT	\$ 1,000
30-8100-0700	ORBIT-LOC GOV RETIREMENT	\$ 6,738.51
30-8100-0800	401K SUPPLEMENTAL RETIREMENT	\$ 2,653
30-8100-1200	POSTAGE, PRINTING,& STATIONARY	\$ 2,500
30-8100-1500	GENERAL REPAIRS	\$ 50,000
30-8100-3300	SUPPLIES AND EQUIPMENT	\$ 15,000
30-8100-4800	WATER AND SEWER PURCHASES	\$ 215,124
30-8100-4900	SEWER PURCHASES	\$ 334,714

30-8100-5700	MISCELLANEOUS	\$ 500
30-8100-6500	TRAINING AND EDUCATION	\$ 1,500
30-8100-7400	CAPITAL IMPROVEMENT	\$ 93,623
	TOTALS	796,595

Section 3. The estimated revenues for the General Fund are as follows.

Account	Account Description	Estimated Fiscal Year 2016-2017
10-3010-0000	TAX COLLECTION CURRENT YR	\$ 2,447,964
10-3010-0001	AD-VALOREM TAX CURRENT YEAR	\$ 102,951
10-3170-0000	TAX COSTS, PENALTIES, & INTEREST	\$ 2,416
10-3250-0000	INTEREST	\$ 2,909
10-3310-0000	RENTAL COMMUNITY HALL	\$ 1,000
10-3340-0000	AMERICAN TOWER AGREEMENT	\$ 25,857
10-3350-0000	MISCELLANEOUS	\$ 25,000
10-3370-0000	FRANCHISE TAX	\$ 218,000
10-3410-0000	BEER & WINE TAXES	\$ 6,300
10-3420-0000	SOLID WASTE DISPOSAL TAX	\$ 1,200
10-3430-0000	POWELL BILL	\$ 63,600
10-3450-0000	BUNCOMBE COUNTY 1% TAX	\$ 523,665
10-3460-0000	1/2 CENT SALES TAX (70%) A.40	\$ 205,741
10-3470-0000	1/2 CENT SALES TAX (60%) A.42	\$ 273,336
10-3550-0000	BUILDING PERMITS	\$ 10,224
10-3560-0000	DOG LICENSE FEE	\$ 1,800
10-3670-0000	SALES TAX REFUND	\$ 500
10-3670-0100	GASOLINE TAX REFUND	\$ 3,500
10-3700-0000	SALE OF PERSONAL PROPERTY	\$ 7,500
10-3720-0000	PROGRESS ENERGY FRANCHISE	\$ 2,400
	TOTALS	\$ 3,925,863

Section 4. The following amounts are appropriated in the General Fund for the operation of the Town of Biltmore Forest.

Department	Account Description	Estimated Fiscal Year 2016-17
4200	Administration	\$ 254,748
5100	Police	\$ 1,361,111
5200	Fire	\$ 425,000
5600	Public Works	\$ 700,428

5700	Streets & Transport	\$ 317,238
5800	Sanitation	\$ 369,485
6600	General Government	\$ 426,500
6700	Debt Service	\$ 71,354
	TOTALS	3,925,863

Section 5. A balanced budget is adopted in accordance with N.C.G.S. 159 and the Local Government Budget and Fiscal Control Act for the General Fund.

Summary	Projected Revenues	\$ 3,925,863
	Projected Expenditures	\$ 3,925,863

Section 6. The Ad Valorem Tax levy is hereby set at a rate of thirty nine and one-half (.395) cents per one hundred assessed valuation. The valuation of real property, personal property, and public utilities is estimated to be \$619,737,602. The estimated valuation of motor vehicles is \$26,063,483.

Section 7. Town water rates will increase by five (5) percent in conjunction with an increase in the wholesale water rate of the City of Asheville. Town sewer rates will increase by 2.5 percent in conjunction with an increase by the Metropolitan Sewerage District of Buncombe County.

Section 8. A salary increase ranging from 4-5 percent is included for each employee on the pay plan in conjunction with annual performance evaluations during the fiscal year.

Section 9. Copies of this Budget Ordinance shall be furnished to the Finance Director of the Town of Biltmore Forest to be kept on file by him for his direction in the disbursement of funds.

Adopted this 14th day of June, 2016.

Mayor George F. Goosmann, III

ATTEST:

Jonathan B. Kanipe, Town Administrator



REVENUES

GENERAL FUND

FY 2016-2017

Account #	Account Description	Prior Year Actual 2013-14	Percentage of Prior Year Actual	Prior Year Actual 2014-15	Current Year Actual Thru 3/31/2016	Projected Current Year 2015-16	Estimated Fiscal Year 2016-2017
10-3010-0000	TAX COLLECTION CURRENT YR	2,338,366	1	2,359,205	2,377,675	2,377,675	2,447,964
10-3010-0001	AD-VALOREM TAX CURRENT YEAR	97,158	1	102,101	71,704	95,605	102,951
10-3010-0100	TAX COLLECTION PRIOR YEARS						
10-3170-0000	TAX COSTS,PENALTIES,& INTEREST	4,096	1	2,794	2,356	2,416	2,416
10-3170-0100	CY DEFER INT ON TAX ADJ						
10-3250-0000	INTEREST	1,908	0	926	1,807	2,909	2,909
10-3310-0000	RENTAL COMMUNITY HALL	1,200	1	1,500	600	900	1,000
10-3340-0000	AMERICAN TOWER AGREEMENT	24,269	1	25,448	24,657	25,857	25,857
10-3350-0000	MISCELLANEOUS	19,113	1	14,170	27,059	71,275	25,000
10-3370-0000	FRANCHISE TAX	128,509	2	194,498	168,110	224,147	218,000
10-3410-0000	BEER & WINE TAXES	5,939	1	6,588	-	6,000	6,300
10-3420-0000	SOLID WASTE DISPOSAL TAX	767	1	881	888	1,184	1,200
10-3430-0000	POWELL BILL	64,004	1	64,604	64,253	64,253	63,600
10-3450-0000	BUNCOMBE COUNTY 1% TAX	426,553	1	479,756	398,477	504,738	523,665
10-3460-0000	1/2 CENT SALES TAX (70%) A.40	159,895	1	198,341	156,556	198,305	205,741
10-3470-0000	1/2 CENT SALES TAX (60%) A.42	205,582	1	251,907	207,992	263,456	273,336
10-3480-0000	1/2 CENT SALES TAX A.44	116,005	(0)	(3,392)			
10-3550-0000	BUILDING PERMITS	15,820	2	27,119	5,586	5,000	10,224
10-3560-0000	DOG LICENSE FEE	1,545	1	1,800	1,710	1,800	1,800
10-3670-0000	SALES TAX REFUND	(1,266)	(1)	887	13,128	13,128	500
10-3670-0100	GASOLINE TAX REFUND	3,527	1	3,552	3,552	3,552	3,500
10-3700-0000	SALE OF PERSONAL PROPERTY	4,278	7	28,957	7,500	7,500	7,500
10-3720-0000	PROGRESS ENERGY FRANCHISE			2,400	-	2,400	2,400
10-3731-0000	OTHER FINANANCING USE - WATER FUND	(339,699)	3	(904,112)	-	-	-
10-3900-0000	INSTALLMENT AGREEMENT (GARBAGE TK)				93,739	93,739	-
10-3900-0001	TRANSFER FROM FUND BALANCE			0			-
TOTALS		3,277,569	1	2,859,928	3,627,350	3,965,839	3,925,863



REVENUES

WATER FUND

FY2016-2017

PROJECTED REVENUES

Account #	Account Description	Prior Year Actual 2013-14	Prior Year Actual 2014-15	Current Year Actual Thru 42,400	Estimated Fiscal Year 2016-2017
30-3290-0000	INTEREST EARNED	634	228	-	-
30-3350-0000	COMMISSIONS, SEWER CHG.	8,754	9,019	4,696	9,392
30-3700-0000	UN REC COST ASSET DISPOSAL	-	5,610	-	-
30-3710-0000	WATER CHARGES	677,269	719,747	243,049	446,489
30-3710-0100	MSD SEWER CHARGES	(317,451)	(326,550)	557	334,714
30-3730-0000	WATER TAP & CONNECT FEES	2,475	5,930	5,810	6,000
30-3731-0000	OTHER FINANCING SOURCE	339,699	904,112	-	-
30-3750-0000	APPROP. FUND BALANCE	-	-	-	-
TOTALS		711,380	1,318,097	254,113	796,595



EXPENDITURES

GENERAL FUND

FY 2016-2017

ADMINISTRATION

Account #	Account Description	Prior Year Actual 2013-14	Prior Year Actual 2014-15	Current Year Budget 2015-16	Current Year Estimated 2015-16	Fiscal Year RECOMMENDED 2016-17	APPROVED 2016-17
10-4200-0200	SALARIES	107,929	109,200	94,110	91,992	109,254	
10-4200-0300	LEGAL AND ENGINEERING	38,029	24,028	30,000	36,523	-	
10-4200-0400	ACCOUNTING AND TAXES	44,296	45,936	37,300	39,000	40,000	
10-4200-0500	F.I.C.A.	7,493	7,716	7,200	6,735	6,555	
10-4200-0550	UNEMPLOYMENT INSURANCE	209			41	-	
10-4200-0600	SHP/BCBSNC-MEDICAL INSUR	9,432	12,133	12,500	9,641	10,000	
10-4200-6500	MIT-DENTAL, VISION, LIFE	1,398	1,617	1,700	1,400	1,500	
10-4200-6750	HRA-HEALTH REIMB ACCT	1,000	1,250	1,250	1,000	1,000	
10-4200-0700	ORBIT-LOC GOV RETIREMENT	12,620	12,824	6,277	9,655	13,875	
10-4200-0800	401K RETIREMENT	5,094	5,282	4,706	4,482	5,463	
10-4200-1200	POSTAGE, PRINTING	5,399	5,444	8,000	6,427	8,000	
10-4200-1400	MILEAGE & BOARD SALARY	21,617	21,600	22,000	21,600	21,600	
10-4200-3300	SUPPLIES AND EQUIPMENT	4,482	4,296	3,700	3,700	4,000	
10-4200-5300	SUBSCRIPTIONS	3,228	2,051	3,500	3,430	3,500	
10-4200-5700	MISCELLANEOUS	643	1,876	5,200	400	5,000	
10-4200-6500	TRAINING & EDUCATION	6,100	5,415	10,000	7,000	10,000	
10-4200-6600	CAPITAL IMPR.& AMORT.	10,677	142	18,637	-	15,000	
TOTALS		279,648	260,809	266,080	243,025	254,748	

10-4200-0200	Includes administrator salary, funds for 5 week internship, & temporary hire for FMLA leave
10-4200-0300	Outside professional services, such as legal and engineering, were moved to the General Government department



EXPENDITURES

GENERAL FUND

FY 2016-2017

POLICE

Account #	Account Description	Prior Year Actual 2013-14	Prior Year Actual 2014-15	Current Year Budget 2015-16	Current Year Estimated 2015-16	Fiscal Year RECOMMENDED 2016-17	APPROVED 2015-16
10-5100-0200	SALARIES	723,802	745,139	778,039	793,208	811,419	
10-5100-0300	OVERTIME	-		15,000	-	18,000	
10-5100-0400	SEPARATION ALLOWANCE	-		6,200	7,086	14,300	
10-5100-0450	SHORT TERM DISABILITY	-		5,000	-		
10-5100-0500	F.I.C.A.	53,268	54,903	60,666	58,957	48,685	
10-5100-0550	UNEMPLOYMENT INSURANCE	3,305		3,800	314	-	
10-5100-0600	SHP/BCBSNC-MEDICAL INSUR	99,460	103,200	115,000	105,725	115,000	
10-5100-0650	MIT-DENTAL, VISION, LIFE	12,586	12,873	14,000	13,547	14,500	
10-5100-0675	HRA-HEALTH REIMB ACCT	13,666	13,833	14,000	13,999	14,000	
10-5100-0700	ORBIT-LOC GOV RETIREMENT	88,889	94,693	95,790	100,262	109,135.84	
10-5100-0800	401K RETIREMENT	35,170	36,334	39,652	39,660	40,571	
10-5100-1600	RADIO MAINTENANCE	310	199	3,000	1,000	1,000	
10-5100-1700	CAR REPAIRS AND TIRES	15,623	6,893	13,000	16,000	15,000	
10-5100-3100	GASOLINE	26,501	21,992	26,000	16,000	20,000	
10-5100-3300	SUPPLIES	16,323	14,967	15,000	15,000	15,000	
10-5100-3600	UNIFORMS	10,032	5,968	7,000	6,000	7,000	
10-5100-3700	D.C.I. RENTAL	8,026	10,292	14,000	14,000	14,000	
10-5100-5700	MISCELLANEOUS	5,198	7,677	9,500	8,000	9,500	
10-5100-5800	PHYSICAL EXAMS	1,199	1,267	2,500	500	1,000	
10-5100-6500	TRAINING AND EDUCATION	551	2,312	4,500	3,500	8,000	
10-5100-7400	EQUIPMENT PURCHASES	86,180	94,770	79,216	79,216	85,000	
TOTALS		1,200,087	1,227,311	1,320,863	1,291,975	1,361,111	

10-5100-6500	Specific funding for LEEP training (M. Allen)
10-5100-7400	Includes funding for the following: Patrol car, fully equipped - \$40,000 Rifle optics - \$5000 Intersection cameras - \$20,000



EXPENDITURES

GENERAL FUND

FY 2016-2017

PUBLIC WORKS

Account #	Account Description	Prior Year Actual 2013-14	Prior Year Actual 2014-15	Current Year Budget 2015-16	Current Year Estimated 2015-16	Fiscal Year RECOMMENDED 2016-17	APPROVED 2015-16
10-5600-0200	SALARIES	305,165	359,992	385,482	399,159	350,063	
10-5600-0300	OVERTIME	-	-	15,000	-	13,000	
10-5600-0350	OUTSIDE SERVICES	29,116	3,429	5,000	-	-	
10-5600-0500	F.I.C.A.	22,451	26,721	30,637	29,919	21,004	
10-5600-0550	UNEMPLOYMENT INSURANCE	1,279	-	1,500	147	-	
10-5600-0600	SHP/BCBSNC-MEDICAL INSUR	39,315	47,514	65,000	53,107	39,900	
10-5600-0650	MIT-DENTAL, VISION, LIFE	5,527	6,628	8,000	7,586	7,000	
10-5600-0675	HRA-HEALTH REIMB ACCT	6,000	6,916	6,500	8,000	6,000	
10-5600-0700	ORBIT-LOC GOV RETIREMENT	38,485	45,419	27,113	48,538	44,458.03	
10-5600-0800	401k RETIREMENT	15,592	18,604	20,024	19,958	17,503	
10-5600-1300	STREETLIGHTS ELECTRIC	7,752	7,543	10,000	10,000	10,000	
10-5600-1500	GENERAL REPAIRS AND MAINT.	1,297	1,476	3,000	5,000	5,000	
10-5600-1600	ST.LIGHT MAINT.& NEW LIGHTS	5,793	4,872	10,000	5,000	10,000	
10-5600-1700	VEHICLE MAINT. AND REPAIRS	26,805	19,258	30,000	35,000	30,000	
10-5600-3100	GASOLINE	14,275	11,798	21,000	8,500	13,000	
10-5600-3300	SUPPLIES	14,834	10,504	15,000	8,000	12,000	
10-5600-3400	STREET SIGNS AND NUMBERS	(0)	74	2,000	100	1,000	
10-5600-3600	UNIFORMS	5,034	6,003	5,000	6,000	6,000	
10-5600-5200	PARKS	1,707	1,317	10,000	1,000	10,000	
10-5600-5800	PHYSICAL EXAMS	110	537	1,000	350	500	
10-5600-5900	MISCELLANEOUS	603	3,734	2,500	3,000	3,000	
10-5600-6000	CAPITAL OUTLAY	29,516	197,299	146,976	125,000	100,000	
10-5600-6500	TRAINING AND EDUCATION	-	372	1,000	300	1,000	
10-5600-8000	TIPPING FEE AND BRUSH REMOVAL	50,898	48,105	48,000	37,200		
10-5600-8100	RECYCLING	15,710	13,110	46,000	50,000		
TOTALS		637,264	841,227	915,732	860,863	700,428	-

10-5600-3300	Funding for new handtools and bldg camera	
10-5600-6000	Includes funding for the following:	Replacement Pickup Truck - \$25,000 2 new leaf boxes - \$14,000 New leaf machine - \$20,000
10-5600-5200	Parks	Entrance beautification/clean up - \$8,000



EXPENDITURES

SANITATION

FY 2016-2017

Account #	Account Description	Current Year Estimated 2015-16	Fiscal Year RECOMMENDED 2016-17	APPROVED 2016-2017
10-5800-0200	SALARIES	100,876	118,372	
10-5800-0300	OVERTIME		5,000	
10-5800-0350	OUTSIDE SERVICES			
10-5800-0500	F.I.C.A.		7,102	
10-5800-0550	UNEMPLOYMENT INSURANCE			
10-5800-0600	SHP/BCBSNC-MEDICAL INSUR		24,000	
10-5800-0650	MIT-DENTAL, VISION, LIFE		3,000	
10-5800-0675	HRA-HEALTH REIMB ACCT		3,000	
10-5800-0700	ORBIT-LOC GOV RETIREMENT		15,081	
10-5800-0800	401k RETIREMENT		5,919	
10-5800-1500	GENERAL REPAIRS AND MAINT.			
10-5800-1700	VEHICLE MAINT. AND REPAIRS		15,011	
10-5800-3100	GASOLINE		7,000	
10-5800-3300	SUPPLIES		500	
10-5800-3600	UNIFORMS			
10-5800-5800	PHYSICAL EXAMS		500	
10-5800-5900	MISCELLANEOUS			
10-5800-6000	CAPITAL OUTLAY		105,000	
10-5800-8000	LANDFILL		40,000	
10-5800-8100	RECYCLING		20,000	
TOTALS		100,876	369,485	-

Each of these line items was previously included in the Public Works budget. As such, line items in the Public Works department have been reduced by amounts listed as recommended in this line item budget. The proposed budget for FY16-17 includes creating a "Sanitation" department to more accurately and effectively account for our sanitation and recycling programs. This will allow the Town to review the progress of the recycling program and more effectively budget for future needs within this department.

10-5800-6000	Capital Outlay	Includes purchase of new recycling truck for FY16-17
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EXPENDITURES

GENERAL FUND

FY 2016-2017

POWELL BILL

Account #	Account Description	Prior Year Actual 2013-14	Prior Year Actual 2014-15	Current Year Budget 2015-16	Current Year Estimated 2015-16	RECOMMENDED 2016-17	APPROVED 2015-16
10-5700-0200	SALARIES	35,795	36,463	38,403	46,689	49,049	
10-5700-0500	FICA	2,776	2,790	2,938	2,801	2,943	
10-5700-0550	UNEMPLOYMENT INSURANCE	239	-	310	20	-	
10-5700-0600	SHP/BCBSNC-MEDICAL INSUR	5,503	5,540	7,000	7,605	7,100	
10-5700-0650	MIT-DENTAL, VISION, LIFE	450	456	550	815	965	
10-5700-0675	HRA-HEALTH REIMB ACCT	1,000	1,000	1,000	1,250	1,000	
10-5700-0700	ORBIT-LOC GOV RETIREMENT	4,528	4,580	2,700	5,677	6,229.17	
10-5700-0800	401K SUPP RETIRE.	1,790	1,823	1,920	2,334	2,452	
10-5700-1700	VEHICLE REPAIRS - STREET DEPT.	1,382	40	2,000	1,000	10,000	
10-5700-2200	CONTRACTS-RESURFACING, ETC.	68,421	91,681	77,000	80,000	85,000	
10-5700-2300	SUPPLIES	15,558	19,279	27,900	27,000	30,000	
10-5700-2400	TRAFFIC SIGNS	1,779	1,191	1,500	500	1,500	
10-5700-2500	STORM WATER DRAINAGE			90,000	90,000	100,000	
10-5700-6500	TRAINING AND EDUCATION	-	-	500	-	1,000	
10-5700-7400	EQUIPMENT PURCHASES	45,626		5,000	-	5,000	
10-5700-7500	ENGINEERING	360	10,402	10,000	1,500	15,000	
TOTALS		185,207	175,245	268,721	267,192	317,238	

10-5700-7500	Bridge inspections required this FY - \$10,000
10-5600-2300	Includes funding for the following: 25 tons of salt - \$3,300 New leafblower and chainsaw - \$1,000



EXPENDITURES

GENERAL FUND

FY 2016-2017

GENERAL GOVERNMENT

Account #	Account Description	Prior Year Actual 2013-14	Prior Year Actual 2014-15	Current Year Budget 2015-16	Current Year Estimated 2015-16	RECOMMENDED 2016-17	APPROVED 2016-2017
10-6600-0400	OUTSIDE PROFESSIONAL SERVICES	38,029	24,028	30,000	36,523	100,000	
10-6600-1100	TECHNOLOGY	15,314	6,897	46,000	50,567	95,000	
10-6600-1300	ENERGY	17,785	17,976	21,000	18,286	21,000	
10-6600-1500	GE. REPS. AND MAINT.	32,836	25,872	30,000	21,509	50,000	
10-6600-2800	ELECTIONS	54	96	6,000	320	6,000	
10-6600-3300	SUPPLIES AND EQUIP.	-	43	2,000	80	2,000	
10-6600-5400	INSURANCE	76,906	81,623	98,000	84,015	98,000	
10-6600-6000	CONTINGENCY	10,260	10,377	15,000	15,000	30,000	
10-6600-6100	MISCELLANEOUS	10,081	20,011	8,000	6,693	8,000	
10-6600-6300	COMMUNITY EVENTS			13,000	14,000	15,000	
10-6600-6400	WILDLIFE MANAGEMENT			1,500	1,500	1,500	
10-6600-7600	FIRE PROTECTION	480,279	425,000	425,000	425,000	425,000	
10-6600-9000	TRANSFER TO GENERAL FUND BALANCE			300,755	300,755	-	
TOTALS		681,543	611,923	996,255	974,248	851,500	-

10-6600-0400	Outside Professional Services Includes funding for the following:	Architectural Svcs - \$60,000 Legal & engineering - \$40,000
10-6600-1100	Technology Includes funding for the following:	VOA technology - \$38,000 Website agmt - \$6,100 PD server backup - \$2,500 VoIP telephone migration - \$10,000 (one time setup and 12 month service)
10-6600-1500	GE. Reps and Maintenance Includes funding for the following:	Re-cabling project - \$30,000 TH Storage room - \$10,000



EXPENDITURES

GENERAL FUND

FY 2016-2017

DEBT SERVICE

Account #	Account Description	Prior Year Actual 2013-14	Prior Year Actual 2014-15	Current Year Budget 2015-16	Current Year Estimated 2015-16	RECOMMENDED 2016-17	APPROVED 2016-2017
10-6700-7720	DEBT SERVICE - Police Dept Reno Princ	23,333	23,333	23,334	23,334	23,334	
10-6700-7725	DEBT SERVICE - Police Dept Reno Int	9,447	8,557	7,668	7,668	6,779	
10-6700-7730	DEBT SERVICE - Street Imp Princ	6,721	6,667	6,667	6,667	6,667	
10-6700-7735	DEBT SERVICE - Street Imp Int	2,643	2,445	2,191	2,191	1,937	
10-6700-7910	DEBT SERVICE Veh - Garbage Trk Princ					30,565	
10-6700-7915	DEBT SERVICE Veh - Garbage Trk Int					2,072	
10-6700-7940	DEBT SERVICE Veh - Ford Exp Princ	4,363	1,130				
10-6700-7945	DEBT SERVICE Veh - Ford Exp Int	200	11				
Totals		46,707	42,142	39,860	39,860	71,354	-



EXPENDITURES

WATER FUND

FY 2016-2017

WATER DEPT

Account #	Account Description	Prior Year Actual 2013-14	Prior Year Actual 2014-15	Current Year Budget 2015-16	Current Year Estimated 2015-16	RECOMMENDED 2016-17	APPROVED 2016-2017
30-8100-0200	SALARIES	100,400	85,306	83,772	89,129	53,059	
30-8100-0300	OVERTIME	-	-	2,000	-	2,000	
30-8100-0400	PROFESSIONAL SERVICES	4,100	4,335	4,000	4,000	4,000	
30-8100-0500	F.I.C.A.	7,950	6,146	6,562	5,348	3,184	
30-8100-0550	UNEMPLOYMENT INSURANCE	500		220	42	-	
30-8100-0600	SHP/BCBSNC-MEDICAL INSUR	17,300	14,852	15,000	15,017	10,000	
30-8100-0650	MIT-DENTAL, VISION, LIFE	2,000	1,304	1,500	1,323	1,000	
30-8100-0675	HRA-HEALTH REIMB ACCT	-	2,000	2,000	2,000	1,000	
30-8100-0700	ORBIT-LOC GOV RETIREMENT	12,350	10,563	6,807	10,838	6,738.51	
30-8100-0800	401K SUPPLEMENTAL RETIREMENT	5,200	4,280	4,289	4,456	2,653	
30-8100-1200	POSTAGE, PRINTING,& STATIONARY	1,800	2,229	2,000	2,500	2,500	
30-8100-1500	GENERAL REPAIRS	800		1,000	200	50,000	
30-8100-3300	SUPPLIES AND EQUIPMENT	16,200	12,992	20,000	20,000	15,000	
30-8100-4800	WATER AND SEWER PURCHASES	195,800	197,673	204,729	204,880	215,124	
30-8100-4900	SEWER PURCHASES					334,714	
30-8100-5700	MISCELLANEOUS		12	500	500	500	
30-8100-6500	TRAINING AND EDUCATION	820	1,065	1,500	1,500	1,500	
30-8100-7400	CAPITAL IMPROVEMENT	8,100	16,058	43,000	45,124	93,623	
	TRANSFER TO WATER FUND BALANCE			37,624	-	-	
30-8100-7700	DEBT SERVICE/WATER PROJ-Princ	382,123	(0)				
30-8100-7705	DEBT SERVICE/WATER PROJ-Int	67,962	46,620				
TOTALS		823,405	405,432	436,503	406,857	796,595	-

30-8100-1500	General Repairs	
	Includes funding for the following:	12" waterline replacement @ Vanderbilt Rd - \$45,000
30-8100-7400	Capital Outlay	
	Includes funding for the following:	Balance of AMI water meter project - \$68,000 Regular meter replacement and maintenance



Debt Serviced by Town

GENERAL FUND

The total principal and interest due under the terms of the Town's financing agreements until maturity are listed below by project and by fiscal year.

Project	FY 16-17		FY 17-18		FY 18-19	
	Principal	Interest	Principal	Interest	Principal	Interest
Street Improvements	6,666.68	1,936.74	6,666.68	1,682.74	6,666.68	1,428.74
Police Dept Renovations	23,333.32	6,778.63	23,333.32	5,889.63	23,333.32	5,000.63
Garbage Truck	30,565.85	2,071.63	31,241.36	1,396.13	31,931.79	705.69
	<u>60,565.85</u>	<u>10,787.00</u>	<u>61,241.36</u>	<u>8,968.50</u>	<u>61,931.79</u>	<u>7,135.06</u>
Project	FY 19-20		FY 20-21		FY 2021-2024	
	Principal	Interest	Principal	Interest	Principal	Interest
Street Improvements	6,666.68	1,174.74	6,666.68	920.74	20,000.04	1,238.42
Police Dept Renovations	23,333.32	4,111.63	23,333.32	3,222.63	69,999.96	4,333.69
Garbage Truck	-	-	-	-	-	-
	<u>30,000.00</u>	<u>5,286.37</u>	<u>30,000.00</u>	<u>4,143.37</u>	<u>90,000.00</u>	<u>5,572.11</u>

Outstanding Debt by Project			
Project	Principal	Interest	Total
Street Improvements	53,333.44	8,382.12	61,715.56
Police Department Renovations	186,666.56	29,336.84	216,003.40
Garbage Truck	93,739.00	4,173.45	97,912.45
	<u>333,739.00</u>	<u>41,892.41</u>	<u>375,631.41</u>
Outstanding Debt by Fiscal Year			
Fiscal Year	Principal	Interest	Total
FY 2016-17	60,565.85	10,787.00	71,352.85
FY 2017-18	61,241.36	8,968.50	70,209.86
FY 2018-19	61,931.79	7,135.06	69,066.85
FY 2019-20	30,000.00	5,286.37	35,286.37
FY 2020-21	30,000.00	4,143.37	34,143.37
FY 2021-2024	90,000.00	5,572.11	95,572.11
	<u>333,739.00</u>	<u>41,892.41</u>	<u>375,631.41</u>



5-YEAR DEBT SERVICE

GENERAL FUND

DETAILS

The Town's debt service payments for each of the financing agreements for the next five year period are listed below, along with the financing details of each of the installment agreements.

INSTALLMENT PURCHASE AGREEMENTS					
Description	Fiscal Year				
	2016-17	2017-18	2018-19	2019-20	2020-21
Street Improvements Bearing interest at 3.81% per annum, due in 60 quarterly payments with fixed principal payment schedule of \$1,667 plus accrued interest; beginning 8/7/09 and ending on 5/7/24; Collateralized by a deed of trust and for use in its transportation segment.	8,603.42	8,349.42	8,095.42	7,841.42	7,587.42
Police Department Renovations Note payable, bearing interest at 3.81% per annum, due in 60 quarterly payments with fixed principal payment schedule of \$5,833 plus accrued interest; beginning 8/7/09 and ending on 5/7/24; Collateralized by a deed of trust and for use in its public safety segment.	30,111.95	29,222.95	28,333.95	27,444.95	26,555.95
Garbage Truck Note payable, bearing interest at 2.21% interest per annum, due in 3 annual payments with fixed payment schedule of \$32,637.48; Collateralized by title and for use in its physical development segment.	32,637.48	32,637.49	32,637.48	-	-
DEBT SERVICE TOTAL	71,352.85	70,209.86	69,066.85	35,286.37	34,143.37

NC General Statute 159-55 limits the Town's outstanding debt to 8% of the appraised value of property subject to taxation.

Legal Debt Margin Calculation

Assessed Value of Taxable Property-June 30, 2015	617,577,357
Debt Limit -Eight Percent (8%) of Assessed Value	49,406,189



5-YEAR DEBT SERVICE

GENERAL FUND

DETAILS

Gross Debt		
Total Bonded Debt	-	
Installment Purchase Agreements	375,631	
Total Gross Debt	<u>375,631</u>	
Total Amount of Debt Applicable to Debt Limit (Net Debt)	<u>375,631</u>	0.76%
Legal Debt Margin	49,030,557	



FY2016-2017

GENERAL FUND

DEPARTMENTAL BREAKDOWN

Account #	Account Description	Prior Year Actual 2013-14	Prior Year Actual 2014-15	Current Year Budget 2015-16	Current Year Estimated 2015-16	RECOMMENDED 2016-17
4200	Administration	279,648	260,809	266,080	243,025	254,748
5100	Police	1,200,087	1,227,311	1,320,863	1,291,975	1,361,111
5200	Fire	480,279	425,000	425,000	425,000	425,000
5600	Public Works	637,264	841,227	915,732	860,863	700,428
5700	Streets & Transport	185,207	175,245	268,721	267,192	317,238
5800	Sanitation					369,485
6600	General Government	201,264	186,923	571,255	549,248	426,500
6700	Debt Service	46,707	42,142	39,860	39,860	71,354
TOTALS		3,030,456	3,158,657	3,807,511	3,677,163	3,925,863