



To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners
From: Jonathan B. Kanipe, Zoning Administrator
Date: February 8, 2017
Re: Board of Adjustment Meeting at 4 p.m.

Applicants:

You or your representative **must** be present at this meeting or your application will not be reviewed.

Members of the Board of Adjustment & the Zoning Administrator may visit the property prior to the meeting.

You or your representative **must** also attend the Design Review Board meeting on the **Thursday, February 23rd at 5:30pm** to complete the approval process.

Certificates of Zoning Compliance will be issued after review and approval from the Board of Adjustment & Design Review Board.

Neighbors:

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at Town Hall M-F 9am-5pm.

You are invited to attend the scheduled meeting and make comment.

The following items of business are scheduled to be addressed by the Biltmore Forest Board of Adjustment on Monday, February 20, 2017 at 4:00pm in the Town Hall Board Room.

1. The meeting will be called to order and roll call will be taken.
2. The minutes of the January 9, 2017 meeting will be presented for approval.
3. Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations):

Case 1: Drs. Croft and Hilary Thomas, 19 Browntown Road, request a conditional use permit in conjunction with the relocation of the motor court in the front yard. The driveway width increases from 9' wide to 11' wide but maintains the same alignment.

Case 2: Drs. John Van Wye and Hope Mustoe, 402 Vanderbilt Road, request a variance to encroach upon the side setbacks to include the following: the repair and replacement of a driveway which presently encroaches into a side setback and the demolition of the existing home and construction of a new home that encroaches on the adjusted side setbacks.

4. Adjourn.