



To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners  
From: Jonathan B. Kanipe, Town Manager  
Date: April 3, 2024  
Re: **Board of Adjustment Meeting – April 15, 2024**

**Applicants:**

You or a representative **MUST** attend the meeting to have the matter considered.

Members of the Board of Adjustment & staff will conduct a site visit prior to the meeting. Site visit times listed are approximate.

**Neighbors:**

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at <http://www.biltmoreforest.org/board-of-adjustment>

You are invited to attend the scheduled meeting at the Town Hall and make comment when called upon.

Additional information regarding the meeting will be provided on the Town's website no later than April 10, 2024.

**\*\*\*PROPOSED AGENDA\*\*\***

The following items of business will be considered by the Biltmore Forest Board of Adjustment on Monday, April 15, 2024 at 4:00 p.m. at the Biltmore Forest Town Hall at 355 Vanderbilt Road, Biltmore Forest, NC 28803.

1. The meeting will be called to order and roll call taken.
2. The minutes of the March 18, 2024 regular meeting will be considered.
3. Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations).

**Case 1: 19 Hemlock Road – Special Use Permit request for Accessory Structure (Landscaping Wall) within Rear Yard**  
*Site Visit – 2:45pm*

**Case 2: 430 Vanderbilt Road – Special Use Permit request for Retaining Wall along Existing Drive and Boulder Installation; Variance Request for Construction within Front Yard**  
*Site Visit – 3:00pm*

**Case 3: 8 White Oak Road – Special Use Permit request for retaining walls, and Variance request for intrusion into side and rear yard setbacks and additional wall location within front yard.**  
*Site Visit – 3:15pm*

5. Adjourn